



Australian Government

Department of Health

Sports Grants Election Commitment Request for Further Information

The Department is asking for information about your project proposal to allow negotiation and mutually understand the high level project activities so that we may commence developing a Funding Agreement. It is not a formal offer or Agreement. This will not be binding on the organisation or the Commonwealth, and no legal obligations shall arise unless and until the Commonwealth offers and executes the Agreement and returns a signed copy to you. This information enables the Department to undertake a value with relevant money assessment and provide advice to the Minister prior to an Agreement being negotiated and funding being released.

The Department has prepopulated this form from information you may already supplied via the Department of Infrastructure RFI or as requested by the letter received from Minister Colbeck. Please complete the missing information and/or make corrections if required, and submit this form and the necessary support documents via email to: grant.atm@health.gov.au as soon as possible.

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THE FREEDOM OF INFORMATION ACT 1982 (FOI)
BY THE DEPARTMENT OF HEALTH



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Program - Choose 1
Community Development Grants Program
Female Facilities Water Safety Stream

Applicant Details

Full legal name of Applicant	Southern Bay Cyclones Junior Rugby Club Inc
Parent Organisation (if any)	
Legal entity type (e.g. individual, incorporated association, company, partnership etc.)	Incorporated Association
Trading or business name	Southern Bay Cyclones Junior Rugby Club Inc
Is this project part of a consortium, partnership or co-funded (not including the Department of Health)? Yes / No If "yes" please attach a summary of the other parties including an outline of any co-funding, e.g. us \$X and other party \$Y. The department may follow up with you for further details.	No
Any relevant licence, registration or Department of Health provider number	Incorporation Number IA34480
Australian Company Number (ACN) or other entity identifiers	N/A
Australian Business Number (ABN)	86249271091
Are you registered with the Australian Charities and Not-for-profits Commission?	No
Registered for Goods and Services Tax (GST) (Do you need to register? See https://www.business.gov.au/registrations/register-for-taxes/register-for-goods-and-services-tax-gst)	No
Registered office - physical	Charlie Buckler Memorial Sports Ground 59 - 73A Boundary Street, Redland Bay, Qld 4165
Registered office – postal (if different from above)	PO Box 7334 Redland Bay, Qld 4165
Relevant business place (if different from physical office)	
Organisation Telephone	0406 864 579
Organisation General Email	president@wouthernbayrugby.com.au
Organisation Financial email	treasurer@southernbayrugby.com.au



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Payment details BSB:	633000
Bank Account Number:	159311091
Bank Name:	Bendigo Bank
Bank Account Name:	Southern Bay Cyclones Junior Rugby Union Club Grant Account

Primary Contact

Applicant's Primary contact name	James Eaton
Position / Title	Project Officer
Postal/physical address(es)	PO Box 7334, Redland Bay, Qld, 4165
Business hours telephone	N/A
Mobile	0404 578 066
Fax	N/A
E-mail	projects@southernbayrugby.com.au

Alternate Contact

Applicant's Alternate contact (if any) name	Will Baker
Position / Title	President
Postal/physical address(es)	PO Box 7334, Redland Bay, Qld, 4165
Business hours telephone	N/A
Mobile	0406 864 579
Fax	N/A
E-mail	president@southernbayrugby.com.au

Project

1 Project title

Use the title from the confirmation of the election commitment. If proposing an alternative project title, provide reasons why.

Southern Bay Cyclones Rugby Union Club & Redlands Sharks Cricket Clubhouse upgrade

2 Project location If a street number is not known, please provide the Lot number.

Street Address Line 1	Charlie Buckler Memorial Sports Ground
Street Address Line 2	59-73A Boundary Street



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Suburb/Town	Redland Bay
State/Territory	Qld
Postcode	4165

3 Project Description

The current shared clubhouse at the Charlie buckler Memorial Sports Ground is 38 years old and facilities are of a poor standard. There are no female toilets, female change rooms or public toilets for visitors. The facility does not meet the standards set by Queensland Rugby Union or Cricket Australia.

The project involves building additional shared clubhouse facilities, containing female/unisex change rooms, showers and toilets and seperate female, male and disabled public toilets. The new additional shared facility will be built to an acceptable community standard.

The benefits to both Southern Bay Cyclones and Redland Sharks Cricket, will be an increase in membership, particularly female participation. In addition, with the improved standard of facilities, the clubs will be able to attract and host future Queensland Rugby Union Trial Carnivals and Female Cricket Competitions at the sports ground, involving teams from across Brisbane and the wider Queensland community.

4. Please provide the following start and end project dates and approvals:

If your project is phased, or involves an infrastructure build, please include the proposed timetable of events. Provide any supporting documents if available (i.e. concept or preliminary designs, final designs, independent cost estimates, ready to commence tender/procurement process or preferred contractor selected and contracted for the project.)

Estimated Project (including planning) Start Date:	March 2020
Estimated Project (including post construction phase) Finish Date:	July 2021
Estimated Construction Start Date:	November 2020
Estimated Construction Finish Date:	May 2021



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Key Milestones & Dates	Complete Offer of Funding Agreement - Jan / Feb 2020 Planning meetings with Redland Coast Council and stakeholders - March - May 2020 Confirm builder and design - June - August 2020 Submit design to Redlands Coast Council for approval - August - October 2020 Commence build - November 2020 Complete build - May 2021 Project finish date - July 2021
Indicate the current stage of development of your proposal (e.g. concept, planning, approved or commenced)	Concept phase
Document/s and stage of development	Preliminary designs
Any other relevant information:	Discussions commenced with local builders and Ausco Modular Pty Ltd. Designs and costings supplied by Ausco Modular.

5. Provide detail of who will manage and maintain the project after completion and who will provide the ongoing funding.

Redlands Coast Council will manage the project after completion.
 Redlands Coast Council, Southern Bay Cyclones Junior Rugby Union Club Inc and Redlands Sharks Cricket will provide the ongoing funding under a licence to occupy signed by all parties.

Financials

6. Total project cost? (GST exclusive) \$500,000

7. Australian Government Funding? (GST exclusive) \$500,000

8. Partner funding (if applicable):

Partner name	ABN	Amount (GST Excl)	Cash / In Kind	Approved



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9. Provide details of the arrangements for cost variations

\$33,760 has been allowed for in the total project cost, as a contingency for cost variations.

10. A) Have you completed a tender/procurement process and appointed a preferred contractor?

No.

B) If "No", do you have a cost estimate which has been independently developed/assessed?

Yes. Design and cost price schedule provided by Ausco Modular.

C) If "No", how was your estimated cost arrived at?

D) What is the estimated or contracted project cost.

\$500,000.00

11. Has the project commenced?

****Note: any expenditure before the Agreement is entered into is not eligible to be funded****

No

If Yes, please provide details below:

12. Budget Table (this is a summary of either the contracted Budget or quantity surveyor cost estimate - add lines as required)

Cost Item	Description of Cost Item	Total Estimated Cost (\$ (GST exclusive)
1	Certification	\$6,250.00
2	Service Design Plans and Consultants	\$12,500.00



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3	Modular Building	\$305,615.00
4	Budget Transportation	\$5,000.00
5	Installation of Building	\$116,875.00
6	Demolition	N/A
7	Contaminated Land Provisional Sum	N/A
8	Contingency	\$33,760.00
	Total ex GST	\$500,000.00

List of Cost Items Planning / Design, Construction/Fit-out, Consultants/contractors. Research and Development, Project Management. Plant/Equipment Hire, Materials, Plant/Equipment Purchase, Training, Government Approvals, Marketing/Promotion, Operating Costs (e.g. rent, computers, etc.), Legal/accounting, Wages, salary & superannuation, Other.

NOTE 1: Evidence of these costs are to be provided as a required supporting document (e.g. cost estimate, quotes, market comparisons, valuations, contracted cost, etc)

NOTE 2: Australian Government Funding will not be provided for ongoing operation and maintenance costs or for salaries for existing staff members of the funding proponent organisation.



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13. REQUIRED SUPPORTING INFORMATION, if applicable

- Audited financial statements for the last two (2) years (only required for projects with a total project cost over \$80,000);
- Cash flow forecasts for the next five (5) years (only required for projects with a total project cost in excess of \$1.5 million for state or local government authorities or \$1 million for other organisations);
- Business Plan and/or Feasibility Study (if applicable);
- Project Management Plan (if applicable);
- Market research/community consultation (if applicable);
- Asset Operations Management Plan (if applicable);
- Confirmation of partnership funding including evidence of bank borrowings (if applicable)
- Evidence of third party leasing arrangements (if applicable)
- Designs
- Cost estimate or contracted cost

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THE FREEDOM OF INFORMATION ACT 1982 (CTH)
BY THE DEPARTMENT OF HEALTH

Legal Authorisation		
I	James Maxwell Eaton	<full name of Authorised Officer>
as	Project Officer	<position/title>
of	Southern Bay Cyclones Junior Rugby Union Club Inc	<organisation name>
	PO Box 7334, Redland Bay, Qld, 4165.	<postal address> >

confirm that:

- I am a person authorised to make this declaration on behalf of my organisation and all relevant persons have made a full disclosure of information.
- The information provided in this form and all appended documents is complete and correct. I understand that information provided in this *Request for Information* will form the basis of the funding agreement and that giving false or misleading information is a serious offence.
- The Department of Health (the Department) is authorised to undertake the necessary steps to assess the proposal from my organisation by checking the information provided in this proposal, or by obtaining additional information from:
 - Departmental databases and records, including information related to previous funding provided to my organisation;
 - Other Australian Government agencies such as the Australian Taxation Office and the Australian Securities and Investments Commission;
 - State, Territory or Local Government agencies;
 - Law enforcement agencies;
 - Credit reference agencies;
 - Courts or Tribunals; and
 - Any other appropriate organisation, information source or person as reasonably required to perform background checks.
- I agree that the Department may arrange for an Independent Viability Assessment (IVA) of my project by an external adviser or consultant to the Department.
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Signed:

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Date: / /