

# Our Data Governance Framework

* sets out our approach to managing data over the lifecycle
* describes the principles, structures, and roles and responsibilities that underpin our policies and processes
for data governance
* seeks to maximise the value of our data and ensure our data activities are aligned with our strategic objectives
* is designed to support our staff, at all levels, to manage
data well so that it can be used and shared safely and effectively.

# Data Governance Principles

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| **Our data assets are:** |
| **Business enabling** | **Fit for purpose** |
| We collect, manage, use and share data to enable policies and programs for the benefit of Australians | We ensure our data are understood and take measures to continuously improve quality and useability |
| **Trusted**We ensure our processes for handling data are legal, secure, ethical and transparent | **Shared and Publishe**We embed safe practices for use, re-use and sharing of data. Data are made publicly available where appropriate |
| **Managed** |
| We identify and mitigate risks across the data lifecycle | **Our staff are:** |
| **Discoverable and Understandable**We support effective use of data by ensuring our data assets are discoverable, and understandable. | **Accountable**We have clear roles, responsibilities and accountabilities for the effective governance of our data, and the right skills and capabilities to do this well |

# Framework in Action

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| Set out the standards and expectations for effective management of data in the department |
| **Leadership** | Formalising high-level roles and governance to drive robust and consistent oversight of data management across business areas | **Roles and Responsibilities** |
| **Implementation** |  | **Measures of Success** |
| **Focus areas for Data Governance Framework Implementation** |
| **Policies and guidance**Providing rules and operational support for managing data. | **Capabilities**Facilitating training, engagement, and knowledge sharing. | **Systems and tools**Providing secure systems and tools to use data and manage through the lifecycle. |

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| **A purple hexagon with a white line on the screenDeliver data driven policies and programs** | **A hexagon with hands holding a heartTreat data as an asset** | **A green hexagon with white arrowsImplement our data strategy effectively** |
| **A blue hexagon with a white arrow pointing upUplift data and analytical capability** | **A hexagon with a magnifying glass and an arrowImprove availability and accessibility of data for users** | **A blue hexagon with white outline on itEmpower staff to use data effectively** |

# The Framework supports the department to:

# Key data roles and responsibilities

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| A blue circle with a white line on it**Chief Data Officer:**Accountable for enterprise-wide governance and use of data as an asset and building agency data capabilities |
| **Privacy Champion:**Provides leadership on broader strategic privacy issues and promotes a culture that values and protects personal information |
| **A blue circle with a white line on itChief Digital Information Officer:**Leads the department’s digital and cyber security processes |
| **Senior Data Stewards /** **Data Stewards:**Accountable for facilitating effective day-to-day management of data within a defined data domain or business area |
| **All SES Officers:**Accountable for proper use of government data within their areas of business responsibility and for supporting efforts to build data capabilities |
| **All staff:**Responsible for safe and appropriate use of data |