



Minutes for the RIGG meeting

29 July 2025

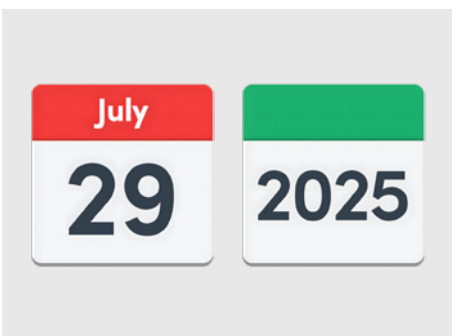


These are the **minutes** from the **Roadmap Implementation Governance Group** meeting.

We say **RIGG** for short.



Minutes are notes that say what we talked about in the meeting.



The meeting was on 29 July 2025.

What we talked about at the meeting



Nisette Anderson started the meeting.

Nisette was the **meeting chair**.



The **meeting chair** is the person who runs the meeting.



She asked if anyone had a **conflict of interest**.



A **conflict of interest** is something in your life outside of the meeting that makes it hard for you to make a fair decision.

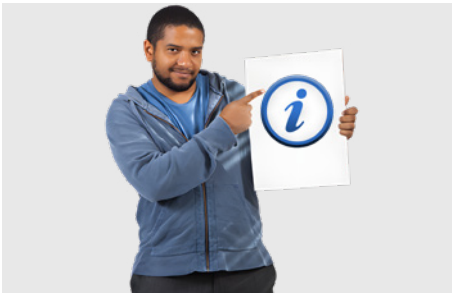


Everyone said they were happy with the minutes from the last meeting.

Terms of Reference



The meeting chair spoke about changes to the RIGG **Terms of Reference**.



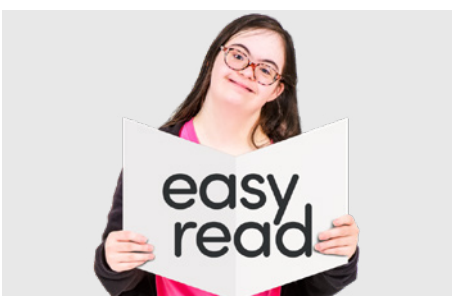
Terms of Reference means information about how the RIGG will work together.



The RIGG wants to update the Terms of Reference.



These are the things that will change in the Terms of Reference.



We will now send the meeting minutes and Easy Read meeting minutes at the same.



6 weeks

You can now tell us your ideas for the RIGG meeting topics 6 weeks before the meeting.



1 week

We will now send **action items** 1 week after the meeting.



Action items make sure we get the work done that we talked about in the meeting.



RIGG members said they were happy with these changes to the Terms of Reference.



These changes will start happening from now on.

Driving Change team



Laura Naing gave a video update about the work she is doing in the **Driving Change team**.



The **Driving Change team** is part of the **National Centre of Excellence in Intellectual Disability Health**.

We call it **the Centre** for short.



The Driving Change team works to make health care better for people with intellectual disability.



Laura is a RIGG member with **lived experience** of intellectual disability.



Lived experience is when you know what something is like because it happened in your life.



Laura uses her lived experience to change the health system for people with intellectual disability.



Sophie Howlett also talked about work being done in the Driving Change team.



The Driving Change team has been working on how they can **advocate** for people with intellectual disability.



Advocate means making sure people with intellectual disability are heard and respected.



They have been working with the government on how to advocate for people with intellectual disability.



They make sure big health plans have in them what people with intellectual disability need.



RIGG members talked about making **foundational supports** better for people with intellectual disability.



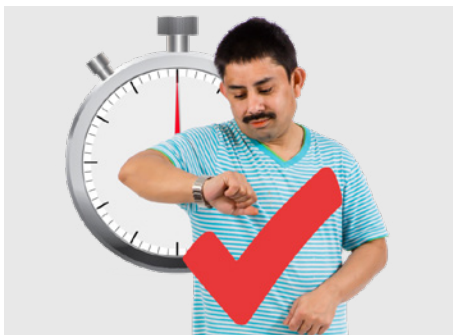
Foundational supports are programs that help people with disability get their needs met.

Roadmap short term actions

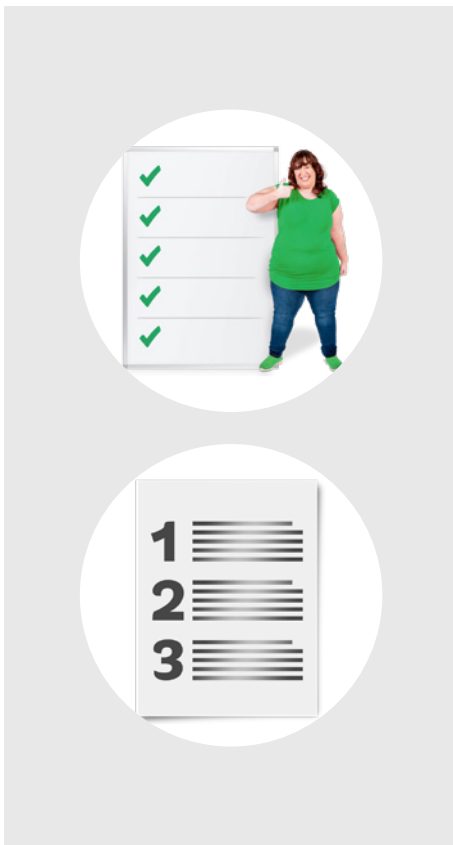


Tegan Rosenberg told us about updates to the Roadmap **short term actions plan**.

We will call it the **plan** for short.



Short term actions are actions in the Roadmap that we want to get done fast.



The RIGG made the plan last year to make sure that

- We are working on the short term actions

- We know what work we need to do next.



We did a **review** of the plan this year.



Review means to look at something and make sure it is working.



There are 4 short term actions that we have not started yet.



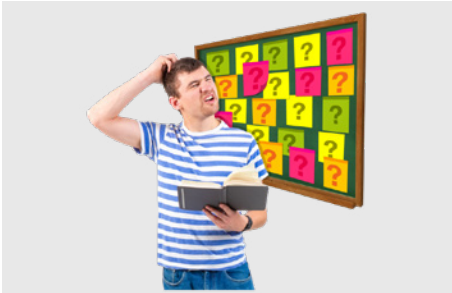
2 of the actions are about making **oral health** better for people with intellectual disability.



Oral health means looking after your teeth and gums.



RIGG members talked about some work that is being done to make oral health care better.



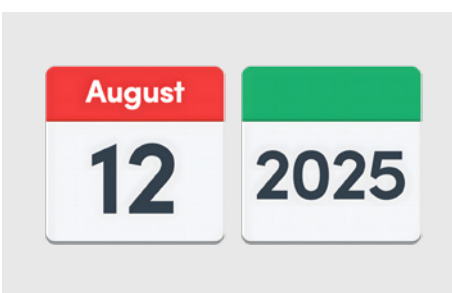
RIGG members also talked about how getting **sedation** for oral health services is hard.



Sedation is medicine that helps someone stay calm before they get health care.



We asked RIGG members to share some ideas about how we can do the short term actions.



We asked members to share their ideas by 12 August 2025.

Procedural sedation



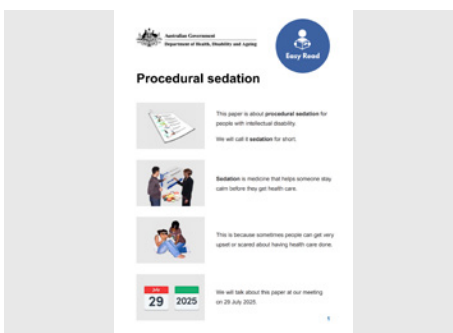
Kat Davies spoke more about sedation for people with intellectual disability.



In 2023 we had a meeting about sedation for people with intellectual disability.



After that meeting we wrote a paper.



The paper had ideas about how people can get sedation when they need it.



The RIGG should work to make sedation easy for people with intellectual disability to get.



Members talked about having sedation for more than one **health procedure** at the same time.



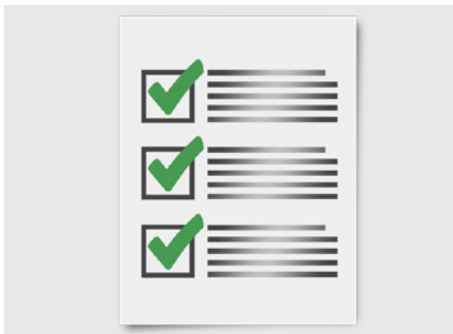
A **health procedure** is when you get a health care service done by a health worker.



RIGG members said that sedation can make health care easier and better.



Sedation is not in the Roadmap.



But there are actions in the Roadmap where sedation is important.



Members said that we can use the Roadmap to make sedation for health care better.

Other things we talked about



Teaching tools are now on the **Department of Health Disability and Ageing** website.

We say **department** for short.



The teaching tools help with the **Intellectual Disability Health Capability Framework**.

We call it the **Framework** for short.



The teaching tools are used by teachers at universities.



The tools are helping health care students learn about intellectual disability health.

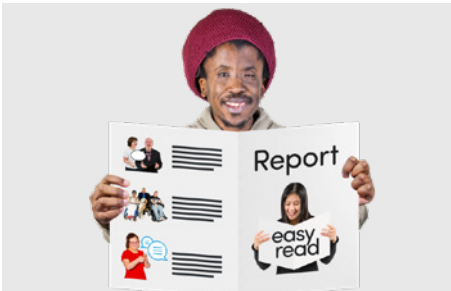


The department worked with the University of New South Wales Sydney to make the teaching tools.

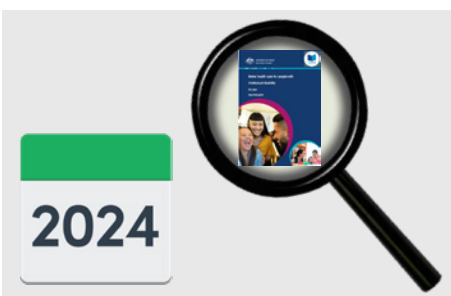


You can find the teaching tools and Easy Read resources at

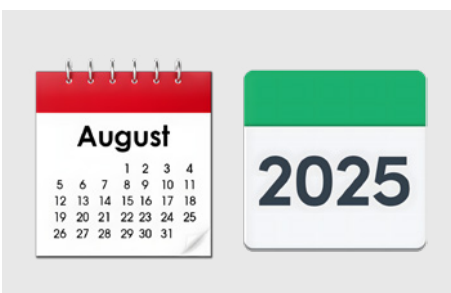
www.bit.ly/IDHCFER



The department thanked RIGG members for helping to write the **2024 Roadmap annual report**.

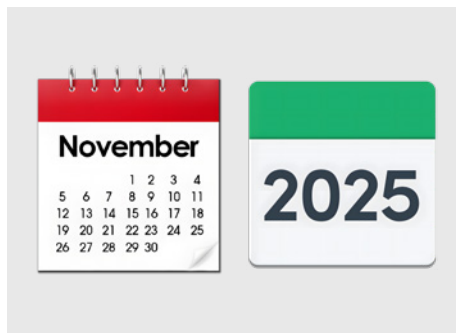


The **2024 Roadmap annual report** will tell us how we went with Roadmap actions in 2024.



The 2024 Roadmap annual report will be ready by the end of August 2025.

Next meeting and more information



The next RIGG meeting will be held in November 2025.



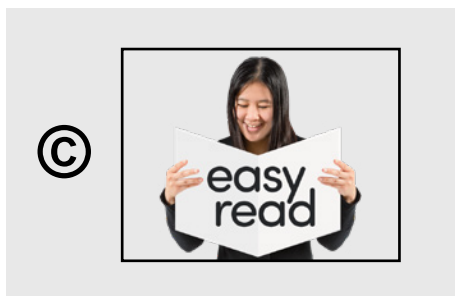
If you want more information or to ask questions

Email **RIGG.Secretariat@health.gov.au**

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