



Australian Government

Department of Health  
and Aged Care

# Inborn Errors of Metabolism (IEM) program

## Application to register as an approved metabolic specialist under the IEM Program

The IEM program provides monthly financial assistance to approved grantees with protein metabolic disorders to assist with the purchasing of low protein foods. The purpose of the IEM grant is to enable people with IEM to stay on strict diets and ensure long term health is maintained.

### Metabolic Specialist (Applicant) details

Please print clearly or use capitals.

1 Title

Given name(s)

Surname

Provider number(s)

2 Qualification/Specialisation

3 Scope of practice

4 Practice/Hospital

5 Work address

<input type="text"/>	
<input type="text"/>	
State/Territory	Postcode

6 Work phone

Work email

### Privacy and your personal information

Your personal information is being collected by the Department of Health and Aged Care (the department). We collect personal information for the purpose of assessing your application to register as an approved Metabolic Specialist under the IEM Program and, if your application is successful, to provide your work contact details to patients applying for or receiving financial assistance under the IEM Program. We disclose your personal information you have provided on this form to the Australasian Society for Inborn Errors of Metabolism (ASIM) to assist in the assessment of this application. We will not disclose your personal information to any overseas recipients.

If you do not provide the information requested on this form, the department may not have the necessary information to make a decision on your application to become an approved Metabolic Specialist under the IEM Program.

The department's privacy policy contains information about how you may access and seek correction of personal information about you that is held by the department. The department's privacy policy contains information about how you may complain about a breach of the Australian Privacy Principles or the Australian Government Agencies Privacy Code and how the department will deal with complaints.

You can read the department's privacy policy here. You can obtain a copy of the APP privacy policy by contacting the department using the contact details set out at the end of this notice.

If you wish to contact the department about a privacy-related matter, including questions about this notice, please contact the department's Privacy Officer by one of the following methods:

Post: Privacy Officer  
Department of Health and Aged Care  
23 Furzer Street WODEN ACT 2606

Email: [privacy@health.gov.au](mailto:privacy@health.gov.au)

Phone: 02 6289 1555

### Applicant declaration

7 Declaration

- I wish to register as an approved Metabolic Specialist under the IEM program.
- I understand that approved Metabolic Specialists are required to assess/review IEM conditions for patients applying/re-applying for assistance under the IEM program and complete the Medical Practitioner Declaration on these forms.
- I agree to the collection and disclosure of my personal information for the purposes stated on the APP5 Notification.

Name

Signature



Date

## Additional information

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- 8** What experience do you have in the management of Inborn Error of Metabolism (IEM) conditions that require low protein diets?

- 9** In your practice/hospital, do you work with dietitians and other allied health professionals or do you refer all patients to external dietitians and allied health professionals?

- 10** How does your practice/hospital manage individuals who do not manage their IEM condition? For example, if the patients are not diet compliant, have a history of not submitting their blood tests or are having high blood test readings without a reasonable explanation.

- 11** Would you inform the Department of Health if the individual repeatedly did not manage their IEM condition in a timely manner?

Professional reference

12 Referee 1

Name

Practice/Hospital/Organisation

Work address

<input type="text"/>	
<input type="text"/>	
<input type="text"/>	<input type="text"/>

Work phone

Work email

Referee 2

Name

Practice/Hospital/Organisation

Work address

<input type="text"/>	
<input type="text"/>	
<input type="text"/>	<input type="text"/>

Work phone

Work email

Postal and contact information

Postal address: IEM Program, Technology Assessment and Access  
Division MDP 900, GPO 9848, Canberra ACT 2601  
Telephone: (02) 6289 8980  
Email: [iemprogramofficer@health.gov.au](mailto:iemprogramofficer@health.gov.au)  
Website: [www.health.gov.au/initiatives-and-programs/inborn-errors-of-metabolism-program](http://www.health.gov.au/initiatives-and-programs/inborn-errors-of-metabolism-program)