

Department of Health

www.health.gov.au

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Employment Policies and Conditions

Who are we?

What do we do?

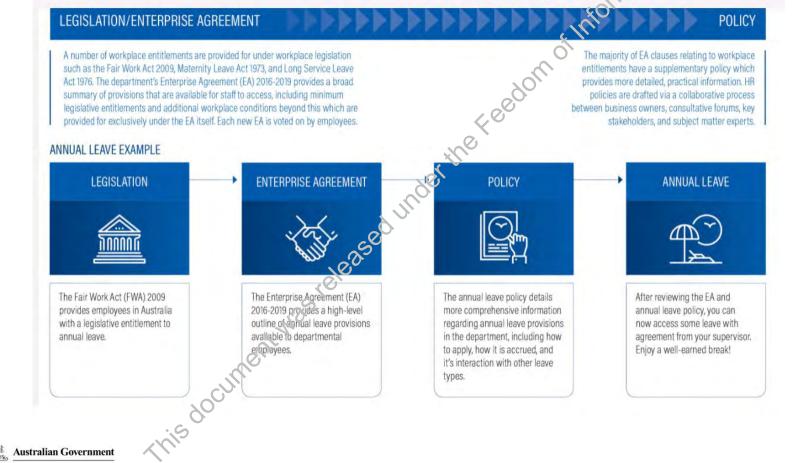


Australian Government Department of Health We help staff and managers understand how employment policies and legislation apply to them in their roles at Health.

- We provide advice on employment related questions
- We develop policies and other guidance material fit for Health's unique environment
- We are the secretariate to the National Staff Participation Forum

To ensure that all staff and managers are aware of their entitlements, obligations and responsibilities.

Employment Policies and Conditions



Department of Health

Enterprise Agreement



- Outlines all employment conditions available to you as Health employees including:
 - Different types of leave, like annual and personal

e Information Act 1982

- Work hours
- **Elex-time**
- Salary and allowances
- Extension under section 24(1) determination, meaning conditions continue to apply

HR Policies

On our intranet you will find policies including but not limited to:

- Annual, Long Service and Purchased • Leave Policy;
- Personal/Carers Leave Policy; ٠
- Flexible Working Arrangements Policy; ٠
- wis document was released Employment Guidelines; and many ٠ more

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Inniversary of the National	A	Supporting our Managers	Superannuation	Mature age staff	Recommendation
The Stolen Generations.		Work Health & Safety	Workplace giving	NSPF 2020 Elections	nt System
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7 days ago		Diversity Resources			\$5
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7 days ago.		Inclusive Recruitment			Noticeboard

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Where to find them?

Personal/Carer's Leave

- What is Personal/Carer's Leave? ٠
- How much do I get? ٠
- What happens if I'm unwell? ٠
- Do I need to provide evidence? ٠





Annual Leave

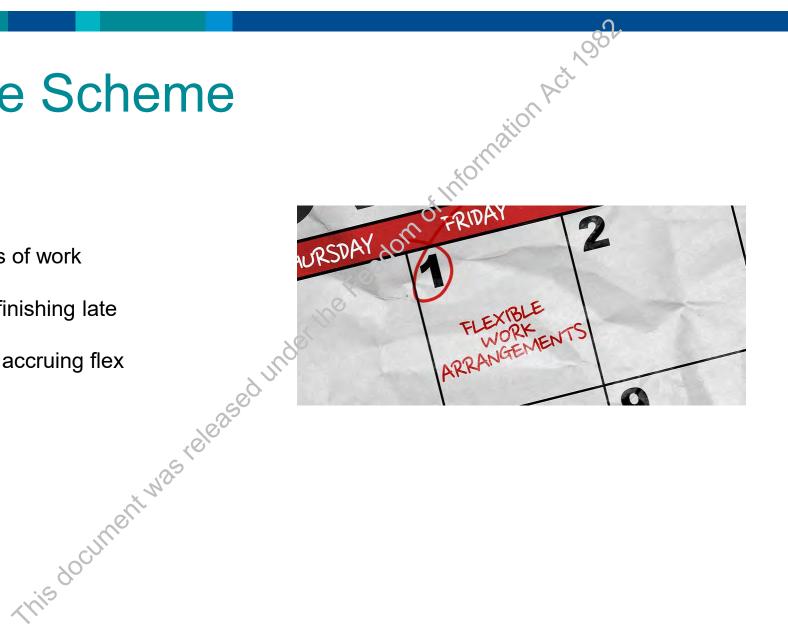
- What is <u>Annual Leave</u>? •
- This document was released under the Fee How much do I get? ٠
- How do I access it? ٠



Act 1982

Flextime Scheme

- Ordinary hours of work •
- Starting early/finishing late ٠
- Workload and accruing flex ٠





Additional Resources

- Enterprise Agreement: Proposed Department of Health EA 2019-2022 (central.health) ٠
- Intrança Intrança Personal Ander the Freedom Section 24(1) Determination: 24(1) Determination - Health Intranet (central.health) ٠
- **Employment Policies and Guidelines** ٠

Contact Us:

Email: people.policy@health.gov.au ٠



ation Act 1989