

**From:** s47F  
**To:** s47F  
**Cc:** s47F  
**Subject:** Tokyo Visit: Post updates - 12 July 2021 [SEC=OFFICIAL]  
**Date:** Monday, 12 July 2021 11:44:38 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[20210712 MinSports Tokyo Program 19-26 July v6.DOCX](#)

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**OFFICIAL**

Dear s47F

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Please find below Post's update for 12 July 2021.

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**Program**

Please find attached the latest draft program.

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***Bilateral meeting attendance***

- We have been advised to try to minimise meeting participant numbers as a COVID measure. We would therefore suggest meetings include the Minister, yourself, the Ambassador (where appropriate), myself, an interpreter (if required), and perhaps one other Embassy official (where appropriate to balance the numbers/required). That would mean a delegation of up to 6 on our side, we would be grateful for your thoughts on this.
- Would you normally serve as the Minister's notetaker for these meetings?
- Is the Minister's usual practice to write a thank you letter to his interlocutors following the

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Second Secretary (Political) | 二等書記官 (政務部)

**Australian Embassy Tokyo | オーストラリア大使館**

2-1-14 Mita, Minato-ku, Tokyo 108-8361 | 〒108-8361 東京都港区三田2-1-14

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