

From: s47E(c), s47F
To:
Cc:
Subject: M8s22 Weekly status update 8/12/23 [SEC=OFFICIAL]
Date: Friday, 8 December 2023 4:08:11 PM

Hi s47E(c), s47F,

Please see below the Meals and s22 status update for this week

Thanks,

s47E(c), s47F

Status update

- Following meeting with the Senate, a decision was made to descope the OPD to contract paperwork and project deliverables only. Internal Policy team will send requested documents to Senator's office.
- MinSub approval is still pending, however the current approach is to separate the s22 and meals approvals into two MinSub's and get approvals separately.

s22

- MMA contracts will have to be drafted following Decision D36. MMA have been engaged to provide updated proposal and financials to enable the team to incorporate into the new contracts.
- As part of the new MMA contract (6 months), a transition out plan for MMA will have to be included in the contract to transfer ownership of the existing solution to an administrative body (TBC).
- The team will have to engage Legals and Commercial law to ensure any IP related concerns/impacts are addressed.
- Meals Policy paper being updated incrementally.
- s22

s47E(c), s47F s reviewing and updating the Project documentation for AS endorsement before contract execution - paused.

Achievements

s22

- MoW reference group was convened and outcome of the meeting was in favour of the department re-contracting MMA and continuing the Feasibility study.
- s22

Priorities for next week/s

- Collate requested contract information and send it to Senator office to close out

OPD request s47E(c), s47F

• s22

- Engage commercial law and query IP related concerns, terms and conditions for MAM contract s47E(c), s47F
- Separate the existing Meals and s22 MinSub into individual requests, draft both to align to approach and most recent updates s47E(c), s47F
- Once MMA and s22 have sent updated proposals per new approach, review and update contracts to reflect changes to scope, timelines and funding amounts s47E(c), s47F
- Revisit the Project documents, update the ToR's and governance documents s47E(c), s47F
- Prepare a presentation for DSS to take them through the pilot project objectives, scope, timelines and dependence s47E(c), s47F (deprioritised).
- s22
- Set up a meeting with s47E(c), s47F talk about open risks in the risk register s47E(c), s47F (deprioritised).

To discuss

- s22
- Review the draft paper from s47E(c), s47F - Aged care quality team
- What is the process to get an exemption for the MinSubs? What are the timeframes for approvals? Any risks we need to consider?

Risks identified

- **RISK023:** Considering MoWA's condition to contract MMA for only 6 months, If the contract cannot be extended the ERP ownership will have to be transitioned to either the Department, MoWA or a third party which is not viable within the timeframes causing major impacts to the providers using the system (aged Australians indirectly affected).

Decisions

- **D32:** OPD descope to contract paperwork and project deliverables only - Senators office?
- **D33:** The MinSub will be split up into two individual ministerial correspondences for s22 and Meals and sent to the MO's office under exemption s47E(c), s47F

• s22

- **D35:** MoWA and the state associations resolved unanimously in the reference group meeting to support the Department in a decision to re-contract MMA to keep continuity and momentum on the funding model feasibility study, provided that the contract arrangements meet set conditions s47F
- **D36:** Thea advised we execute a contract with MMA for no longer than 6 months and closer to the end of the term the department and MoWA will take a decision to either extend or end the contract with MMA based on the work delivered to that point - Thea Connolly
- s22

s22

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