



AGPT TRAINING OBLIGATIONS POLICY 2020

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Approved by:	Assistant Secretary, Health Training Branch, Department of Health
Custodian and e-mail address:	Department of Health AGPTManagement@health.gov.au
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Audience:	Registrars enrolled on the AGPT Program Regional Training Organisations Stakeholders

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1. Purpose of Policy

- 1.1 The purpose of this Policy is to define the training obligations that apply to registrars enrolled on the Australian General Practice Training (AGPT) Program.

2. Definitions

Word/Term	Definition (with examples if required)
ACRRM	Australian College of Rural and Remote Medicine
ACRRM Independent Pathway	The Independent Pathway is one of the training streams under the ACRRM Fellowship Program
Chief Executive Officer (CEO)	The CEO of the Regional Training Organisation (RTO) or equivalent or their nominated delegate.
Commencement of Training	<p>Commencement of Training is defined as the first day in which a registrar begins their training on the AGPT Program.</p> <p>Registrars are able to commence their training on the AGPT Program in a number of different training terms, which are: hospital training, GPT1, Core Generalist Training, Extended Skills, Advanced Specialised Training and Advanced Rural Skills Training (for FARGP only).</p>
Core Vocational Training	Core Vocational Training refers to GPT1, GPT2, GPT3 and Extended Skills Training for FRACGP registrars and Core Generalist Training (with the exception of first hospital year for PGY 2 registrars) and Advanced Specialised Training for FACRRM registrars.
Education and Training Requirements	The Education and Training Requirements placed on a registrar working towards fellowship of the RACGP, ACRRM or both. These requirements are specified by the Relevant College(s) and the RTOs.
Extenuating and Unforeseen Circumstances	<p>Extenuating and Unforeseen Circumstances are defined as circumstances which were unforeseen and outside a registrar's control when they accepted a place on the AGPT Program. These circumstances will not be considered as unforeseen if it can be determined that the circumstances were known or reasonably should have been known by the registrar prior to the acceptance of their place on the AGPT Program.</p> <p>Examples of extenuating circumstances may include, but are not limited to:</p> <ul style="list-style-type: none"> • Ill-health (other than minor illnesses); • Deterioration of an existing medical condition that can no longer be managed in the current location; • Bereavement; • Acute personal/emotional circumstances; • Hospitalisation; • Illness of an Immediate Family Member; • A major change to a registrar's personal circumstances; or • An involuntary change in a spouse's employment. <p>All applications and requests pertaining to Extenuating and Unforeseen Circumstances of the registrar will be considered on a case by case basis.</p>
FACRRM	Fellowship of the Australian College of Rural and Remote Medicine
FARGP	Fellowship in Advanced Rural General Practice through the RACGP. Registrars must be enrolled in FARGP to undertake Advanced Rural Skills Training.

Word/Term	Definition (with examples if required)
Fatigue	An acute and ongoing state of tiredness that leads to mental and/or physical exhaustion and prevents normal functioning.
FRACGP	Fellowship of the Royal Australian College of General Practitioners
Full-Time Equivalence (FTE)	Under this Policy the term FTE is defined to mean thirty-eight hours per week and includes all practice time, AGPT education and Program activities – the composition of which will vary depending upon a registrar's stage of training and College requirements.
Immediate Family Member	Immediate Family Member means the registrar's parents (mother, father and step parents), siblings, spouse/partner/de facto/fiancé, child/children and anyone for whom the registrar has primary carer responsibility.
Modified Monash Model	The Modified Monash Model 2019 (MMM (2019)) is a classification system that categorises metropolitan, regional, rural and remote areas according to both geographical remoteness and town size. The MMM (2019) classification for any given area can be found by using the locator tool on the DoctorConnect website .
Outer Metropolitan	Inner and Outer Metropolitan status for a specific location can be found by using the locator tool on the DoctorConnect website .
Practice Experience Program	The Practice Experience Program is one of the training streams under the RACGP Fellowship Program
RACGP	Royal Australian College of General Practitioners
Relevant College	The GP College with which the registrar is enrolled - RACGP, ACRRM or both.
RIDE	Registrar Information Data Exchange – the information management system used to record the training and education of registrars on the AGPT Program.
Training Facility	Includes any facility accredited by the Colleges to provide training under the AGPT Program.
Training Region	An area defined by the Department of Health in Australia within which an RTO is required to deliver training to registrars enrolled on the AGPT Program.
Training Time	The length of time required to complete training on the AGPT Program as specified by the Relevant College.

3. Application and Scope

- 3.1 This Policy applies to all registrars enrolled on the AGPT Program.
- 3.2 This Policy supersedes the previous *AGPT Training Obligations Policy 2020* and will come into effect as of 18 December 2020.
- 3.2.1 Nothing in this Policy negates any other obligations placed on a registrar, in particular specific College curriculum requirements, requirements of rural generalist schemes and Section 19AB of the *Health Insurance Act 1973* (the 10 year moratorium).

4. Training Location Obligations

General Pathway – Training Location Requirements

- 4.1 A registrar on the general pathway is required to undertake 12 calendar months of their training in a prescribed location regardless of whether they are training on a full-time or part-time basis. The location options available to registrars include:
- 4.1.1 Twelve months training in a rural location classified Modified Monash Model (2019) (MMM (2019)) 2-7; or
 - 4.1.2 Twelve months in an Outer Metropolitan location; or
 - 4.1.3 Twelve months training in a non-capital city classified as MMM (2019) 1; or
 - 4.1.4 Twelve months training in an Aboriginal and Torres Strait Islander health training post in an Aboriginal Community Controlled Health Service or other approved Aboriginal Medical Service; or
 - 4.1.5 Twelve months training comprising two of the following:
 - 4.1.5.1 Six months training in an Outer Metropolitan location; or
 - 4.1.5.2 Six months training in a rural location classified MMM (2019) 2-7; or
 - 4.1.5.3 Six months training in a non-capital city classified MMM (2019) 1; or
 - 4.1.5.4 Six months training in an Aboriginal and Torres Strait Islander health training post in an Aboriginal Community Controlled Health Service or other approved Aboriginal Medical Service.
- 4.2 It is expected that registrars will undertake the training outlined in clause 4.1 on a full-time basis or at the same level of part-time training as previously approved by their RTO as per clause 5 of this Policy.
- 4.3 Specific location preference is subject to the following conditions:
- 4.3.1 The Regional Training Organisation's (RTOs) local registrar practice placement policies;
 - 4.3.2 Any other local policies; and
 - 4.3.3 The availability of an accredited Training Facility in that location.
- 4.4 All training location obligations must be met during Core Vocational Training.

Rural Pathway – Training Location Requirements

- 4.5 Registrars on the rural pathway are generally required to undertake all of their training in facilities in MMM (2019) 2-7 locations.
- 4.6 The rural pathway training location requirements do not apply to the hospital training year (RACGP) or for the first year of Core Generalist Training in a hospital (ACRRM).
- 4.7 Registrars, who are subject to Section 19AB of the *Health Insurance Act 1973*, must undertake all of their training (including required skills training) on the rural pathway of the AGPT Program in training facilities located in MMM (2019) 2-7 locations.
- 4.7.1 These registrars are not eligible to apply to transfer (as per the *AGPT Transfer Policy 2020*) from the rural pathway to the general pathway unless they are first granted a Section 19AB exemption by the Department of Health.
 - 4.7.2 A Section 19AB exemption allows registrars to apply to transfer from the rural pathway to the general pathway. A Section 19AB exemption does not compel the Relevant College to approve the application to transfer the registrar to the general pathway.
- 4.8 Other registrars (not subject to Section 19AB) training on the rural pathway, must also undertake all of their training in facilities located in MMM (2019) 2-7 locations. However, the *AGPT Transfer Policy 2020* allows the Relevant College to consider pathway transfer applications from registrars so that they may train in an MMM (2019) 1 location. These registrars do not require a Section 19AB exemption to support their application.

- 4.9 Where registrars need to undertake their Extended Skills, Advanced Specialised Training and/or Advanced Rural Skills Training term(s) in an MMM (2019) 1 location, RTOs may allocate registrars to temporarily train in MMM (2019) 1 locations subject to the following conditions being met:
- 4.9.1 The RTO must document that all reasonable options for rural placements within their Training Region have been exhausted; and
 - 4.9.2 For the purpose of this Policy, an Extended Skills term must be a skills training term (for example, obstetrics or anaesthetics) and not a further general practice term. Registrars seeking to undertake their Extended Skills term as a general practice term can do so, but will not be able to be placed into an MMM (2019) 1 location unless they are granted an approved transfer to the general pathway by the Relevant College.
 - 4.9.2.1 It should be noted that clause 4.9.2 does not alter the definition of Extended Skills as specified by the RACGP.
 - 4.9.3 Upon completion of this/these training term(s) the registrar must return to training in MM 2-7 training locations.
 - 4.9.4 For registrars subject to Section 19AB and who require access to the Medicare Benefits Schedule, a Section 19AB exemption will be required before they can be approved to train in an MMM (2019) 1 location.
 - 4.9.5 Pathway transfers (including temporary transfers) for training terms other than those stated in clause 4.9 above require Relevant College approval as per the *AGPT Transfer Policy 2020*.
- 4.10 Specific location preference is subject to the following conditions:
- 4.10.1 RTO's local registrar practice placement policies;
 - 4.10.2 Any other local policies; and
 - 4.10.3 The availability of an accredited Training Facility in that location.

International Training Placements

- 4.11 All training undertaken by registrars enrolled in the AGPT Program must occur within Australia and Australian external territories, which include Ashmore and Cartier Islands, Christmas Island, the Cocos (Keeling) Islands, the Coral Sea Islands, the Australian Antarctic Territory, the Territory of the Heard and McDonald Islands and Norfolk Island.
- 4.11.1 The exception to this is Australian Defence Force (ADF) registrars training on overseas deployment (see the *AGPT Australian Defence Force Registrars Policy 2020* for further details).
 - 4.11.2 Registrars who choose to undertake training or practice outside of Australia and Australian external territories, independent of the AGPT Program (while on Category 2 Leave for example), should contact the Relevant College to determine if this training or practice will be recognised by the College.
 - 4.11.3 Any training or practice outside of the AGPT Program must not be organised, funded or supported through the registrar's RTO.

5 Training Time Obligations

- 5.1 Generally registrars should commence their training at 1.0 FTE and are supported to undertake full-time training to obtain College fellowship.
- 5.2 RTOs will endeavour to provide access to training at less than 1.0 FTE for registrars who require this flexibility. Any arrangement for the provision of training at less than 1.0 FTE is subject to negotiation between a registrar and their RTO.
- 5.3 Only training activities that have been approved by the registrar's RTO will be counted towards the registrar's FTE Training Time.
- 5.4 Registrars may undertake training for more than 38 hours per week but must understand that this will not accelerate their progress towards fellowship.

Training Less than FTE

- 5.5 Under this Policy, registrars are considered to be training 1.0 FTE unless otherwise approved by their RTO.
- 5.6 All registrars wanting to train at less than 1.0 FTE need to apply to their RTO in writing, 20 business days prior to the date they propose to commence training at less than 1.0 FTE.
- 5.7 Training at less than 1.0 FTE can only commence with the written approval of the RTO's CEO.
- 5.8 Registrars training at less than 1.0 FTE must comply with the minimum part-time requirements specified by the Relevant College.

Required Time for Training Terms

- 5.9 Registrars training on the AGPT Program are required to successfully complete the training terms specified by the Relevant College. The following are the required training terms:

Table 1 Royal Australian College of General Practitioners (RACGP) Fellowship Program

Training Term	FTE Weeks
Hospital Training <small>*This can include a 'Community Post' placement as defined by the RACGP</small>	52 Weeks
GPT1	26 Weeks
GPT2	26 Weeks
GPT3	26 Weeks
Extended Skills Training	26 Weeks

Table 2 Fellowship in Advanced Rural General Practice (FARGP) through the RACGP

Training Term	FTE Weeks
Advanced Rural Skills Training (ARST)	52 Weeks

*in addition to completion of the RACGP Fellowship Program (as per Table 1).

Table 3 Australian College of Rural and Remote Medicine (ACRRM) Fellowship Program

Training Term	FTE Weeks
Core Generalist Training	156 Weeks
Advanced Specialised Training (AST)	52 Weeks (104 Weeks for Surgery)

- 5.10 In order to successfully complete each training term as specified above, registrars must:
- 5.10.1 Satisfactorily complete all the required weeks of FTE training, the amount of which is specified in Tables 1-3 above and cannot be shortened to accelerate a registrar's training (aside from the granting of RPL by the Relevant College);
 - 5.10.2 Satisfactorily meet all Education and Training Requirements; and
 - 5.10.3 Be assessed by their RTO as successfully completing the training term.
- 5.11 Failure to successfully complete a training term, as assessed by the RTO, may require the registrar to apply for an Extension for Assessment Purposes as specified by the *AGPT Extension of Training Time Policy 2020*.

5.12 Registrars must be enrolled in FARGP to undertake Advanced Rural Skills Training.

5.12.1 This training term must be completed within 52 FTE weeks.

Training Time Cap

5.13 It is expected that registrars training on the AGPT Program will achieve fellowship within a specified training time cap dependent on the College fellowship they are working towards. Clauses 5.13.1 to 5.13.4 below must be read in conjunction with clause 5.14. Registrars are expected to achieve fellowship within:

5.13.1 Four years from the Commencement of Training for FTE registrars seeking fellowship of RACGP;

5.13.2 Five years from the Commencement of Training for FTE registrars seeking fellowship of RACGP and FARGP;

5.13.3 Five years from the Commencement of Training for FTE registrars seeking fellowship of ACRRM or dual RACGP/ACRRM fellowship awards; and

5.13.4 Six years from the Commencement of Training for FTE registrars seeking fellowship of ACRRM or dual RACGP/ACRRM fellowship awards and who are undertaking an AST in surgery.

5.14 The above training time cap includes all training terms as required by the Relevant College (see Tables 1, 2 and 3 above) with an additional 12 FTE months available to enable registrars to take a six calendar month period of Category 2 Leave and a six calendar month period of extension for assessment purposes if required. Registrars will only be able to access additional Category 2 Leave or extensions of training time beyond an initial six calendar months in Extenuating and Unforeseen Circumstances.

5.14.1 Registrars who exhaust their available training time, as outlined in clauses 5.13 and 5.14 above, without achieving fellowship and who do not have Extenuating and Unforeseen Circumstances that would warrant a second extension of training time are able to seek additional time on the AGPT Program under clause 6 below.

5.15 The training time cap excludes:

5.15.1 Category 1 Leave as specified in the *AGPT Program Leave Policy 2020*;

5.15.2 Category 2 Leave for registrars who are placed on Category 2 Leave due to being unable to be matched to an appropriate Training Facility as specified in the *AGPT Program Leave Policy 2020*; and

5.15.3 ADF Service Leave as specified in the *AGPT Australian Defence Force Registrars Policy 2020*.

5.16 For registrars who are undertaking Rural Generalist Training, as per the *AGPT Rural Generalist Policy 2020*, their training time cap will be extended by a maximum of 12 FTE months (52 FTE weeks) above the training time caps specified in clauses 5.13.1 to 5.13.4 above.

5.17 Registrars training at less than 1.0 FTE will be required to achieve fellowship within a timeframe that is reflective of their part-time status as per College requirements.

5.18 Registrars who are using the provisions in the AGPT Program Policies to extend their Training Time (for example the *AGPT Extension of Training Time Policy 2020* and/or *AGPT Program Leave Policy 2020*) will need to seek written approval from their RTO if their overall Training Time exceeds the time specified in clauses 5.13.1 to 5.13.4.

Recognition of Prior Learning

5.19 Recognition of Prior Learning (RPL) can reduce a registrar's overall training time on the AGPT Program.

5.20 Applications for RPL are assessed and approved by the Relevant College. RTOs can assist registrars to complete their RPL applications.

5.21 Registrars can apply, via their RTO, to the Relevant College for RPL. The process, timeframes and requirements for applying for RPL is available through the Relevant College.

- 5.22 If RPL with time credit is granted by the Relevant College, it will reduce the overall training time cap that applies to registrars.
- 5.22.1 Registrar's training time cap through RPL will only be reduced by a maximum of 52 FTE weeks. For example, if a registrar seeking fellowship of ACRRM is granted 104 FTE weeks (2 FTE years) of RPL with time credit, instead of their training time cap being reduced from 5 FTE years to 3 FTE years the cap will be reduced to 4 FTE years.

Gaps in Training Time

- 5.23 Registrars should have no gaps in their Training Time while training on the AGPT Program.
- 5.24 The registrar's training profile must be completed so that all time on the AGPT Program is accounted for by a training term, period of leave, extension of training time and/or a remediation term.
- 5.24.1 Registrars' training profiles must include their hospital term and/or Core Generalist Training and RPL if applicable.
- 5.24.2 RPL must be entered into the registrar's training profile within 20 business days of it being granted by the Relevant College.

Remediation

- 5.25 Periods of remediation will suspend a registrar's Training Time.
- 5.25.1 Periods of remediation will not be included as part of the training time cap as Training Time is suspended.

6 Approach for Registrars Who Exhaust Their Training Time Without Attaining Fellowship

- 6.1 Registrars who exhaust their available Training Time (including exhausting the extensions of Training Time available under the *AGPT Extension of Training Time Policy 2020*) without successfully completing all required fellowship assessment/exam components, will be able to apply through their RTO to the Relevant College for additional Training Time and/or support.
- 6.2 Under this approach registrars will be able to seek support through the following options:
- 6.2.1 Transitioning from the AGPT Program to the RACGP's Practice Experience Program (if they are training towards fellowship of the RACGP) or the ACRRM Independent Pathway (if they are training towards fellowship of ACRRM);
- 6.2.1.1 Registrars who transition from the AGPT Program to the Practice Experience Program or the Independent Pathway may be able to continue practising at their most recent AGPT accredited practice with the support of their AGPT supervisor where possible.
- 6.2.1.2 These registrars will also be able to access a 26 calendar week Extension to transition as per clause 5.5 of the *AGPT Extension of Training Time Policy 2020*.
- 6.2.2 Access to a period of remediation of up to a maximum of six calendar months (the remediation plan will need to be developed in consultation between the RTO, registrar and the Relevant College and approved as per the Relevant College's Remediation Policy);
- 6.2.2.1 A period of remediation under this approach should be followed by an extension of training time to enable the registrar to undertake their outstanding assessment/exam components. If the registrar does not successfully complete their remediation the extension of training time may not proceed and the registrar may be withdrawn.
- 6.2.3 Access to further extension(s) of training time; or
- 6.2.4 A combination of the options specified above.
- 6.3 Registrars are eligible to apply to be managed under this approach if they meet the following criteria:

- 6.3.1 They are approaching the end of their available Training Time (including approved extensions of training time);
 - 6.3.2 They do not have Extenuating and Unforeseen Circumstances that would warrant the approval of either a second Extension of Training Time for Assessment Purposes or a Further Extension of Training Time as per as per clause 5.3.1.2 and clause 7 of the *AGPT Extension of Training Time Policy 2020* respectively;
 - 6.3.3 They have demonstrated a willingness to meet the requirements of the AGPT Program and engage with their RTO; and
 - 6.3.4 They have not successfully completed all required fellowship assessment/exam components.
- 6.4 Under this approach eligible registrars will be required to make contact with their RTO well before the end of their current training term or extension of training time.
- 6.5 RTOs will work with eligible registrars to develop a plan outlining how registrars can be supported to optimise their chances of attaining fellowship of the Relevant College.
- 6.6 The plan developed between the RTO and eligible registrar should include the following:
- 6.6.1 Which option or combination of options (as specified in clauses 6.2.1 to 6.2.4 above) is being proposed to support the registrar to attain fellowship;
 - 6.6.2 A learning plan that articulates:
 - 6.6.2.1 The outstanding fellowship assessment/exam components;
 - 6.6.2.2 How the registrar will be supported to optimise their chances of successfully completing the outstanding requirements;
 - 6.6.2.3 The actions the registrar will commit to undertaking; and
 - 6.6.2.4 When it is planned that the registrar will undertake the outstanding fellowship requirements.
 - 6.6.3 If a period of remediation is proposed, a remediation plan and proposed budget; and
 - 6.6.4 The points during the proposed plan at which the registrar's progress towards fellowship will be reviewed.
 - 6.6.4.1 It is expected that as the registrar progresses through the agreed plan their progress will be reviewed regularly. If required the plan can be amended or terminated, with the approval of the Relevant College, based on how the registrar is progressing.
 - 6.6.4.2 The termination of the plan may result in the registrar's withdrawal from the AGPT Program.
- 6.7 Once a plan has been developed and agreed upon between the RTO and an eligible registrar the RTO will send the plan to the Relevant College for consideration.
- 6.7.1 For RACGP the plan should be sent to AGPTadmin@racgp.org.au; and
 - 6.7.2 For ACRRM the plan should be sent to training@acrmm.org.au.
- 6.8 The Relevant College will advise the RTO of the outcome of their consideration of the plan within 20 business days.
- 6.8.1 The 20 business day period does not include any delays caused by the Relevant College waiting for information that has been requested and is reasonably required in order to consider the plan submitted.
- 6.9 All applications to the Colleges under this approach will be considered on a case by case basis.
- 6.10 Once the Relevant College has advised the RTO of the outcome of their consideration of the proposed plan the RTO will inform the registrar.
- 6.10.1 If the plan is approved by the Relevant College, the RTO will work with the registrar to implement the plan.

- 6.10.2 If the plan is not approved by the Relevant College, the RTO will work with the College to formulate an alternative plan with the input of the registrar.
 - 6.10.2.1 This alternative plan may result in the withdrawal of the registrar from the AGPT Program as per clause 5.4.6 or 5.4.7 of the *AGPT Withdrawal Policy 2020* if it is decided by the College that the registrar does not meet the required standards to enable them to successfully attain fellowship.
- 6.11 For registrars undertaking dual fellowship (as per clauses 8.3 to 8.8 below), the approach will be dependent on whether the registrar has failed the exams/assessments of one or both Colleges.
 - 6.11.1 If the registrar has failed the exams/assessments of one of their chosen Colleges then the plan developed with their RTO will be sent to the Relevant College for approval.
 - 6.11.2 If the registrar has failed the exams/assessment of both of their chosen Colleges then the plan developed with their RTO will be sent to both Colleges. The Colleges will then determine the appropriate supports for the registrar.

7 Exceptions to Training Obligations

- 7.1 Exceptions to the training obligations must be applied for in writing by submitting a completed AGPT Application - Exception to Training Obligations form via email to:
 - 7.1.1 training@acrrm.org.au for ACRRM registrars; and
 - 7.1.2 AGPTadmin@racgp.org.au for RACGP registrars.
- 7.2 A registrar through their RTO, or a RTO on behalf of a registrar, can lodge a written submission for an exception to the training obligations to the Relevant College seeking consideration for an exception from the training obligations specified in this Policy.
- 7.3 Any submissions for the Relevant Colleges' consideration must be supported and submitted by the registrar's RTO. Any application submitted to the Relevant College which is not supported by the registrar's RTO will be returned.
- 7.4 Reasons for consideration of exceptions to the training obligations specified in this Policy include, but are not limited to:
 - 7.4.1 RTO capacity issues;
 - 7.4.1.1 In applying to the Relevant College for an exception, the RTO must demonstrate that they have explored all available options to meet the training requirements of the registrar. (This may include options for transfer, Extended Skills, Advanced Specialised training or leave provisions).
 - 7.4.2 Extenuating and unforeseen changes in personal circumstances for the registrar.
- 7.5 Submissions for an exception to the training obligations require details of the type of exception requested, the reasons, all relevant supporting documentation and evidence, and any further information as requested by the Relevant College or the RTO.
- 7.6 Decisions can only be made upon the evidence available and failing to respond to a request for further information may lead to a determination to decline the exception request.
- 7.7 Registrars and RTOs will be notified in writing by the Relevant College of the outcome of submissions for exception to the training obligations within 20 business days, including the reasons if the submission is declined.
- 7.8 Registrars are not automatically entitled to an exception from the training obligations specified in this Policy.

8 Training End Points

- 8.1 The three endpoints supported under the AGPT Program are FRACGP, FACRRM and FRACGP combined with FARGP.
- 8.2 Registrars must comply with the membership Policy of the Relevant College.

- 8.2.1 Once registrars have enrolled in their chosen fellowship program(s), after being successful in the AGPT selection process, they may not change to another fellowship program during their training on the AGPT Program.
- 8.2.2 Registrars working towards FRACGP may enrol in FARGP at any stage prior to the completion of Core Vocational Training.

Dual Fellowship

- 8.3 Registrars are able to undertake dual fellowship with both RACGP and ACRRM.
- 8.4 The training must be undertaken concurrently, in combined units that meet the dual curriculum requirements and should be discussed with the registrar's RTO.
 - 8.4.1 If a dual fellowship registrar is granted RPL for a training term by one College, but not the other it is expected that they will complete the training term for which they were not granted RPL and once that is completed return to undertaking their training terms concurrently in combined units.
- 8.5 Registrars must select to undertake dual fellowship of both RACGP and ACRRM. This must be achieved by applying through both Colleges' selection processes and being successful in attaining a placement with both Colleges in the same year.
 - 8.5.1 Registrars are unable to enrol in an additional fellowship program once their training on the AGPT Program has commenced (with the exception of FARGP as specified in clause 8.2.2 above).
 - 8.5.2 Registrars undertaking dual fellowship of both RACGP and ACRRM can elect to drop one of their selected fellowship programs at any time during their training on the AGPT Program.
- 8.6 Registrars who are training on the AGPT Program towards obtaining fellowship of both ACRRM and RACGP may apply for and obtain fellowship of one of the Colleges before they have completed the training requirements for obtaining fellowship of the other College.
- 8.7 Registrars who are training on the AGPT Program towards obtaining fellowship of both ACRRM and RACGP must not apply to Medicare for certification of their Vocational Registration as a general practitioner until they have obtained fellowship of both ACRRM and RACGP.
- 8.8 For further information regarding undertaking dual fellowship, registrars should speak to their RTO and College(s) as appropriate.

9 Fellowship Exams and Assessments

- 9.1 All registrars training on the AGPT Program are expected to actively pursue fellowship of the RACGP, ACRRM or both.
- 9.2 As part of achieving fellowship, registrars will be required to undertake exams and/or assessments during their training on the AGPT Program.
 - 9.2.1 If the RTO, or the Relevant College if required, approves an extension of training time (as per the *AGPT Extension of Training Time Policy 2020*), registrars can undertake their exams and/or assessments during an Extension for Assessment Purposes.
- 9.3 The eligibility requirements for registrars to sit their fellowship exams and/or assessments are available through the Relevant College.

10 Fatigue Management

- 10.1 Fatigue is a recognised workplace hazard that can affect registrars training on the AGPT Program.
- 10.2 Fatigue has implications for the provision of safe, quality care for patients, the well-being of registrars and the registrars' ability to meet their Education and Training Requirements.
- 10.3 The management of registrar Fatigue is the responsibility of registrars, RTOs, GP supervisors and Training Facilities.

11 Roles and Responsibilities

- 11.1 Registrars are responsible for:
 - 11.1.1 Fulfilling their training obligations as specified in this Policy;
 - 11.1.2 Managing their own Fatigue and giving consideration to the impacts to their wellbeing if training at a considerable distance/time from their place of residence;
 - 11.1.3 Ensuring that they complete their training on the AGPT Program within the relevant training time cap specified in clause 5.13;
 - 11.1.4 Complying with the membership policies of the Relevant College;
 - 11.1.5 Applying to their RTO for any extensions of training time or leave (as specified in the *AGPT Extension of Training Time Policy 2020* and the *AGPT Program Leave Policy 2020* respectively) that will bring their total Training Time above the training time cap set out in clause 5.13 to 5.18;
 - 11.1.6 Making contact with their RTO well before the end of their Training Time (including an approved extension of training time) to develop a plan under the approach specified in clause 6 above;
 - 11.1.7 Working with their RTO to develop a plan for approval by the Relevant College as per clause 6 above;
 - 11.1.8 Adhering to the requirements, agreed actions and review points of the agreed plan as per clause 6 above;
 - 11.1.9 Applying to the Relevant College(s) via their RTO for RPL as per the requirements, timeframes and process specified by the Relevant College;
 - 11.1.10 Enrolling in FARGP at any stage prior to the completion of Core Vocational Training if they choose to pursue FARGP;
 - 11.1.11 Ensuring they comply with the minimum College training requirements for patient contact hours per week; and
 - 11.1.12 Being familiar and complying with Work Health and Safety legislation for the State or Territory in which they are training.
- 11.2 RTOs are responsible for:
 - 11.2.1 Being familiar and complying with Work Health and Safety legislation in the State or Territory in which they operate;
 - 11.2.2 Having systems and process in place to manage registrar Fatigue including giving consideration to the wellbeing of a registrar if training at a considerable distance/time from their place of residence;
 - 11.2.3 Assisting registrars in applying to the Relevant College for RPL as per the requirements, timeframes and process specified by the Relevant College;
 - 11.2.4 Recording a registrar's RPL in RIDE within 30 business days of the RPL application being approved by the Relevant Colleges(s);
 - 11.2.5 Ensuring that all of a registrar's training units, leave and extension, where relevant, are recorded in RIDE and that there are no gaps in the registrar's training on the AGPT Program;
 - 11.2.6 Managing registrar placements in line with the requirements of this Policy and the Relevant College(s) standards;
 - 11.2.7 Managing registrar Training Time to ensure that training is completed within the training time cap specified in clauses 5.13 whenever possible;
 - 11.2.8 Giving careful consideration to any requests for leave or extensions of training time that, if approved, will result in registrars exceeding their training time cap as specified in clauses 5.13;

- 11.2.9 Ensuring that if approved leave or extensions of training time lead to a registrar's Training Time exceeding the training time cap, the leave or extension of training time is approved in writing by the RTO's CEO as per clause 5.18;
 - 11.2.10 Working with eligible registrars to develop a plan for consideration by the Relevant College under the approach specified in clause 6 above;
 - 11.2.11 Working with the Relevant College and registrars to implement approved plans under clause 6 above;
 - 11.2.12 Reviewing registrars progress towards fellowship under an approved plan as per clause 6 above and working with the Relevant College if amendments to the plan are required;
 - 11.2.13 Ensuring that the training obligations specified in this Policy are met; and
 - 11.2.14 Recording registrar's FTE training levels.
- 11.3 The Relevant College is responsible for:
- 11.3.1 The consideration and approval of plans developed between RTOs and eligible registrars under the approach specified in clause 6 above;
 - 11.3.2 Communicating the outcome of their consideration of the plans to the RTO within 20 business days of the receipt of a complete plan;
 - 11.3.3 Working with the RTO and registrar to implement the plan including facilitating a transition from the AGPT Program to the Practice Experience Program or Independent Pathway if required; and
 - 11.3.4 Considering submissions for exceptions to the training obligations, notifying the RTO and registrar of the outcome and, if declined, provide the reasons for declining the request.

12 Compliance and Monitoring

- 12.1 The following will be monitored by the Relevant College:
- 12.1.1 General pathway registrars' adherence to the training location obligations;
 - 12.1.2 Adherence to the requirement for rural pathway registrars' placements to be in MMM (2019) 2-7 locations only; and
 - 12.1.3 Registrars who have exceeded their training time cap.

13 Entering Data into RIDE for RTOs

- 13.1 Entering training units in RIDE with reference to clauses 8.3 to 8.8 – dual fellowship:
- 13.1.1 When a registrar is undertaking dual fellowship of both RACGP and ACRRM, the unit type that should be entered will be a combined unit type. For example 'GPT1 and CGT'.
- 13.2 Entering training units in RIDE with reference to clause 6 - Approach for Registrars Who Exhaust Their Training Time Without Attaining Fellowship:
- 13.2.1 When a registrar is undertaking an Extension to Transition (as per clause 6.2.1.2) the unit type that should be entered is 'Extension - Transition'.
 - 13.2.2 When a registrar is undertaking a period of remediation (as per clause 6.2.2) the unit type that should be entered is 'Remediation'.
 - 13.2.3 When a registrar is undertaking a period of further extension of training time approved by the GP Colleges (as per clause 6.2.3) the unit type that should be entered is 'Extension – Assessment'.

14 Related Documents

- 14.1 *AGPT Program Policies 2020 Overarching Document*
- 14.2 *AGPT Appeals Policy 2020*
- 14.3 *AGPT Australian Defence Force Registrars Policy 2020*
- 14.4 *AGPT Complaints Policy 2020*
- 14.5 *AGPT Extension to Training Time Policy 2020*
- 14.6 *AGPT Program Leave Policy 2020*
- 14.7 *AGPT Rural Generalist Policy 2020*
- 14.8 *AGPT Transfer Policy 2020*
- 14.9 *AGPT Application - Exception to Training Obligations*
- 14.10 [ACRRM Fellowship Assessment Handbook](#)
- 14.11 [ACRRM Fellowship Training Handbook](#)
- 14.12 *RACGP Fellowship Exams Candidate Handbook*
- 14.13 *RACGP Standards for General Practice Training*
- 14.14 *GPRA Fatigue Management in Vocational General Practice Training July 2012*
- 14.15 *National Terms and Conditions for the Employment of Registrars*
- 14.16 *Safe Work Australia - Guide for Managing the Risk of Fatigue at work 2013*
- 14.17 *Health Insurance Act 1973*
- 14.18 *Work Health and Safety Act 2011*

15 Version Control and Change History

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