# Training checklist – aged care workers and volunteers

Use this checklist to identify the modules that suit your role / organisation and track your completion.

* To receive a certificate of completion you must complete the module via your organisation's learning system or the Aged Care Quality and Safety Commission's Alis platform.

| Training Module | Worker Audience | Date Available | Duration | Prerequisites | Due by | Credential | Owner/Contact | Status |
|---|---|---|---|---|---|---|---|---|
| **Module 1:** Your guide to the *Aged Care Act 2024*: Understanding and adapting<br>**Purpose:** This module helps you understand what changed under the new Act and how it affects the way you deliver safe and quality care. | All aged care workers | Now | 20-30 mins | None | Jul-Nov 2025 | Quiz-Certificate* | Department of Health, Disability and Ageing<br>educationnewact@health.gov.au | ☐Not started<br>☐In progress<br>☐Complete<br>☐Needs review |
| **Module 2:** Aligning to changes – implementing the *Aged Care Act 2024*<br>**Purpose:** This module helps you understand key updates to how services run, what good practice looks like and what is required under the *Aged Care Act 2024*. | All aged care workers | Now | 20-30 mins | New Aged Care Act Module 1 | Sep-Nov 2025 | Quiz-Certificate* | Department of Health, Disability and Ageing<br>educationnewact@health.gov.au | ☐Not started<br>☐In progress<br>☐Complete<br>☐Needs review |

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| **Module 3 – Release 1:** Building workforce capability and readiness<br><br>**Purpose:** This release is for providers. It includes a range of tools to help them support you to build your capacity, skills and confidence and help you to succeed in your role. | N/A – providers only | | | | | | | |
| **Module 3 – Release 2:** Embedding rights in practice<br><br>**Purpose:** This release focuses on supporting you to embed the rights-based foundations of the *Aged Care Act 2024* into everyday practice. | All aged care workers | Now | N/A | New Aged Care Act Modules 1 & 2 | Oct 2025-Mar 2026 | N/A | Department of Health, Disability and Ageing<br>educationnewact@health.gov.au | ☐Not started<br>☐In progress<br>☐Complete<br>☐Needs review |
| **Module 4 –** Reflecting and adjusting<br><br>**Purpose:** This release explores challenges and solutions to move beyond the reform changes into sustainable delivery. | All aged care workers | Now | N/A | New Aged Care Act Modules 1, 2 & 3 | May 2026-June 2026 | N/A | Department of Health, Disability and Ageing<br>educationnewact@health.gov.au | ☐Not started<br>☐In progress<br>☐Complete<br>☐Needs review |
| **University of Tasmania (UTAS) EQUIP Modules**<br><br>**Purpose:** Learning modules highlight key concepts on contemporary | Personal care workers<br><br>Nurses | Now | 10 mins each | None | N/A | Quiz-Certificate | Wicking Dementia Research and Education Centre<br>Equiplearning@utas.edu.au | ☐Not started<br>☐In progress<br>☐Complete |

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| aged care topics and encourage participants to continue their learning by providing additional resources. Topics include:<br>• The Australian aged care system<br>• Exploring the role of nurses, PCWs and Allied Health professionals working in aged care<br>• The Aged Care Quality Standards<br>• Supporting people living with dementia<br>• Palliative & End-of-Life care<br>• Person-centred care<br>• Promoting mental health and wellbeing<br>• Prevention of falls<br>• Wound management and pressure injury prevention<br>• Oral health promotion<br>• Hearing health<br>• Cross cultural awareness<br>• Trauma-informed care<br>• Aboriginal and Torres Strait Islander cultural awareness | Allied health professionals<br>Volunteers | | | | | | | ☐Needs review |

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| **University of Tasmania (UTAS) EQUIP Module: *Aged Care Act 2024***<br><br>**Purpose:** This module supports aged care workers to understand their obligations, and the obligations of the organisations they work for, to provide care that is respectful, safe, and centred on the rights of older people. | Personal care workers<br><br>Nurses<br><br>Allied health professionals<br><br>Volunteers | Now | 10 mins | None | N/A | Quiz-Certificate | Wicking Dementia Research and Education Centre (in consultation with the Department of Health, Disability and Ageing)<br>educationnewact@health.gov.au<br><br>Equiplearning@utas.edu.au | ☐Not started<br><br>☐In progress<br><br>☐Complete<br><br>☐Needs review |
| **UTAS EQUIP Module: Support at Home**<br><br>**Purpose:** This module supports aged care workers to understand their responsibilities and the delivery of care under the Support at Home program. | Personal care workers<br><br>Nurses<br><br>Allied health professionals<br><br>Volunteers | Now | 10 mins | None | N/A | Quiz-Certificate | Wicking Dementia Research and Education Centre (in consultation with the Department of Health, Disability and Ageing)<br>educationnewact@health.gov.au<br><br>Equiplearning@utas.edu.au | ☐Not started<br><br>☐In progress<br><br>☐Complete<br><br>☐Needs review |
| **Support at Home Overview Module**<br><br>**Purpose:** Introduces Support at Home and explains how it will operate. Includes fundamental concepts and processes that underpin the program. | All aged care workers | Now | 30 mins | None | N/A | Quiz<br><br>No certificate | Department of Health, Disability and Ageing<br>SAH.implementation@health.gov.au | ☐Not started<br><br>☐In progress<br><br>☐Complete<br><br>☐Needs review |

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|---|---|---|---|---|---|---|---|---|
| **Support at Home Module 1:** Assessment process and service delivery<br><br>**Purpose:** Explores how aged care assessments and provider obligations work. It also provides information on the Support at Home Service List and funding classifications. | Operations staff<br><br>Managers<br><br>Care partners<br><br>Frontline staff | Now | 30 mins | None | N/A | Quiz<br><br>No certificate | Department of Health, Disability and Ageing<br>SAH.implementation@health.gov.au | ☐Not started<br><br>☐In progress<br><br>☐Complete<br><br>☐Needs review |
| **Support at Home Module 2:** Service agreement, care plan and budget planning<br><br>**Purpose:** Covers how service agreements, care plans and participant budgets are developed. Outlines principles involved in care management and self-management options. Content relating to participant budget and contributions, care management and self-management. | Managers<br><br>Care partners | Now | 30 mins | None | N/A | Quiz<br><br>No certificate | Department of Health, Disability and Ageing<br>SAH.implementation@health.gov.au | ☐Not started<br><br>☐In progress<br><br>☐Complete<br><br>☐Needs review |
| **Support at Home Module 3:** Short-term pathways<br><br>**Purpose:** Provides detail around the Assistive Technology and Home Modifications (AT-HM) scheme, Restorative Care | Operations staff<br><br>Managers<br><br>Care partners | Now | 30 mins | None | N/A | Quiz<br><br>No certificate | Department of Health, Disability and Ageing<br>SAH.implementation@health.gov.au | ☐Not started<br><br>☐In progress<br><br>☐Complete<br><br>☐Needs review |

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| Pathway and End-of-Life Pathway. | | | | | | | | |
| **Support at Home Module 4:** Claiming and payment arrangements<br>**Purpose:** Explains the claiming process, claiming timeframes, and how claims are processed and resolved. | Operations staff<br>Managers<br>Care partners | Now | 30 mins | None | N/A | Quiz<br>No certificate | Department of Health, Disability and Ageing<br>SAH.implementation@health.gov.au | ☐Not started<br>☐In progress<br>☐Complete<br>☐Needs review |
| **Support at Home Module 5:** Care management<br>**Purpose:** Provides a comprehensive understanding of how care management operates within the Support at Home program, including the process for claiming. | Managers<br>Care partners | Now | 30 mins | None | N/A | Quiz<br>No certificate | Department of Health, Disability and Ageing<br>SAH.implementation@health.gov.au | ☐Not started<br>☐In progress<br>☐Complete<br>☐Needs review |
| **Support at Home Module 6:** Self-management<br>**Purpose:** Provides a comprehensive understanding of how self-management operates within the Support at Home program and its interactions with care management. | Managers<br>Care partners | Now | 30 mins | None | N/A | Quiz<br>No certificate | Department of Health, Disability and Ageing<br>SAH.implementation@health.gov.au | ☐Not started<br>☐In progress<br>☐Complete<br>☐Needs review |

## Other learning opportunities

| Opportunity | Date Available | Duration | Owner/Contact | Status |
|---|---|---|---|---|
| **Aged Care Quality and Safety Commission** (Alis platform)<br>• The strengthened Aged Care Quality Standards – 8 modules<br>• Case study series – Quality Standards<br>• Various other modules. | Now | 1.5-3 hrs (per module) | Aged Care Quality and Safety Commission education@agedcarequality.gov.au | ☐Not started<br>☐In progress<br>☐Complete<br>☐Needs review |
| **Older Persons Advocacy Network** (OPAN Learning Hub)<br>• Rights-based practice video resources – 12 short videos | Now | Various | Older Persons Advocacy Network enquiries@opan.org.au | ☐Not started<br>☐In progress<br>☐Complete<br>☐Needs review |

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