
From: FOI
Sent: Tuesday, 3 September 2019 12:30 PM
Subject: FOI Notification of Decision - FOX XX (Applicant) (Branch/Division) - 3-4 words about request

CURRENT TEMPLATE – PLEASE DON'T SAVE OVER

Hi All,

In accordance with *Corporate Business Rule 10 – FOI Requests*, this email is being sent on behalf of the Decision Maker to notify you of their decision in relation to a Freedom of Information (FOI) request received on **XXXX**.

Details of request

FOI Reference Number: FOI **XXXX**
Applicant Name: **XXXX**
Applicant Organisation: **XXXX**

Request

'Request.'

Summary of relevant timeframes

Date of decision	
Date Applicant will be advised	
Date documents will be released to Applicant (if applicable)	

About the Decision

Number of documents identified in scope of FOI request:

Number of documents to be released to Applicant:

Exemptions applied:

Summary of consultation undertaken:

- Internal:
- Courtesy consultation:
- Third Party:

Attachments

A copy of the decision including the schedule of documents and the document being released to the Applicant are attached.

Talking Points

- On **xxxx** 2019, the department received an FOI request seeking access to **xxxxxx**.
- The department, having followed the processes prescribed in the FOI Act, **decided to refuse access in full to the document in accordance with section 47E(d) of the FOI Act.**

- The department takes its FOI responsibilities seriously and is committed to transparency and accountability and processes all FOI requests in accordance with the Act.
- The document will be available on the department's FOI disclosure log at <https://www.health.gov.au/resources/foi-disclosure-log>.

Details of the Decision Maker

Name

Position

Branch

Telephone Number

Action and next steps

No action is required in relation to this notification.

Kind regards

FOI and Legislation Section

Legal Advice & Legislation Branch
Legal & Assurance Division | Corporate Operations Group
Australian Government Department of Health
T: 02 6289 1666 | E: foi@health.gov.au
GPO Box 9848, Canberra ACT 2601, Australia

The Department of Health acknowledges the Traditional Custodians of Australia and their continued connection to land, sea and community. We pay our respects to all Elders past and present.

If you receive this email in error, please delete it and contact the sender immediately.