



Roadmap Implementation Governance Group (RIGG)

Meeting Summary – 29 July 2025

Introduction

The Chair welcomed members to the thirteenth meeting of the Roadmap Implementation Governance Group (RIGG), gave an Acknowledgement of Country, and an acknowledgement of lived experience. The Chair formally welcomed recently-appointed representatives of existing member organisations, and returning members to the RIGG.

The Chair gave a verbal declaration about confidentiality and asked members to declare any conflicts of interest. No new conflicts of interest were declared by members.

The Chair noted that the former Department of Health and Aged Care underwent a name change on 13 May 2025. The department is now the Department of Health, Disability and Ageing and includes responsibility for the National Disability Insurance Scheme (NDIS), foundational supports, and policy for carers. The department also welcomes the National Disability Insurance Agency (NDIA), the NDIS Quality and Safeguards Commission and Hearing Australia into the portfolio.

Previous meeting and follow-up on action items

The previous meeting summary was endorsed by members with no change. There were 4 action items from the last meeting. Work is complete for all items.

Terms of Reference

The Chair led a discussion regarding a review to the RIGG Terms of Reference. Prior to the meeting, members noted a preference to issue Easy Read meeting summaries at the same time as standard RIGG meeting summaries. The following changes were agreed:

- Administrative updates to reflect the department's name change to the Department of Health, Disability and Ageing.
- Note that the RIGG Secretariat will circulate the meeting minutes at the same time as an Easy Read summary, within 6 weeks of each meeting.
- Note that the RIGG Secretariat will circulate action items via a plain English email within one week of the meeting.
- Note that proposals for agenda items can be submitted by RIGG members within 6 weeks of the meeting.

The Chair confirmed that the Easy Read summaries will still be provided in an accessible email format for members with intellectual disability.

Update from the National Centre of Excellence in Intellectual Disability Health (NCoEIDH)

Laura Naing provided a video update about her work at the NCoEIDH Driving Change Team, as she was unable to attend RIGG in person. In her video, Laura highlighted the importance of sharing her lived experience stories to enact change in the health system. Laura also noted that training for health professionals to care for people with intellectual disability is crucial.

Sophie Howlett (Lead, Driving Change Team) provided an update on the recent work being conducted by the team. The Driving Change team has undertaken numerous advocacy activities including:

- Submissions to the Autism Health Roadmap, the review of Primary Health Network Business Model & Mental Health Flexible Funding Model, the development of the National Oral Health Plan 2025 – 2035, and the NSW Health Single Digital Patient Record project.
- Working with Western NSW Local Health District in response to findings of Finlay Browne Inquest.
- Support for state-based systemic advocacy in Tasmania, Queensland, Western Australia and South Australia.
- Advocacy to State and Federal decision-makers around the National Health Reform Agreement, to the Independent Health and Aged Care Pricing Authority (IHACPA) for intellectual disability adjustment, and on the My Health Record.

The Driving Change team invited RIGG members to notify them about any opportunities they should consider or prioritise, or activities happening in the sector. Members discussed the potential of IHACPA supporting activity-based funding for intellectual disability. Members also discussed opportunities for foundational supports across state-based health systems.

Review of the Short-term Actions Implementation Plan

Tegan Rosenberg from the Department of Health, Disability and Ageing provided an update on the review of the 2024 Short-Term Actions Implementation Plan (the Plan). The review was undertaken by a small Working Group and assessed progress to date, identified barriers, and set out next steps for RIGG to progress implementation.

The review found that significant work had been done over the previous 12 months to progress priority short-term actions, however some actions are expected to take longer than 12 months to progress further. As at July 2025, only 4 of the short-term actions in the Plan had not yet commenced.

Members discussed recent work to improve oral health services for people with intellectual disability, with Tasmania Department of Health sharing an example of work to develop dental assistants with an extended scope of practice as oral health coaches. Members also highlighted difficulties in accessing sedation for oral health services and requested engagement with the oral health sector about this issue. The Department committed to identifying and setting up a meeting with relevant existing governance groups.

Members were asked to provide written feedback on the Implementation Plan by 12 August 2025 to identify progress to date, additional work underway, and possible barriers.

Procedural Sedation

Kat Davies from the Department of Health, Disability and Ageing discussed how to improve access to procedural support and sedation for people with disability. Following the 2023 Roundtable on Procedural sedation, the department wrote a paper that included 9 recommendations about improving access to sedation for people with intellectual disability. Recommendations include changes to how hospitals are run, improving the way health teams work together, and providing options for people with disability to adjust to health care procedures.

A good example was shared about a pilot that was run by Adelaide Disability Medical Services. The pilot engaged occupational therapists to help the clinic adjust to the sensory needs of people with disability and used nurse-led sedation such as oral relaxants and inhaled sedation.

Members agreed that while procedural support and sedation is not specifically mentioned in the ID Roadmap, it is linked to several objectives and actions. Therefore, procedural sedation should be considered within scope of the ID Roadmap. Procedural sedation is an enabler for health equity and is an important consideration for trauma-informed care. RIGG Members agreed to continue to monitor and drive progress in this area.

Matthew Yates, Victorian Centre for Development Disability Health, noted there has been interest in procedural sedation within Victoria, based on Monash Health's previous work in this area. Matthew Yates will share information with RIGG Members where possible. Members also highlighted that health professionals' perceptions of the risks of sedation are a barrier to accessing required procedural sedation for people with intellectual disability. Members discussed the need for expansion of 'cluster' procedures under sedation from a range of required health services.

Other business

Curriculum Development Project update

The Department of Health, Disability and Ageing published education resources for the Intellectual Disability Health Capability Framework (the Framework) in June 2025. The resources support implementation of the Framework in university curricula. The department worked closely with the University of New South Wales – Sydney to develop the resources. They can be found on the department's [Intellectual Disability Health Capability Framework and education resources](#) page.

Roadmap Annual Report 2024

The department thanked RIGG members for their input into the 2024 Roadmap Annual Report. The report will highlight work that has been progressed under the ID Roadmap during 2024. The report is expected to be on the department website in early September 2025.

Meeting close

The Chair advised that the next RIGG meeting is scheduled for November 2025, and that the RIGG Secretariat will send out invitation details in due course.