

NURSING AND MIDWIFERY STRATEGIC REFERENCE GROUP

(Non-statutory committee)

TERMS OF REFERENCE

Purpose

The Nursing and Midwifery Strategic Group (the Group) has been established to enable key nursing and midwifery experts to provide comment and advice to the Department of Health (the Department) and the Chief Nursing and Midwifery Officer (CNMO) on relevant nursing and midwifery policy and strategy issues.

Role and Function

1. Provide a strategic nursing and midwifery perspective to the Department and CNMO on relevant key policy issues as they arise.
2. Facilitate the exchange of information and advice on national nursing and midwifery policy and programs between the Department and the Group.

Membership

The Group will be chaired by the CNMO and membership will be comprised of nurse and midwife experts from the:

- regulatory sector;
- acute sector;
- professional nursing and midwifery organisations;
- Indigenous nursing and midwifery sector;
- national nursing and midwifery education sector,
- rural/remote nursing and midwifery sector; and

This will include but will not be limited to:

- two Directors of Nursing & Midwifery and one community nursing representative nominated by the ANZCCNM;
- two Directors of Nursing & Midwifery from the Private Hospital sector; and
- two Directors of Nursing from the Aged Care Sector

Membership of the Group will also include one representative from each of the following organisations:

- Australian College of Mental Health Nurses
- Australian College of Midwives
- Australian College of Nursing
- Australian Council of Deans of Nursing and Midwifery Australia and New Zealand
- Australian and New Zealand Council of Chief Nurses and Midwives
- Australian Nursing and Midwifery Federation
- Australian Nursing and Midwifery Accreditation Council

- Australian Primary Health Care Nurses Association
- Congress of Aboriginal and Torres Strait Islander Nurses and Midwives
- Council of Remote Areas Nurses of Australia
- Nursing and Midwifery Board of Australia
- Australian College of Nurse Practitioners
- Vocational Educational Sector
- National Enrolled Nurse Association
- Department of Veterans' Affairs
- Defence Force Nursing
- Specific specialty nursing and midwifery organisations will be invited to participate for relevant topics.

Deliverables

At each meeting, the Group will discuss and debate no more than 4 key policy initiatives drawing on their understanding and knowledge of health systems and care delivery.

Timeframes

The Group will be time-limited, meeting quarterly until September 2018, with the possibility of being extended. A review of the Group will be undertaken annually. Meetings will be face-to-face. Meetings will be from 1000 to 1500 hours. The Group may be terminated at any time at the discretion of the Department.

Monitoring Mechanisms

Outcomes from the Group will be monitored by the Department.

Reporting

The Group reports to the Deputy Secretary, Strategic Policy & Innovation Group, through the Chief Nursing and Midwifery Officer. A written report with any recommendations will be provided to the Deputy Secretary within one month of each meeting.

Remuneration and Travel Expenses

Indigenous representatives are eligible for remuneration and travel expenses where it is not already funded by the Commonwealth. Indigenous representatives of the Group will be remunerated in accordance with Category 2 "Offices not specified" rates set by the Remuneration Tribunal. Travel arrangements and expenses for consumer and Indigenous representatives will be paid at a Tier 3 travel allowance. All other members will meet their own attendance costs.

Conflict of Interest and Confidentiality

Members of the Group will be required to sign a deed of confidentiality and conflict of interest. Conflict of interest is defined as any situation where a Member or the Member's partner, family member, or close family friend has a direct financial or other interest which influences or may appear to influence proper consideration or decision making by the

Committee on a matter or proposed matter, that Member will be required to declare that interest and will then take no further part in the consideration of that matter.

Disclaimer

The Chair of the Nursing and Midwifery Strategic Group reserves the right to temporarily co-opt any person at any time who may be of benefit to the group.