

# Employment Conditions and Policy

Graduate Induction  
Presentation

# Employment Policies and Conditions

## Who are we?

We help staff and managers understand how employment policies and legislation apply to them in their roles at Health.

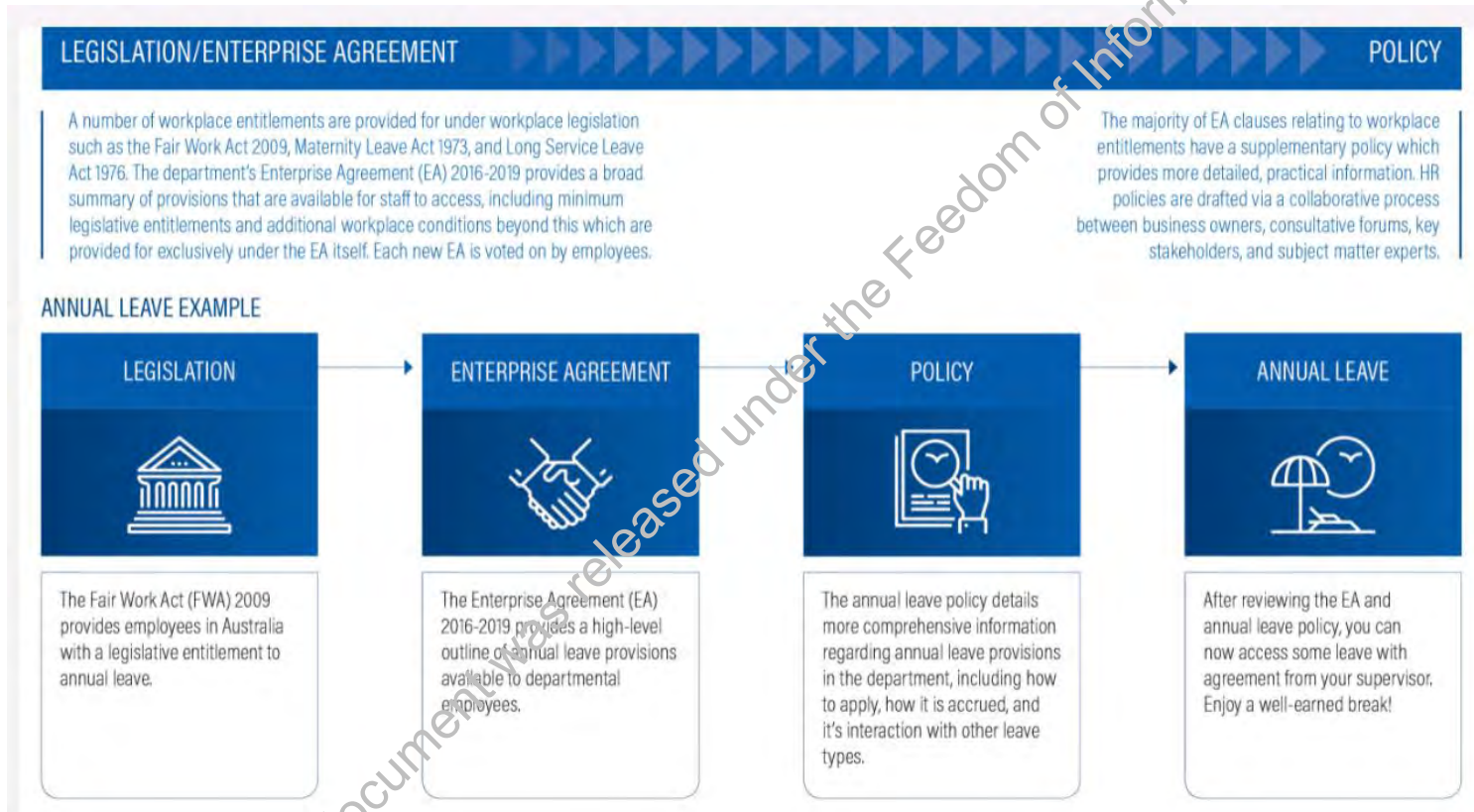
## What do we do?

- We provide advice on employment related questions
- We develop policies and other guidance material fit for Health's unique environment
- We are the secretariate to the National Staff Participation Forum

## Our Goal

To ensure that all staff and managers are aware of their entitlements, obligations and responsibilities.

# Employment Policies and Conditions



This document was released under the Freedom of Information Act 1982

# Enterprise Agreement



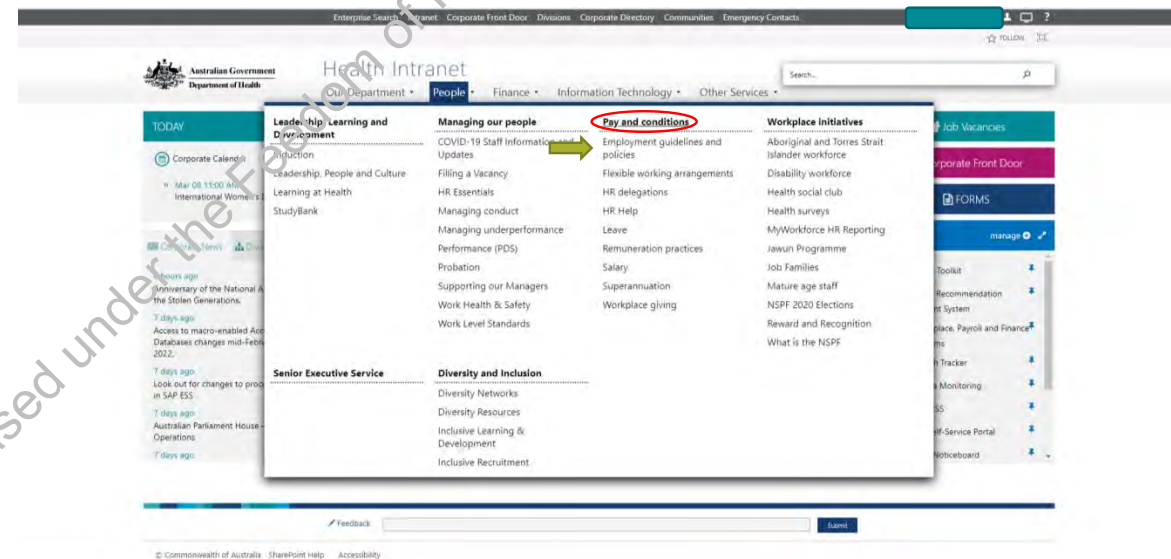
- Outlines all employment conditions available to you as Health employees including:
  - Different types of leave, like annual and personal
  - Work hours
  - Flex-time
  - Salary and allowances
- Extension under section 24(1) determination, meaning conditions continue to apply

# HR Policies

## Where to find them?

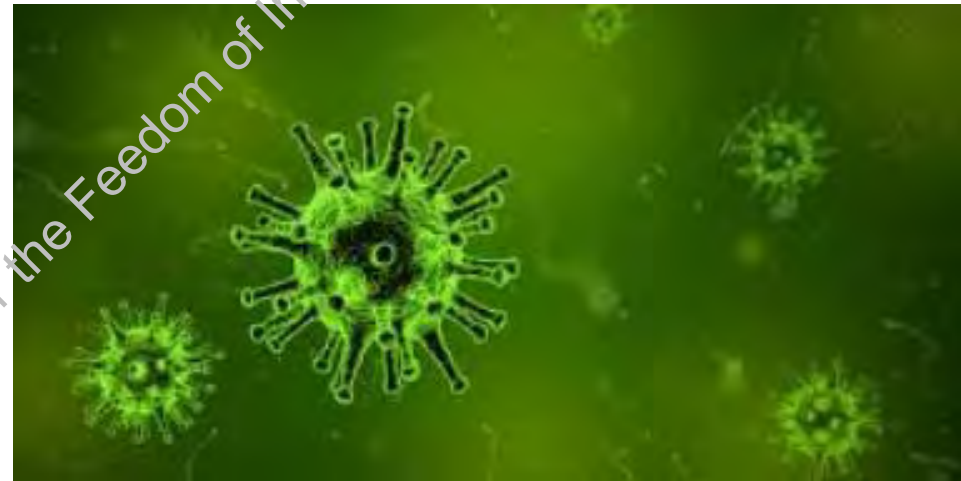
On our intranet you will find policies including but not limited to:

- Annual, Long Service and Purchased Leave Policy;
- Personal/Carers Leave Policy;
- Flexible Working Arrangements Policy;
- Employment Guidelines; and many more



# Personal/Carer's Leave

- What is [Personal/Carer's Leave](#)?
- How much do I get?
- What happens if I'm unwell?
- Do I need to provide evidence?





# Annual Leave

- What is [Annual Leave](#)?
- How much do I get?
- How do I access it?



# Flextime Scheme

- Ordinary hours of work
- Starting early/finishing late
- Workload and accruing flex





# Additional Resources

- Enterprise Agreement: [Proposed Department of Health EA 2019-2022 \(central.health\)](#)
- Section 24(1) Determination: [24\(1\) Determination - Health Intranet \(central.health\)](#)
- [Employment Policies and Guidelines](#)

## Contact Us:

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