

ATTACHMENT A

SCHEDULE OF DOCUMENTS - FOI 3035

Document No.	Date	Number of pages	Description	Decision on access ¹	Exemption/s applied
1	10 May 2020	1	Letter from the Minister of Health to Pfizer	RE	section 47F - part
2	26 June 2020	1	Meeting Invitation	REI	section 22 - part section 47F - part
3	10 July 2020	1	Meeting Invitation	REI	section 22 - part section 47F - part
4	4 August 2020	2	Meeting Invitation	REI	section 22 - part section 47F - part
5	11 August 2020	1	Meeting Invitation	REI	section 22 - part section 47F - part
6	27 August 2020	2	Meeting Invitation	REI	section 22 - part section 47F - part
7	1 September 2020	2	Meeting Invitation	REI	section 22 - part section 47F - part
8	16 September 2020	2	Meeting Invitation	REI	section 22 - part section 47F - part
9	22 September 2020	2	Meeting Invitation	REI	section 22 - part section 47F - part
10	30 September 2020	2	Meeting Invitation	REI	section 22 - part section 47F - part
11	6 October 2020	2	Meeting Invitation	REI	section 22 - part section 47F - part
12	6 October 2020	2	Meeting Invitation	REI	section 22 - part section 47F - part
13	27 October 2020	1	Meeting Invitation	REI	section 22 - part section 47F - part
14	28 October 2020	1	Meeting Invitation	REI	section 22 - part section 47F - part

¹ REI = Release with exempt and irrelevant material removed.



**The Hon Greg Hunt MP
Minister for Health
Minister Assisting the Prime Minister for the
Public Service and Cabinet**

Ref No: MC20-010159

s 47F

10 MAY 2020

Pfizer Australia
Level 15-18, 151 Clarence Street
SYDNEY NSW 2000

s 47F

Dear

I refer to your letter of 11 April 2020^{s 47F}

^{s 47F} Thank you for your correspondence^{s 47F}

I appreciate your offer of support in what is indeed a challenging time for Australians. It is reassuring to know that Pfizer is committed to taking collaborative and constructive approaches to help deal with this unprecedented and evolving COVID-19 situation. Your commitment to support continued access to crucial medicines, vaccines, blood products and other medical therapies for Australians is appreciated. In this challenging time, it is pleasing to know that there are no current issues and there are capacities and redundancies built into your supply chain for these essential therapies.

I am pleased to hear of the new therapies and vaccines that Pfizer is researching and developing for COVID-19. Please keep my Department, through the Therapeutic Goods Administration (TGA), informed of developments as these new antivirals enter clinical trials, as well as outcomes of early studies of the new mRNA vaccine. I also encourage you to work closely with the TGA on the regulatory process for these new therapies, as it will support their fast and efficient regulatory evaluation.

The concerns of patients and jurisdictions for the supply of medicine has indeed required some further controls to assist pharmacists dispensing medicines. My Department is working collaboratively to address abnormal ordering patterns with states and territories, although the Commonwealth has no formal enforcement powers here.

Lastly, I welcome your offer of ongoing communications and my office will be in touch at a later stage to explore this further. I look forward to working with you as Australia continues to navigate this pandemic and beyond.

Yours sincerely



Greg Hunt

cc: The Hon Mark Coulton MP, Minister for Regional Health, Regional Communications and Local Government

Subject: s 47F / Pfizer
Location: Melbounre CBD

Start: Fri 26/06/2020 8:30 AM
End: Fri 26/06/2020 9:30 AM

Recurrence: (none)

Organizer: s 22

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THE FREEDOM OF INFORMATION ACT 1982 (CTH)
BY THE DEPARTMENT OF HEALTH

s 22

Subject: Meeting with s 47F | Pfizer Australia [SEC=OFFICIAL]
Location: Lisa's office | Dial in details for Pfizer Australia below

Start: Fri 10/07/2020 10:30 AM
End: Fri 10/07/2020 11:15 AM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Schofield, Lisa
Required Attendees: s 22 s 47F s 22 s 47F

10/7 – Dial in details for Hong Kong:
s 22

Dial in details for Australia are below in bold.

s 22

7/7 – s 22 Lisa has requested I add you to this meeting.
s 22

6/7 – As per s 47F request.
s 22

Good Morning s 47F

Dial in details:
s 22

My details below in case you need to get in touch.

s 22
Executive Assistant to Lisa Schofield, First Assistant Secretary

Health Economics & Research Division
Department of Health
s 22

GPO Box 9848, Canberra ACT 2601, Australia

The Department of Health acknowledges the Traditional Custodians of Australia and their continued connection to land, sea and community. We pay our respects to all Elders past and present.

Subject: Placeholder | Meeting with Pfizer [SEC=OFFICIAL]
Location: WebEx

Start: Tue 4/08/2020 3:00 PM
End: Tue 4/08/2020 4:30 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Schofield, Lisa

Required Attendees: s 22 SKERRITT, John; Coatsworth, Nick; Cook, Jane; Keaney,
Megan; Simpson, Nick; s 22 s 47F Somi, Masha; s 47F
s 22

Optional Attendees: s 22 Lu, Ting; s 22 s 47F

Information on joining WebEx meeting this afternoon – apologies if you are receiving this twice.

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BY THE DEPARTMENT OF HEALTH

Colleagues – with apologies for the short notice, but Pfizer has proposed a briefing this afternoon on their COVID-19 vaccine candidate. Please let me know if you are able to attend. We will provide probity and confidentiality advice tomorrow, ahead of the discussion. Cheers, Lisa

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THE FREEDOM OF INFORMATION ACT 1982 (CTH)
BY THE DEPARTMENT OF HEALTH

Subject: Pfizer AU - DOH: Covid vaccine follow up [SEC=No Protective Marking]
Location: WebEx - note time change

Start: Tue 11/08/2020 4:00 PM
End: Tue 11/08/2020 5:00 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: s 47F

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BY THE DEPARTMENT OF HEALTH

Subject: Pfizer draft Head of Terms follow up discussion [SEC=No Protective Marking]
Location: Webex

Start: Thu 27/08/2020 4:00 PM
End: Thu 27/08/2020 5:30 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: s 47F

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Dear All

Thank you for your confirmation of this time. We look forward to speaking to you on Thursday.

Kind regards, s 47F

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BY THE DEPARTMENT OF HEALTH

THIS DOCUMENT HAS BEEN RELEASED UNDER
THE FREEDOM OF INFORMATION ACT 1982 (CTH)
BY THE DEPARTMENT OF HEALTH

Subject: FW: Pfizer COVID Vaccine draft Heads of Terms discussion [SEC=OFFICIAL]
Location: webex

Start: Tue 1/09/2020 4:30 PM
End: Tue 1/09/2020 5:45 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: s 47F

-----Original Appointment-----

From: s 47F

Sent: Thursday, 27 August 2020 5:45 PM

To: s 47F HENDERSON, Nick, s 47F

Schofield, Lisa, s 47F

Subject: Pfizer COVID Vaccine draft Heads of Terms discussion [SEC=No Protective Marking]

When: Tuesday, 1 September 2020 4:30 PM-5:45 PM (UTC+10:00) Canberra, Melbourne, Sydney.

Where: webex

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BY THE DEPARTMENT OF HEALTH

THIS DOCUMENT HAS BEEN RELEASED UNDER
THE FREEDOM OF INFORMATION ACT 1982 (CTH)
BY THE DEPARTMENT OF HEALTH

Subject: FW: Pfizer draft HoT discussion [SEC=OFFICIAL]
Location: Webex

Start: Wed 16/09/2020 4:00 PM
End: Wed 16/09/2020 5:00 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: s 47F

-----Original Appointment-----

From: s 47F
Sent: Friday, 11 September 2020 11:26 AM
To: s 47F Schofield, Lisa; HENDERSON, Nick; Tsyganov, Nikolai; s 47F

Subject: Pfizer draft HoT discussion
When: Wednesday, 16 September 2020 4:00 PM-5:00 PM (UTC+10:00) Canberra, Melbourne, Sydney.
Where: Webex

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Subject: FW: Pfizer COVID-19 Vaccine HoT discussion [SEC=OFFICIAL]
Location: s 47F to come to Woden to meet Lisa and Nick, s 47F will join by phone
Start: Tue 22/09/2020 5:00 PM
End: Tue 22/09/2020 6:00 PM
Recurrence: (none)
Meeting Status: Accepted
Organizer: s 47F

Apologies for the delay in sending this invite through. As per s 47F email yesterday afternoon.

s 22 Executive Assistant to
Nick Henderson | Assistant Secretary

COVID-19 Vaccine Strategy Taskforce
Health Economics & Research Division
Department of Health
s 22

GPO Box 9848, Canberra ACT 2601, Australia

The Department of Health acknowledges the Traditional Custodians of Australia and their continued connection to land, sea and community. We pay our respects to all Elders past and present.

-----Original Appointment-----

From: s 47F
Sent: Wednesday, 16 September 2020 2:55 PM
To: s 47F Schofield, Lisa; HENDERSON, Nick; s 47F
Cc: s 22
Subject: Pfizer COVID-19 Vaccine HoT discussion
When: Tuesday, 22 September 2020 5:00 PM-6:00 PM (UTC+10:00) Canberra, Melbourne, Sydney.
Where: s 47F to come to Woden to meet Lisa and Nick, s 47F will join by phone

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Subject: FW: Pfizer COVID-19 Vaccine: Clinical data presentation [SEC=OFFICIAL]
Location: Webex

Start: Wed 30/09/2020 4:00 PM
End: Wed 30/09/2020 5:00 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: s 47F

-----Original Appointment-----

From: s 47F
Sent: Tuesday, 29 September 2020 12:58 PM
To: s 47F Schofield, Lisa; HENDERSON, Nick; s 47F

Subject: Pfizer COVID-19 Vaccine: Clinical data presentation
When: Wednesday, 30 September 2020 4:00 PM-5:00 PM (UTC+10:00) Canberra, Melbourne, Sydney.
Where: Webex

REMINDER : Think before you click! This email originated from outside our organisation. Only click links or open attachments if you recognise the sender and know the content is safe.

We look forward to presenting updated clinical data on the Pfizer COVID-19 Vaccine.

Kind regards, s 47F

s 47F

www.pfizer.com.au
Level 15-18, 151 Clarence St
Sydney, NSW, 2000
s 47F



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THIS DOCUMENT HAS BEEN RELEASED UNDER
THE FREEDOM OF INFORMATION ACT 1982 (CTH)
BY THE DEPARTMENT OF HEALTH

Subject: FW: Pfizer COVID-19 Vaccine: Logistics and Distribution [SEC=OFFICIAL]
Location: Webex

Start: Tue 6/10/2020 8:00 AM
End: Tue 6/10/2020 8:45 AM

Recurrence: (none)

Meeting Status: Accepted

Organizer: s 47F

Apologies s 22 I don't think I sent this to you on Friday.
s 22

-----Original Appointment-----

From: s 47F
Sent: Tuesday, 29 September 2020 1:15 PM
To: s 47F Schofield, Lisa; HENDERSON, Nick; s 47F
Subject: Pfizer COVID-19 Vaccine: Logistics and Distribution
When: Tuesday, 6 October 2020 8:00 AM-8:45 AM (UTC+10:00) Canberra, Melbourne, Sydney.
Where: Webex

REMINDER : Think before you click! This email originated from outside our organisation. Only click links or open attachments if you recognise the sender and know the content is safe.

We look forward to presenting the updated information on Pfizer's COVID-19 Vaccine logistics and distribution.

Kind regards, s 47F

s 47F

www.pfizer.com.au
Level 15-18, 151 Clarence St
Sydney, NSW, 2000
s 47F



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BY THE DEPARTMENT OF HEALTH

Subject: FW: Pfizer COVID-19 Vaccine: HoT discussion [SEC=OFFICIAL]
Location: webex

Start: Tue 6/10/2020 5:30 PM
End: Tue 6/10/2020 6:30 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: s 47F

-----Original Appointment-----

From: s 47F
Sent: Tuesday, 29 September 2020 1:47 PM
To: s 47F SCHOFIELD, Lisa; HENDERSON, Nick; s 47F TSYGANOV, Nikolai;
s 47F

s 22

Subject: Pfizer COVID-19 Vaccine: HoT discussion
When: Tuesday, 6 October 2020 5:30 PM-6:30 PM (UTC+10:00) Canberra, Melbourne, Sydney.
Where: webex

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Pfizer will provide our HoT feedback by the end of this week in preparation for this discussion.

Kind regards, s 47F

s 47F

www.pfizer.com.au
Level 15-18, 151 Clarence St
Sydney, NSW, 2000
s 47F



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BY THE DEPARTMENT OF HEALTH

Subject: Webex chat: Pfizer COVID Vaccine
Location: Webex

Start: Tue 27/10/2020 3:30 PM
End: Tue 27/10/2020 4:00 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: s 47F

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Subject: Pfizer : Gov COVID Vax Webex chat
Location: Webex

Start: Wed 28/10/2020 2:30 PM
End: Wed 28/10/2020 3:00 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: s 47F

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