# Reporting under the Public Health (Tobacco and Other Products) Act 2023

## Extensions of time

## 2024–2025

***Section 142***

***Applications for further time***

1. A reporting entity may apply, in writing, to the Secretary for an extension to the period in which to give a report.
2. The application must be made before the end of the period for giving the report.
3. The period for giving the report is extended until:
   1. if the Secretary extends the period for giving the report—the end of that extended period; or
   2. if the Secretary refuses to extend the period for giving the report—the day that is 7 days after written notice of the Secretary’s decision is given to the reporting entity.

***Decision to extend period***

1. The Secretary may, by written notice to the entity, extend the period for giving the report if, after considering:
   1. the application; and
   2. any matters prescribed by regulations made for the purposes of this paragraph;

the Secretary is satisfied that:

* 1. the circumstances that have resulted in the need for an extension of time are exceptional; or
  2. those circumstances were outside the entity’s reasonable control.

***Contents of application***

1. The application must:
   1. state the extension sought to the period; and
   2. state the circumstances that have resulted in the need for the extension; and
   3. include evidence of those circumstances; and
   4. include any other information prescribed by regulations made for the purposes of this paragraph.

**Applicant Details**

**Entity Name:**

**[If applicable] Related Entity Name(s):**

**Entity ABN:**

**[If applicable] Related Entity ABN(s):**

**Applicant/Authorised representative name:**

**Address:**

**Email Address:**

**Application for extension of time**

**Q1: Please identify the report/s in respect of which an extension of time is sought:**

**Tobacco product ingredients (s 131)**

**Tobacco product volumes (s 132)**

**Marketing and promotional expenditure (s 133)**

**Q2: Please specify the length of the extension of time requested (in calendar days).**

**62 Calendar days (Due 30 September 2025)**

**Other - please specify in Calendar days \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Q3: Please describe the circumstances that have resulted in the need for the extension.**

**those circumstances were outside the entity’s reasonable control (s142 7(d))- Availability of reporting templates.**

**the circumstances that have resulted in the need for an extension of time are exceptional (s 142 7 (c))- please specify\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Q4: Please identify supporting evidence.**

**Evidence – (s142 7(d)) -availability of reporting templates**

**Other- please attach any other support**

**Applicant Declaration**

**Statement**

I declare that the information I have provided is true and correct.

**Name of Applicant/Authorised representative:**

**Signature:**

**Date of Application:**