



Disability Support for Older Australians (DSOA) Client Annual Review template

As outlined in Section 3.2 of the [DSOA Program Manual](#), DSOA Service Coordinators are required to undertake an annual review of their clients' disability support needs at least once every 12 months, or sooner where a change in support needs has occurred.

Annual reviews are an assessment of a client's current needs and are used to determine whether existing services remain appropriate, or if changes are required to funding and/or the delivery of supports.

Client details

DSOA National ID:	
Full legal name:	
Date of birth:	
Date Annual Review was completed:	

Annual review participants

Examples may include: DSOA service coordinator, client, carer, guardian, support worker, advocate.

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Disabilities and health conditions

Examples may include: Client has been diagnosed with an intellectual disability and has vision impairment.

Current DSOA supports

Examples may include: Client currently receives assistance with self-care activities, community nursing for continence aids and physiotherapy.

Sources of funding accessed outside of DSOA

Examples may include: Client accessing CHSP social support and garden maintenance. Client is also accessing the Aged Care Volunteer Visitors Scheme.

Preferred method of communication

Examples may include: Client has difficulty communicating and is comfortable communicating through their primary carer.

Current functional capacity

Examples may include: Client has poor mobility due to unsteady gait and requires assistance with transfers.

Current personal care needs

Examples may include: Client needs assistance with showering, eating and drinking.

Behavioural presentation

Examples may include: Client demonstrates behaviours of concern and has environmental restraints in place.

Does the client's DSOA funding package meet their current needs and goals? If not, what changes are required?

This completed annual review needs must be submitted to dsoacompliance@health.gov.au within 10 days of being completed.