

(Qualified opinion)

INDEPENDENT AUDITOR'S REPORT

To the ¹Directors of [approved provider name] and the Secretary of the Department of Health and Aged Care.

Report on [approved provider name]'s compliance with the *Aged Care Act 1997* (the Act) and the *Fees and Payments Principles 2014 (no.2)*(Fees and Payments Principles).

We have audited the compliance of [approved provider name] with the requirements of Part 5, Part 6 and Part 7 of the Fees and Payments Principles for the period [insert date] to [insert date].

Qualified opinion

In our opinion, except for the matter(s) described in the Basis for Qualified Opinion paragraph, [approved provider name] has complied, in all material respects, with the requirements of Part 5, Part 6, and Part 7 of the Fees and Payments Principles (as amended) for the period [insert date] to [insert date].

Basis for qualified opinion

During the period [insert date] to [insert date] [approved provider name] failed to comply with the Prudential Standard relating to [] that included [] required by [section] of the Fees and Payments Principles.

Our opinion above is qualified in respect of the following matter(s):

- a) During the period [insert date] to [insert date], [approved provider name] failed to maintain an accommodation bond register in accordance with the Prudential Standard relating to records that included all data required by section 46 of the Fees and Payments Principles for refundable deposits, accommodation bonds and entry contributions.
- b) ...

Our opinion above is not modified in respect of the following matter(s) because, in our opinion, it/they has/have been appropriately addressed by [approved provider name] and is/are not considered material, either individually, or taken as a whole, in the context of the engagement:

- a) The approved provider failed to refund one refundable deposit within the legislated timeframe.
- b) ...

Directors' [Responsible Party]'s responsibility

The directors [Responsible Party] of [approved provider name] are/is responsible for compliance with the Act Fees and Payments Principles and for such internal control as the directors [Responsible Party] determine is necessary for compliance with the Act and the Fees and Payments Principles. The responsibilities of the directors [Responsible Party] include requirements under the Act and the Fees and Payments Principles for the preparation and presentation of the Annual Prudential Compliance Statement (APCS) and compliance with the Prudential Standards contained within the Fees and Payments Principles.

Auditor's responsibility

Our responsibility is to form and express an opinion on [approved provider name]'s compliance with the matters reported on in the Annual Prudential Compliance Statement.

Our audit has been conducted in accordance with the applicable Standards on Assurance Engagements (ASAE 3100 Compliance Engagements), issued by the Auditing and Assurance Standards Board and with the requirements of the Department of Health and Aged Care as set out in the Guide to audit of an approved provider's compliance with the prudential requirements (the Guide). Our audit has been conducted to provide reasonable assurance that the [approved provider name] has complied with the requirements of Part 5, Part 6, and Part 7 of the Fees and Payments Principles. ASAE 3100 requires that we comply with relevant ethical requirements.

¹ Or other term that is applicable in the circumstances.

Audit procedures selected depend on the auditor's judgement. The auditor designs procedures that are appropriate in the circumstances and incorporate the audit scope requirements set out in the Guide. The audit procedures have been undertaken to form an opinion on compliance of **[approved provider name]** Part 5, Part 6, and Part 7 of the Fees and Payments Principles. Audit procedures include obtaining evidence relating to refundable deposits, accommodation bonds and entry contributions held; refunds of refundable deposits, accommodation bond balances and entry contribution balances; limits on charging accommodation bonds; compliance with the Prudential Standards relating to liquidity, records, governance and disclosure; and use of refundable deposits and accommodation bonds.

Use of report and restriction on distribution

This auditor's report has been prepared for the directors **[Responsible Party]** of **[approved provider name]** and the Secretary of the Department of Health and Aged Care for the purpose of fulfilling the requirements of the Disclosure Standard. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the directors **[Responsible Party]** and the Secretary of the Department of Health and Aged Care, or for any purpose other than that for which it was prepared. Our report is intended for the directors **[Responsible Party]** of **[approved provider name]** and the Secretary of the Department of Health and Aged Care and should not be distributed to other parties.

Inherent limitations

Because of the inherent limitations of any compliance procedures, it is possible that fraud, error or non-compliance may occur and not be detected. An audit is not designed to detect all instances of non-compliance with the requirements of the Act and Fees and Payments Principles, as the audit procedures are not performed continuously throughout the year and are undertaken on a test basis.

The auditor's opinion expressed in this report has been formed on the above basis.

[Auditor's signature]

[Date of the Auditor's Report]

[Auditor's Address]

[Auditor's registration number]