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**From:** FOI  
**Sent:** Friday, 23 September 2016 12:11 PM  
**Subject:** 28. Email to applicant advising transfer to another agency

Dear

I refer to your email of <date> to the Department of Health (department) seeking access under the *Freedom of Information Act 1982* (Cth) (FOI Act) to the following documents:

<insert request details>

Your request has been transferred to the <insert agency name> under section 16 of the FOI Act, as the subject matter of the documents you are seeking is more closely connected with the functions of that agency.

The xxxxx will be in contact with you in the near future about the processing of your request. You can contact <agency> via email at <email address> should you have any enquiries about your request.

Kind regards

FOI Unit – FOI and Legislation Section

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Legal & Assurance Division | Corporate Operations Group  
Legal Advice & Legislation Branch  
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*The Department of Health acknowledges the Traditional Custodians of Australia and their continued connection to land, sea and community. We pay our respects to all Elders past and present.*

*If you receive this email in error, please delete it and contact the sender immediately.*