
From: s47E(c), s47F
Sent: Monday, 12 February 2024 1:53 PM
To: s47F @ashurst.com; s47F @ashurst.com
Cc:
Subject: FW: 47630 - Request for quote - Privileged and Confidential; New Matter [SEC=OFFICIAL, ACCESS=Legal-Privilege]
Attachments: s42 .pdf
Categories: Filed to TRIM, Filed to Content Manager

Legal-in-confidence
Request for quote

[Email 2 of 2](#)

Hi s47F ,

s42

Kind regards,

s47E(c),
Senior Lawyer – Commercial Law Section
Corporate, Commercial and Litigation Branch

Legal and Assurance Division | Corporate Operations Group
Australian Government Department of Health and Aged Care
T: 02 s47E(c), s47F | E: s47E(c), s47F @health.gov.au
Sirius Building 5.N.313
GPO Box 9848, Canberra ACT 2601, Australia

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From: s47E(c), s47F
Sent: Monday, February 12, 2024 1:51 PM
To: s47F @ashurst.com' s47F @ashurst.com>; s47F @ashurst.com'
s47F @ashurst.com>
Cc: s47E(c), s47F
Subject: 47630 - Request for quote - Privileged and Confidential; New Matter [SEC=OFFICIAL, ACCESS=Legal-Privilege]

Legal-in-confidence
Request for quote

[Email 1 of 2](#)

Hi s47F ,

Further to s47E(c), s47F email, please find attached an excel spreadsheet for you to complete with your hourly rates. As discussed, we propose to set up an initial order for \$20,000 GST inclusive.

s42

s42

. Appreciate if you could acknowledge receipt when you receive both emails to confirm that they have not been blocked by firewalls.

Kind regards,

s47E(c), s47F

Senior Lawyer – Commercial Law Section
Corporate, Commercial and Litigation Branch

Legal and Assurance Division | Corporate Operations Group
Australian Government Department of Health and Aged Care
T: 02 s47E(c), s47F | E s47E(c), s47F [@health.gov.au](mailto:s47E(c), s47F@health.gov.au)
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GPO Box 9848, Canberra ACT 2601, Australia

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From: s47E(c), s47F [@health.gov.au](mailto:s47E(c), s47F@health.gov.au)>
Sent: Monday, February 12, 2024 12:01 PM
To: s47F [@ashurst.com](mailto:s47F@ashurst.com)
Cc: s47F [@ashurst.com](mailto:s47F@ashurst.com); s47E(c), s47F [@health.gov.au](mailto:s47E(c), s47F@health.gov.au)>
Subject: RE: Privileged and Confidential; New Matter [SEC=OFFICIAL]

Hi s47F

Thanks for this. We will send a Request for Quote to you, so you may complete and return it.

Regards,

s47E(c), s47F

Principal Lawyer – Commercial Law Section

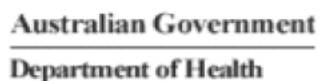
Legal and Assurance Division | Corporate Operations Group
Corporate, Commercial and Litigation Branch
Australian Government Department of Health and Aged Care
T: 02 s47E(c), s47F | E: s47E(c), s47F [@health.gov.au](mailto:s47E(c), s47F@health.gov.au)
Location: Sirius Building 5.N.123
GPO Box 9848, Canberra ACT 2601, Australia

The Department of Health and Aged Care acknowledges the Traditional Custodians of Australia and their continued connection to land, sea and community. We pay our respects to all Elders past and present.

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Quotation for Legal Services

Matter Title:	s42
LEX Number:	47630
Agency Instructing Officer:	s47E(c), s47F
Service Provider:	Ashurst
Service Provider Contact:	
Date of Quotation:	
New quotation or revised quotation?	

Professional Fees

Name	Level	Days/Hours	Rate GST excl	Rate GST incl	TOTAL GST incl
			\$0.00		\$0.00
			\$0.00		\$0.00
			\$0.00		\$0.00
			\$0.00		\$0.00
			\$0.00		\$0.00
			\$0.00		\$0.00
			\$0.00		\$0.00
			\$0.00		\$0.00
			\$0.00		\$0.00
			\$0.00		\$0.00
	New Professional Fees Total				\$0.00
	Previously approved Professional Fees				
	TOTAL PROFESSIONAL FEES				\$0.00

Disbursements

Type of disbursement (eg. travel, filing fee etc)		Cost GST excl	Cost GST incl	TOTAL GST incl
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
	New Disbursement Fees Total			\$0.00
	Previously approved Disbursements			
	TOTAL DISBURSEMENTS			\$0.00

Counsel Fees

Name	Male/ Female	Senior/ Junior	Days/hours	Rate GST excl	Rate GST incl	TOTAL GST incl
				\$0.00		\$0.00
				\$0.00		\$0.00
				\$0.00		\$0.00
				\$0.00		\$0.00
	New Counsel Fees Total					\$0.00
	Previously approved Counsel Fees					
	TOTAL COUNSEL FEES					\$0.00

QUOTATION TOTAL incl GST

(Total amount payable by the Agency to the Service Provider including variations)



Detail of services to be provided:

The Service Provider must outline the services to be provided within the quoted price. Information contained in this section will be used to develop the Order for Legal Services. If the space below is insufficient, the Service Provider can provide the outline in an attached Word document instead.

FOR REVISED QUOTATIONS - Work may be varied on the same terms and conditions as the original scope of work. Where a variation is sought for additional requirements outside of the original scope, this is not classed as a variation, instead a new quote will be required.

The Quotation Total must include the original quote plus the additional amount required for the variation. The original values should be noted in the 'previously approved' cells.

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s42

From: s47E(c), s47F @health.gov.au>
Sent: Thursday, 22 February 2024 10:04 AM
To: s47F @ashurst.com>; s47F @ashurst.com>
Cc: s47E(c), s47F @health.gov.au>
Subject: RE: 47630 - Privileged and Confidential; New Matter [SEC=OFFICIAL, ACCESS=Legal-Privilege]

Caution: External email.

Hi s47F,

We have now received commitment approval to establish a new Order with Ashurst (Lex 47630) for an amount of \$20,000 GST inclusive on the hourly rates below, and you can now commence work on this matter. A PDF Order for Legal Services will be issued to you shortly by our practice management team to reflect this.

s42

Kind regards,

s47E(c), s47F

Senior Lawyer – Commercial Law Section
Corporate, Commercial and Litigation Branch

Legal and Assurance Division | Corporate Operations Group
Australian Government Department of Health and Aged Care
T: 02 s47E(c), s47F | E: s47E(c), s47F [@health.gov.au](mailto:s47E(c), s47F@health.gov.au)
Sirius Building 5.N.313
GPO Box 9848, Canberra ACT 2601, Australia

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s42

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From: s47F
Sent: Wednesday, 14 February 2024 2:25 PM
To: s47E(c), s47F [@health.gov.au](mailto:s47E(c), s47F@health.gov.au)>
Cc: s47E(c), s47F [@health.gov.au](mailto:s47E(c), s47F@health.gov.au)>; s47F [@ashurst.com](mailto:s47F@ashurst.com)>
Subject: RE: 47630 - Privileged and Confidential; New Matter [SEC=OFFICIAL, ACCESS=Legal-Privilege]

Hi s47E(c), s47F

My apologies, it would appear we were provided with the wrong rates for this type of work.

We are happy to proceed on the basis of the hourly rates below. Please let us know if you would like us to update the figures in the quotation spreadsheet and send back to you.

Kind regards

s47F

s47F

Ashurst Australia, 5 Martin Place, Sydney, NSW 2000, Australia
 D: +61 2 s47F
 www.ashurst.com

Ashurst is outpacing change with clients. [Find out how.](#)

We acknowledge First Nations Peoples as the Traditional Custodians of the land on which we work in Australia. We pay our respects to Elders past, present and emerging and to the youth who are working towards a brighter tomorrow.

From: s47E(c), s47F <s47F@health.gov.au>
 Sent: Wednesday, 14 February 2024 2:00 PM
 To: s47F <s47F@ashurst.com>
 Cc: s47E(c), s47F <s47F@health.gov.au>; s47F <s47F@ashurst.com>
 Subject: 47630 - Privileged and Confidential; New Matter [SEC=OFFICIAL, ACCESS=Legal-Privilege]

Caution: External email.

Hi s47F

Thank you for your email. As part of the process of considering the quote we compared the rates against the maximum Commonwealth rates approved for Ashurst under the whole of government legal services panel. We note s45

s45

As the rates in the quote provided exceed these amounts we will not be able to accept them. Are you happy for us to proceed on the basis that the hourly rates will be as set out above?

Kind regards,

s47E(c), s47F
 Senior Lawyer – Commercial Law Section
 Corporate, Commercial and Litigation Branch

Legal and Assurance Division | Corporate Operations Group
 Australian Government Department of Health and Aged Care
 T: 02 s47E(c), s47F | E: s47E(c), s47F <s47F@health.gov.au>
 Sirius Building 5.N.313
 GPO Box 9848, Canberra ACT 2601, Australia

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From: s47F <s47F@ashurst.com>; s47F <s47F@ashurst.com>
 Sent: Wednesday, February 14, 2024 12:01 PM
 To: s47E(c), s47F <s47F@health.gov.au>; s47F <s47F@ashurst.com>

Cc: s47E(c), s47F [REDACTED] <[REDACTED]@health.gov.au>

Subject: RE: Privileged and Confidential; New Matter [SEC=OFFICIAL, ACCESS=Legal-Privilege]

Hi s47E(c),

Please find attached the completed quotation form.

Please let us know if you have any questions.

Kind regards

s47F

s47F

D: +61 2 s47F |

M: +61 s47F

D: +61 2 s47F

Ashurst Australia, 5 Martin Place, Sydney, NSW 2000, Australia
www.ashurst.com

[REDACTED] is outpacing change with clients. [Find out how.](#)

From: s47F

Sent: Tuesday, 13 February 2024 4:18 PM

To: s47E(c), s47F [REDACTED] <[REDACTED]@health.gov.au>; s47F [REDACTED] <[REDACTED]@ashurst.com>

Cc: s47E(c), s47F [REDACTED] <[REDACTED]@health.gov.au>

Subject: RE: Privileged and Confidential; New Matter [SEC=OFFICIAL, ACCESS=Legal-Privilege]

Thanks s47E(c), I can confirm we received both emails and are reviewing.

Kind regards

s47F

Ashurst Australia, 5 Martin Place, Sydney, NSW 2000, Australia
 D: +61 2 s47F
www.ashurst.com

Ashurst is outpacing change with clients. [Find out how.](#)

We acknowledge First Nations Peoples as the Traditional Custodians of the land on which we work in Australia. We pay our respects to Elders past, present and emerging and to the youth who are working towards a brighter tomorrow.

From: s47E(c), s47F [REDACTED] <[REDACTED]@health.gov.au>

Sent: Tuesday, 13 February 2024 4:17 PM

To: s47F [REDACTED] <[REDACTED]@ashurst.com>

Cc: s47F [REDACTED] <[REDACTED]@ashurst.com>; s47E(c), s47F [REDACTED] <[REDACTED]@health.gov.au>

Subject: RE: Privileged and Confidential; New Matter [SEC=OFFICIAL, ACCESS=Legal-Privilege]

Caution: External email.

Hi s47F [REDACTED],

I'm just checking in to ensure that you've received the request for quote emails I sent yesterday (around 1.50pm AEDT) and that they were not blocked by a firewall given the size of the attachments.

Can you please confirm that you have received them?

Kind regards,

s47E(c),
 Senior Lawyer – Commercial Law Section
 Corporate, Commercial and Litigation Branch

Legal and Assurance Division | Corporate Operations Group
 Australian Government Department of Health and Aged Care
 T: 02 s47E(c), | E: s47E(c), @health.gov.au
 Sirius Building 5.N.3147F
 GPO Box 9848, Canberra ACT 2601, Australia

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From: s47E(c), s47F @health.gov.au>
Sent: Monday, February 12, 2024 12:01 PM
To: s47F @ashurst.com
Cc: s47F @ashurst.com; s47E(c), s47F @health.gov.au>
Subject: RE: Privileged and Confidential; New Matter [SEC=OFFICIAL]

Hi s47F

Thanks for this. We will send a Request for Quote to you, so you may complete and return it.

Regards,

s47E(c), s47F
 Principal Lawyer – Commercial Law Section

Legal and Assurance Division | Corporate Operations Group
 Corporate, Commercial and Litigation Branch
 Australian Government Department of Health and Aged Care
 T: 02 s47E(c), | E: s47E(c), s47F @health.gov.au
 Location: Sirius Building 5.N.123
 GPO Box 9848, Canberra ACT 2601, Australia

The Department of Health and Aged Care acknowledges the Traditional Custodians of Australia and their continued connection to land, sea and community. We pay our respects to all Elders past and present.

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Quotation for Legal Services

Matter Title:	s42
LEX Number:	47630
Agency Instructing Officer:	s47F, s47E(c)
Service Provider:	Ashurst
Service Provider Contact:	s47F
Date of Quotation:	14-Feb-24
New quotation or revised quotation?	New

Professional Fees

Name	Level	Days/Hours	Rate GST excl	Rate GST incl	TOTAL GST incl
s47F	Partner	s45			
s47F	Senior Associate				
s47F	Lawyer				
			\$0.00		\$0.00
			\$0.00		\$0.00
			\$0.00		\$0.00
			\$0.00		\$0.00
			\$0.00		\$0.00
			\$0.00		\$0.00
	New Professional Fees Total				s45
	Previously approved Professional Fees				
	TOTAL PROFESSIONAL FEES				

Disbursements

Type of disbursement (eg. travel, filing fee etc)	Cost GST excl	Cost GST incl	TOTAL GST incl
	\$0.00		\$0.00
	\$0.00		\$0.00
	\$0.00		\$0.00
	\$0.00		\$0.00
	\$0.00		\$0.00
New Disbursement Fees Total			\$0.00
Previously approved Disbursements			
TOTAL DISBURSEMENTS			\$0.00

Counsel Fees

Name	Male/ Female	Senior/ Junior	Days/hours	Rate GST excl	Rate GST incl	TOTAL GST incl
				\$0.00		\$0.00
				\$0.00		\$0.00
				\$0.00		\$0.00
				\$0.00		\$0.00
New Counsel Fees Total						\$0.00
Previously approved Counsel Fees						
TOTAL COUNSEL FEES						\$0.00

QUOTATION TOTAL incl GST

(Total amount payable by the Agency to the Service Provider including variations)

s45



Detail of services to be provided:

The Service Provider must outline the services to be provided within the quoted price. Information contained in this section will be used to develop the Order for Legal Services. If the space below is insufficient, the Service Provider can provide the outline in an attached Word document instead.

FOR REVISED QUOTATIONS - Work may be varied on the same terms and conditions as the original scope of work. Where a variation is sought for additional requirements outside of the original scope, this is not classed as a variation, instead a new quote will be required.

The Quotation Total must include the original quote plus the additional amount required for the variation. The original values should be noted in the 'previously approved' cells.

s42

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by the Department of Health, Disability and Ageing

From: Legal Procurement s47E(d) @Health.gov.au>
Sent: Monday, 4 March 2024 10:20 AM
To: s47F @ashurst.com
Cc: Legal Procurement; s47F
Subject: LEX 47630 - Order for Legal Services [SEC=OFFICIAL]
Attachments: LEX 47630 - Order for Legal Services .pdf

Dear s47F

Attached is the Order for Legal Services regarding the above matter.

We draw your attention to the strict terms and conditions in relation to the 80% notification and variation requirements.

Please respond with your acceptance of the Order by return email.

Should you have questions in relation to the Order please contact Legal Procurement.

Regards,

s47E(c), s47F

Procurement Officer – Legal Policy and Practice Management
Corporate, Commercial & Litigation Branch

Legal and Assurance Division | Corporate Operations Group
Australian Government Department of Health and Aged Care
T: 02 s47E(c), s47F | E: s47E(c), s47F [@health.gov.au](mailto:s47E(c), s47F@health.gov.au)
PO Box 9848, Canberra ACT 2601, Australia

Making flexibility work - if you receive an email from me outside of normal business hours, I'm sending it at a time that suits me. I'm not expecting you to read or reply until normal business hours.

The Department of Health and Aged Care acknowledges First Nations peoples as the Traditional Owners of Country throughout Australia, and their continuing connection to land, sea and community. We pay our respects to them and their cultures, and to all Elders both past and present.

Invoices: s47E(d) [@concursolutions.com](mailto:s47E(d)@concursolutions.com)



Schedule 6 – SON3622041

FOI 25-0421 LD - Document 13

This Order is made under the Deed of Agreement for the provision of legal services to eligible Health portfolio agencies under the Whole of Australian Government Legal Services Panel.

<u>Order for Legal Services</u>							
Agency Order Information							
Matter Title:	s42						
Agency:	Department of Health and Aged Care						
Agency Matter ID:	LEX 47630						
Agency Purchase Order:	4500154930						
Order Commencement Date and Term							
Order Commencement Date:	21 February 2024						
Order Term and Extensions:	<p>This Order will remain in force until 30 June 2024</p> <p>The Agency may in its sole discretion extend the Initial Term of this Order for a further period or periods, up to 12 months, on the same terms and conditions of this Order, by giving at least 1 month's prior written notice to the Legal Services Provider (or such shorter period of notice as is agreed with the Legal Services Provider), prior to end of the Initial Term of this Order.</p>						
Variation details:	Not applicable						
Statement of Work							
Area of Law:	s42						
Detailed Statement of Work:	<p>The Legal Service Provider will undertake but is not limited to the following services:</p> <p>s42</p>						
Nominated Personnel:	<p>The following Nominated Personnel will be providing Services under this Order:</p> <p>Nominated Personnel will be monitored and recorded internally. Changes to nominated personnel must be notified in writing to the Agency prior to the change occurring.</p>						
Fees and Disbursements:	<p>The maximum amount payable under this Order is \$20,000.00 GST inclusive broken down as follows:</p> <table><tbody><tr><td>Professional Fees</td><td>\$20,000.00</td></tr><tr><td>Disbursements</td><td>Not Applicable</td></tr><tr><td>Counsel</td><td>Not applicable</td></tr></tbody></table>	Professional Fees	\$20,000.00	Disbursements	Not Applicable	Counsel	Not applicable
Professional Fees	\$20,000.00						
Disbursements	Not Applicable						
Counsel	Not applicable						

Order for Legal Services

FOI 25-0421 LD - Document 13

Additional Terms:	<p>When the work completed reaches 80% of the maximum amount payable as specified in this Order, the Legal Services Provider must:</p> <ul style="list-style-type: none">- advise the Agency in writing at s47E(d) @health.gov.au, and- indicate if the work will be completed within the agreed amount/ time frame. <p>All variations must be approved by the Agency and a revised Order issued prior to the commencement of further work. Failure to do so may result in non-payment of unapproved work.</p>												
Confidential Information:	<table border="1"><thead><tr><th>Agency Confidential information</th><th>Period of Confidentiality</th></tr></thead><tbody><tr><td>Agency data</td><td>Indefinitely</td></tr><tr><td>Any Personal Information held by the Agency</td><td>Indefinitely</td></tr><tr><td>Security Classified Information</td><td>Indefinitely</td></tr></tbody></table> <table border="1"><thead><tr><th>Legal Services Provider Confidential information</th><th>Period of Confidentiality</th></tr></thead><tbody><tr><td>Fees, hourly rates and costing methodologies</td><td>10 years</td></tr></tbody></table>	Agency Confidential information	Period of Confidentiality	Agency data	Indefinitely	Any Personal Information held by the Agency	Indefinitely	Security Classified Information	Indefinitely	Legal Services Provider Confidential information	Period of Confidentiality	Fees, hourly rates and costing methodologies	10 years
Agency Confidential information	Period of Confidentiality												
Agency data	Indefinitely												
Any Personal Information held by the Agency	Indefinitely												
Security Classified Information	Indefinitely												
Legal Services Provider Confidential information	Period of Confidentiality												
Fees, hourly rates and costing methodologies	10 years												
Other Requirements:	Not applicable												
Agency Information													
Agency Representative:	<p>Name: s47E(c), s47F</p> <p>Email: s47E(c), s47F @health.gov.au</p>												
Invoices:	<p>Invoices are to be submitted by the third business day of each month to s47E(d) @concursolutions.com copy to s47E(d) @health.gov.au (attention s47E(c), s47F)</p> <p>Invoices must include the LEX number and the Purchase Order number to ensure prompt payment.</p>												
Legal Services Provider Information													
Legal Services Provider Representative:	<p>Name: s47F</p> <p>Email: s47F @ashurst.com</p>												
Legal Services Provider Address for Notices:	<p>Postal Address: 5 Martin Place, Sydney, NSW 2000,</p>												

Tax Invoice

Ashurst

Department of Health and Aged Care (Cth)
GPO Box 9848
CANBERRA ACT 2601

Ashurst Australia
Level 11
5 Martin Place
Sydney NSW 2000

Tel +61 (2) 9258 6000
Fax +61 (2) 9258 6999
DX 388 Sydney
GPO Box 9938
www.ashurst.com

Tax Invoice Date: 28 March 2024

Tax Invoice No.: 220102106

ABN: 75 304 286 095

Our Ref: **s47F** 1000 192 588

Your ref: **LEX 47630**

Partner: **s47F**

Re: s42	GST Rate%	Fees and Disbursements AUD
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Professional Fees

Fees	10.00	6,098.09
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Tax Rate	Subtotal (AUD)	Tax Amount (AUD)
10.00%	6,098.09	609.81

Net Amount	6,098.09
Australia Taxes (VAT / GST)	609.81
Total	6,707.90
Balance Due (AUD)	\$ 6,707.90

The fees, charges, and disbursements on this invoice may include fees, charges, and disbursements due to another member of the Ashurst Group

IMPORTANT NOTICE

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- in accordance with our costs agreement, or
- if the costs agreement does not deal with the charging of interest, at the rate specified by the Reserve Bank of Australia as the Cash Rate Target at the date of this bill plus 2 per cent per annum.

2. Please contact us if you have any queries or concerns with this bill.

3. If money has been paid into our trust account for the purpose of meeting your legal costs, this is notice of our intention to withdraw that money and apply it towards payment of those costs.

4. If you are not a "commercial or government client" as defined in the Legal Profession Uniform Law (NSW), to meet our disclosure obligations we also notify you of your right to:

- Request an itemised bill, within 30 days after the date on which the legal costs become payable. However, if you request an itemised bill and the total amount specified in that bill exceeds the amount previously specified in the lump sum bill for the same matter, we may be able to recover the higher amount.
- Apply to the Manager, Costs Assessment to have the legal costs assessed, usually within 12 months of when the bill was given. In some circumstances these time periods may be extended.
- Make a complaint to the Legal Services Commissioner, usually within 60 days after the legal costs become payable, or if an itemised bill was requested, 30 days after the request was complied with. In some circumstances the Commissioner may waive these time periods. The Commissioner can only deal with the dispute if the total bill for legal costs is less than \$185,460, or the total amount in dispute is less than \$18,550.

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s42

Our Ref
s47F 1000 192 588

Ashurst

20021342
Department of Health and Aged Care (Cth)

Payment Details

s47G(1)(a)

Please note: Remittance advices should be sent electronically to: s47G(1)(a) @ashurst.com. Please quote reference 220102106 when settling this invoice

Payment Terms: 30 days - Payment due 27 April 2024

This document has been released under
the Freedom of Information Act 1982
by the Department of Health, Disability and Ageing

Annexure - Tax Invoice - 220102106

s42

Our Ref
s47F 1000 192 588**Ashurst**

20021342

Department of Health and Aged Care (Cth)

Fee Earner Summary

Fee earner	Title	Hourly Rate	HH:MM	Value
s47F	Partner	s45		
s47F	Senior Associate			
Time Total			s45	\$6,098.09

Time Transaction Detail

Date	Fee earner	Description	Hourly Rate	HH:MM	Value
13-Mar-2024	s47F	Various emails	s45		
18-Mar-2024		Attending meeting with client. Preparing for meeting with client			
18-Mar-2024		Preparing for and attending videoconference with client. Discussion with s47F			
19-Mar-2024		s42			
19-Mar-2024		Reviewing s42 and discussing same with s47F			
20-Mar-2024		s42			
21-Mar-2024		s42			
21-Mar-2024		Attending teleconference with client. Settling s42			
22-Mar-2024		Reviewing email and drafts			
25-Mar-2024		s42			
Time Total				s45	\$6,098.09

Tax Invoice

Ashurst

Department of Health and Aged Care (Cth)
GPO Box 9848
CANBERRA ACT 2601

Ashurst Australia
Level 11
5 Martin Place
Sydney NSW 2000

Tel +61 (2) 9258 6000
Fax +61 (2) 9258 6999
DX 388 Sydney
GPO Box 9938
www.ashurst.com

Tax Invoice Date: 30 April 2024

Tax Invoice No.: 220103476

ABN: 75 304 286 095

Our Ref: **s47F** 1000 192 588

Your ref: **LEX 47630 / PO**
4500154930

Partner: **s47F**

Re: s42	GST Rate%	Fees and Disbursements AUD
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Professional Fees

Fees	10.00	11,905.82
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Tax Rate	Subtotal (AUD)	Tax Amount (AUD)
10.00%	11,905.82	1,190.58

Net Amount	11,905.82
Australia Taxes (VAT / GST)	1,190.58
Total	13,096.40
Balance Due (AUD)	\$ 13,096.40

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s42

Our Ref
s47F 1000 192 588

Ashurst

20021342
Department of Health and Aged Care (Cth)

Payment Details

s47G(1)(a)

Please note: Remittance advices should be sent electronically to: s47G(1)(a) @ashurst.com. Please quote reference 220103476 when settling this invoice

Payment Terms: 30 days - Payment due 30 May 2024

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by the Department of Health, Disability and Ageing

Annexure - Tax Invoice - 220103476

s42

Our Ref
s47F 1000 192 588**Ashurst**

20021342

Department of Health and Aged Care (Cth)

Fee Earner Summary

Fee earner	Title	Hourly Rate	HH:MM	Value
s47F	Partner	s45		
s47F	Senior Associate			
Time Total			s45	\$11,905.82

Time Transaction Detail

Date	Fee earner	Description	Hourly Rate	HH:MM	Value
4-Apr-2024	s47F	Attending meeting to discuss matter	s45		
5-Apr-2024		Attending meeting. Reviewing s42			
8-Apr-2024		s42			
8-Apr-2024		Reviewing materials and settling s42			
9-Apr-2024		Discussing issues with s47F. Settling s42			
9-Apr-2024		s42			
10-Apr-2024		s42			
11-Apr-2024					
15-Apr-2024		Corresponding with client			
16-Apr-2024		s42			
16-Apr-2024					
17-Apr-2024		Various emails. Reviewing draft s42 Discussion with s47F regarding issues			
17-Apr-2024		s42			
18-Apr-2024		Various emails			
18-Apr-2024		Drafting emails to clients			
19-Apr-2024					
22-Apr-2024		s42			

Our Ref
s47F 1000 192 588

23-Apr-2024	s47F	s42	s45
24-Apr-2024			
26-Apr-2024			
29-Apr-2024		Drafting emails to client	
Time Total			s45 \$11,905.82

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Tax Invoice

Ashurst

Department of Health and Aged Care (Cth)
GPO Box 9848
CANBERRA ACT 2601

Ashurst Australia
Level 11
5 Martin Place
Sydney NSW 2000

Tel +61 (2) 9258 6000
Fax +61 (2) 9258 6999
DX 388 Sydney
GPO Box 9938
www.ashurst.com

Tax Invoice Date: 3 April 2024

Tax Invoice No.: 220102604

ABN: 75 304 286 095

Our Ref: **s47F** **1000 192 588**

Your ref: **LEX 47630 / PO**
4500154930

Partner: **s47F**

Re: s42	GST Rate%	Fees and Disbursements AUD
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Professional Fees

Fees	10.00	2,226.45
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Tax Rate	Subtotal (AUD)	Tax Amount (AUD)
10.00%	2,226.45	222.65

Net Amount	2,226.45
Australia Taxes (VAT / GST)	222.65
Total	2,449.10
Balance Due (AUD)	\$ 2,449.10

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Our Ref
s47F 1000 192 588

20021342
Department of Health and Aged Care (Cth)

Payment Details

s47G(1)(a)

Please note: Remittance advices should be sent electronically to: s47G(1)(a) @ashurst.com. Please quote reference 220102604 when settling this invoice

Payment Terms: 30 days - Payment due 3 May 2024

This document has been released under
the Freedom of Information Act 1982
by the Department of Health, Disability and Ageing

Annexure - Tax Invoice - 220102604

s42

Ashurst

20021342

Department of Health and Aged Care (Cth)

Our Ref
s47F 1000 192 588

Fee Earner Summary

Fee earner	Title	Hourly Rate	HH:MM	Value
s47F	Partner	s45		
s47F	Senior Associate			
Time Total			s45	\$2,226.45

Time Transaction Detail

Date	Fee earner	Description	Hourly Rate	HH:MM	Value
27-Feb-2024	s47F	Reviewing relevant documents and preparing for meeting. Attending meeting with client	s45		
27-Feb-2024	s47F	Preparation for and attending meeting			
Time Total				s45	\$2,226.45

This document has been released under
the Freedom of Information Act 1982
by the Department of Health, Disability and Ageing

s47E(c), s47F

From: Legal Procurement
Sent: Wednesday, 1 May 2024 2:58 PM
To: s47F @ashurst.com
Cc: Legal Procurement; s47E(c), s47F
Subject: LEX 47630 - Revised Order for Legal Services [SEC=OFFICIAL]
Attachments: LEX 47630 - Revised Order for Legal Services.pdf

Categories: Filed to TRIM

Dear s47F

Attached is the Order for Legal Services regarding the above matter.

We draw your attention to the strict terms and conditions in relation to the 80% notification and variation requirements.

Please respond with your acceptance of the Order by return email.

Should you have questions in relation to the Order please contact Legal Procurement.

Kind regards,

I have recently commenced with the department and response times may take longer than expected as I learn internal processes and adjust to the team. I appreciate your patience and understanding during this period.

s47E(c), s47F

Procurement Officer – Legal Policy and Practice Management Section
Corporate, Commercial and Litigation Branch

Legal Division | Corporate Operations Group
 Australian Government Department of Health and Aged Care
 T: 02 s47E(c), s47F | E: s47E(c), s47F @health.gov.au

This email comes to you from Ngunnawal and Ngambri Country
 Location: Sirius Building 5.N.336
 PO Box 9848, Canberra ACT 2601, Australia

The Department of Health and Aged Care acknowledges First Nations peoples as the Traditional Owners of Country throughout Australia, and their continuing connection to land, sea and community. We pay our respects to them and their cultures, and to all Elders both past and present.

Schedule 6 – SON3622041

FOI 25-0421 LD - Document 84

This Order is made under the Deed of Agreement for the provision of legal services to eligible Health portfolio agencies under the Whole of Australian Government Legal Services Panel.

<u>Order for Legal Services</u>	
Agency Order Information	
Matter Title:	s42
Agency:	Department of Health and Aged Care
Agency Matter ID:	LEX 47630
Agency Purchase Order:	4500154930
Order Commencement Date and Term	
Order Commencement Date:	21 February 2024
Order Term and Extensions:	<p>This Order will remain in force until 30 June 2024</p> <p>The Agency may in its sole discretion extend the Initial Term of this Order for a further period or periods, up to 12 months, on the same terms and conditions of this Order, by giving at least 1 month's prior written notice to the Legal Services Provider (or such shorter period of notice as is agreed with the Legal Services Provider), prior to end of the Initial Term of this Order.</p>
Variation details:	This Order increases the total from \$20,000 to \$60,000 GST inclusive. The Detailed Statement of Work has been updated to amend the scope of the Order to include s42.
Statement of Work	
Area of Law:	s42
Detailed Statement of Work:	<p>The Legal Service Provider will undertake but is not limited to the following services:</p> <p>s42</p>

Order for Legal Services

FOI 25-0421 LD - Document 84

Nominated Personnel:	The following Nominated Personnel will be providing Services under this Order: Nominated Personnel will be monitored and recorded internally, Changes to nominated personnel must be notified in writing to the Agency prior to the change occurring.												
Fees and Disbursements:	The maximum amount payable under this Order is \$60,000.00 GST inclusive broken down as follows: <table><tr><td>Professional Fees</td><td>\$60,000.00</td></tr><tr><td>Disbursements</td><td>Not Applicable</td></tr><tr><td>Counsel</td><td>Not applicable</td></tr></table>	Professional Fees	\$60,000.00	Disbursements	Not Applicable	Counsel	Not applicable						
Professional Fees	\$60,000.00												
Disbursements	Not Applicable												
Counsel	Not applicable												
Additional Terms:	When the work completed reaches 80% of the maximum amount payable as specified in this Order, the Legal Services Provider must: <ul style="list-style-type: none">- advise the Agency in writing at s47E(d) @health.gov.au, and- indicate if the work will be completed within the agreed amount/ time frame. All variations must be approved by the Agency and a revised Order issued prior to the commencement of further work. Failure to do so may result in non-payment of unapproved work.												
Confidential Information:	<table><tr><th>Agency Confidential information</th><th>Period of Confidentiality</th></tr><tr><td>Agency data</td><td>Indefinitely</td></tr><tr><td>Any Personal Information held by the Agency</td><td>Indefinitely</td></tr><tr><td>Security Classified Information</td><td>Indefinitely</td></tr></table> <table><tr><th>Legal Services Provider Confidential information</th><th>Period of Confidentiality</th></tr><tr><td>Fees, hourly rates and costing methodologies</td><td>10 years</td></tr></table>	Agency Confidential information	Period of Confidentiality	Agency data	Indefinitely	Any Personal Information held by the Agency	Indefinitely	Security Classified Information	Indefinitely	Legal Services Provider Confidential information	Period of Confidentiality	Fees, hourly rates and costing methodologies	10 years
Agency Confidential information	Period of Confidentiality												
Agency data	Indefinitely												
Any Personal Information held by the Agency	Indefinitely												
Security Classified Information	Indefinitely												
Legal Services Provider Confidential information	Period of Confidentiality												
Fees, hourly rates and costing methodologies	10 years												
Other Requirements:	Not applicable												
Agency Information													
Agency Representative:	Name: s47E(c), s47F Email: s47E(c), s47F @health.gov.au												
Invoices:	Invoices are to be submitted by the third business day of each month to s47E(d) @health.gov.au copy to s47E(d) @health.gov.au (attention s47E(c), s47F) Invoices must include the LEX number and the Purchase Order number to ensure prompt payment.												
Legal Services Provider Information													
Legal Services Provider Representative:	Name: s47F Email: s47F @ashurst.com												
Legal Services Provider Address for Notices:	Postal Address: 5 Martin Place, Sydney, NSW 2000,												