

# **IPAC Project**

## **Pharmacist Logbook Instructions**

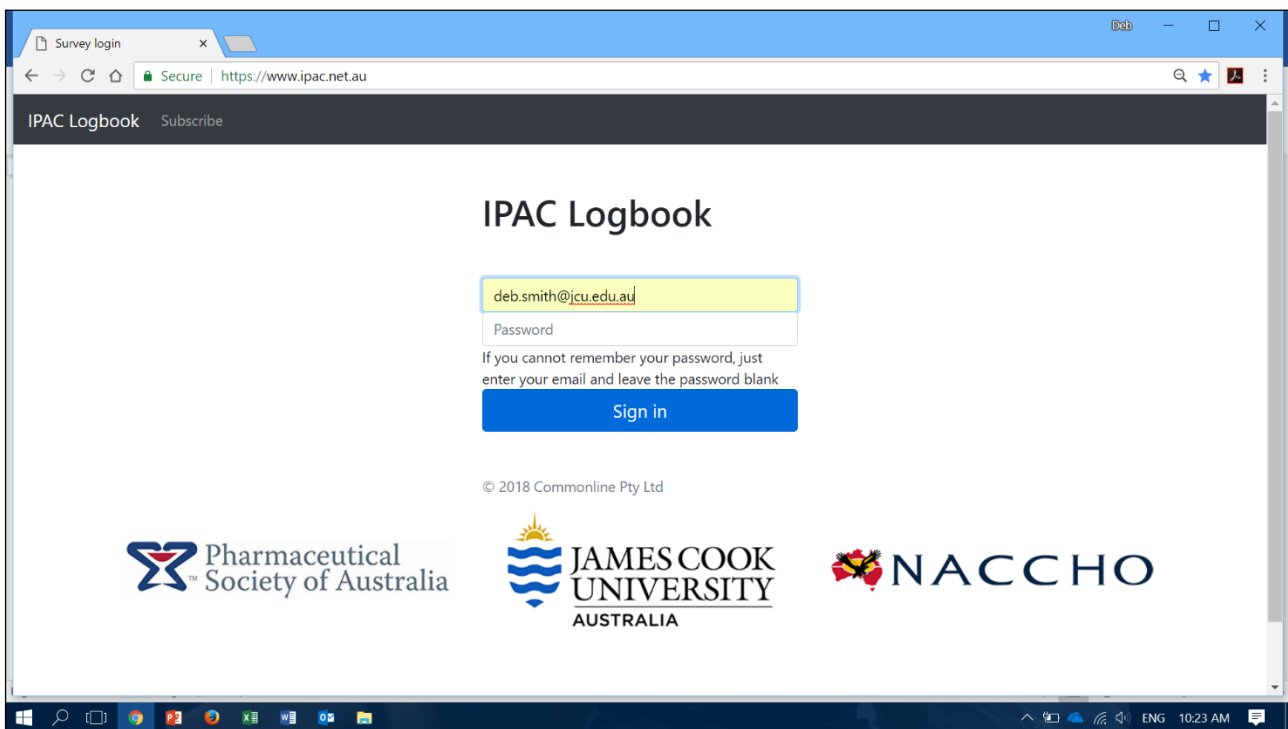
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## 1. Introduction

The Pharmacist Logbook is an internet based application, which can be accessed from any connected device. The Logbook is to be used to record data for each of the core roles the pharmacist will undertake as part of the IPAC Project. It has been developed by Commonline Pty Ltd and is being administered by JCU.

The web address is [www.ipac.net.au](https://www.ipac.net.au)



## 2. Account Confirmation and Setting Password

The PSA will advise JCU of your name and email address to set up an account.

You will be required to set your own password. To set your password, go to the IPAC Logbook Landing Page ([www.ipac.net.au](https://www.ipac.net.au)) and enter your email address. Leave the password field blank and click '**Sign In**'

An email will be sent to your registered address with a link to set your password. Click the link and enter a strong password (**min 10 characters**) in the password field. Click '**Sign In**'

Your password should be a combination of letters and numbers that is not easy to guess. It must be kept confidential and not shared with anyone to ensure the security and integrity of the system.

### 3. Forgotten Password or to Change Password

Similar to the instructions above, go to the IPAC Logbook Landing Page ([www.ipac.net.au](http://www.ipac.net.au)) and enter your email address. Leave the password field blank and click **'Sign In'**

Again an email will be sent to your registered address with a link to reset your password. Click the link and enter a strong password in the password field. Click **'Sign In'**

### 4. General Data Entry

Once you log in to the system you will be presented with a menu of categories.

Simply click on the Activity in which you wish to enter data and the relevant fields will automatically be displayed. Enter the information required.

The program is intuitive and will only display the fields which are required.

Your entry will not be saved until you click the SUBMIT button at the bottom of each form.

The screenshot shows the IPAC Logbook interface. At the top is a navigation bar with links: IPAC Logbook, Home, Report, My details, Patients, and Log out. Below this is a section titled 'Log an Activity' which contains a vertical list of 14 activity categories, each represented by a colored button. The categories are: Patient Survey (N-MARS)- Please enter new patient here (blue), MAI Audit and AoU (grey), NON-HMR (medication review not conducted in the patients home) (green), HMR (Home Medication Review) (yellow), Follow-up to a NON-HMR or a HMR (red), Team-Based Collaboration (green), Drug Utilisation Review (DUR) Audit (teal), Education and Training Activity (red), Medicines Information Service (blue), Stakeholder Liaison: Community Pharmacy Contact (grey), Stakeholder Liaison: Liaison Plan (grey), Transitional Care (green), and Record Patient Withdrawal (dark grey).

Activity Category
Patient Survey (N-MARS)- Please enter new patient here
MAI Audit and AoU
NON-HMR (medication review not conducted in the patients home)
HMR (Home Medication Review)
Follow-up to a NON-HMR or a HMR
Team-Based Collaboration
Drug Utilisation Review (DUR) Audit
Education and Training Activity
Medicines Information Service
Stakeholder Liaison: Community Pharmacy Contact
Stakeholder Liaison: Liaison Plan
Transitional Care
Record Patient Withdrawal

For the MAI, as it is a longer activity, the system will save each MAI audit for a medication entered when the submit button is clicked. If you get interrupted, or need to break, you may log out of the system.

The next time you login to complete the MAI, enter the Patient ID and select the appropriate patient and a list of medication categories you have already entered will display. You can then continue to enter the data for that patient.

The screenshot shows a web browser window with the URL <https://www.ipac.net.au/logbook/questionnaire/6/>. The page title is "MAI Audit and AoU". Below the title, there is a brief explanation of the form: "Medication appropriateness Index(MAI) audit and Prescribing omissions. Answer the MAI audit questions for each medication that the patient is taking. You can enter as many as is required. Each medicine you enter will be listed at the top of the page as you progress. When you have completed the entry of all medication audits, select 'I have finished entering MAIs' to continue."

The form includes a "Patient ID" field with the value "14". Below this, a message states: "You will need to complete 2 of these reports in total for this patient, this is the first." A red box highlights the following list of reports:

- 17th of July 2018 08:35:42 AM Added: MAI for treatment of Cardiovascular
- 17th of July 2018 08:36:31 AM Added: MAI for treatment of Psychotropic

Below the list, there is a section titled "What are you entering now?" with a dropdown menu showing "Select one". At the bottom of the form is a blue "Submit form" button.

The screen will also note how many 'reports' have been completed for the patient (line above the red box).

**Note:**

For each site the practice pharmacist will conduct the MAI for 30 consented participants per 1 FTE pharmacist (eg. If pharmacist FTE=0.3, conduct the MAI for 10 participants)

An MAI is to be completed twice for each participant, once at baseline (during first 3 months of intervention phase) and again 12 months later (still within intervention phase).

## 5. Entering Patients

You cannot just enter a patient. You need to enter an activity associated with that patient at the same time.

If you select a category that is related to individual patient activity, you will be prompted to **enter or select** the patient before you can continue to the questions. Logbook activities that require a Patient ID include:

- Patient survey (N-MARS)
- HMR
- Non-HMR
- Follow up to a HMR or non-HMR
- Record Patient Withdrawal

Entering a Patient ID is optional for:

- Team-Based Collaboration
- Transitional Care

The **Patient ID number** is required to enter data for patient related activity. This number is found in the ACCHS clinical information system (CIS) - Communicare or Best Practice – and is to be **entered exactly (no spaces, no letters)**. This number will be used to link patient data documented in the logbook with the data extracted from the CIS. See CIS instructions on where to locate this number. You are able to enter initials in the logbook to help you select the correct patient when follow-up activities have been undertaken.

**To enter a new patient**, firstly select the activity for which you wish to enter data and start typing the Patient ID number. If the patient ID number has already been entered in the system you may select the record from the drop down box (see below).

However if the patient is not yet in the logbook, select **CREATE NEW** at the bottom on the drop down box.

IPAC Logbook Patient Survey (N-MARS)- Please enter new patient here

This section is to record the answers to questions asked of patients, by the pharmacist, about their adherence to medications, to ascertain if they are missing doses and the reasons for missing doses. Each patient may be asked the same set of questions over several time intervals.

Patient ID

1

- 12 - initials AA
- 13 - initials BB
- 14 - initials tt
- 15 - initials bj
- 16 - initials md
- 17 - initials pp
- Create new...

The following screen will appear and you can enter their details

Patient Survey (N-MARS) x

Secure | https://www.ipac.net.au/logbook/questionnaire/1/

IPAC Logbook Home My details Patients Log out

### Patient Survey (N-MARS)- Please enter new patient here

Patient ID

12

☒ Over 18?

☒ Cardiovascular disease

☐ Coronary heart disease

☐ Stroke

☒ Hypertension

☐ Dyslipidaemia (eg hypercholesterolaemia)

☐ Peripheral vascular disease

☐ Congestive heart failure

☐ Other cardiovascular disease

☒ Diabetes mellitus

☐ Type 1 diabetes mellitus

☒ Type 2 diabetes mellitus

☐ Chronic kidney disease

☐ Other chronic conditions that predispose a patient to a high risk of developing medication related problems...

Is this patient participating in the Health Care Homes initiative? No

First initial A Last initial A

Once you have entered the patients' details, the system will continue and display the questions relevant to that activity.

**The new patient details will not be saved, until the full entry is complete.**

Continuing to enter data and click SUBMIT. For example for a Patient Survey (N-MARS)... see the following screenshots.

IPAC Logbook Home My details Patients Log out

### Patient Survey (N-MARS)- Please enter new patient here

Patient ID

12

☒ Over 18?

☒ Cardiovascular disease

☐ Coronary heart disease

☐ Stroke

☒ Hypertension

☐ Dyslipidaemia (eg hypercholesterolaemia)

☐ Peripheral vascular disease

☐ Congestive heart failure

☐ Other cardiovascular disease

☒ Diabetes mellitus

☐ Type 1 diabetes mellitus

☒ Type 2 diabetes mellitus

☐ Chronic kidney disease

☐ Other chronic conditions that predispose a patient to a high risk of developing medication related problems...

Is this patient participating in the Health Care Homes initiative? No

First initial A Last initial A

Q1. Did you forget to take any of your medicines yesterday?

Select one

Q1a. How many days in the last week have you taken this medication? (Ask for each medicine and record no of days (0-7) in each box below. Note name of medicine)

Q1. Did you forget to take any of your medicines yesterday?

No ▼

Q1a. How many days in the last week have you taken this medication? (Ask for each medicine and record no of days (0-7) in each box below. Note name of medicine is not required.)

1 ▼

add another (optional)

1 ▼

add another (optional)

Select one ▼

Q2. Is it hard for you to remember to take your medicines?

Yes ▼

Q3. Do you know when, and how, to take your medicines?

Yes ▼

Q4. Is it hard for you to take your medicines in the right way (like the doctor, nurse, or AHW said)?

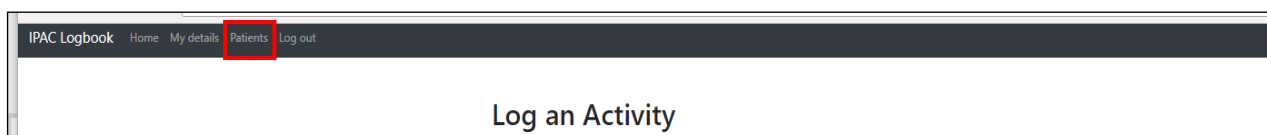
Yes ▼

Q5. Do you feel that taking your medicines will be good for your health?

Select one ▼

## 6. Editing Patient Details

To edit a patients details, Click on PATIENTS on the top menu:



You will obtain a list of patients that you have entered into the system. Click on the number of the patient you wish to edit, eg. 222.

IPAC Logbook Home My details Report Patients Log out Help																			
Anonymised Patient List																			
<a href="#">export data</a>																			
Patient number	First initial	Last initial	Created by	Created on	Is adult	MAI status	Cardio	CHD	Stroke	Hypertension	Dyslipidaemia	PVD	CHF	Other CD	Diabetes	Diabetes 1	Diabetes 2	CKD	Other chronic
111	J	J	Deb Smith Pharmacist	2018-08-08 14:19:32	Adult	1	-	-	-	-	-	-	-	-	yes	-	yes	-	No
222	P	P	Deb Smith Pharmacist	2018-08-27 14:50:14	Adult	0	-	-	-	-	-	-	-	-	yes	-	yes	-	No
333	B	B	Deb Smith Pharmacist	2018-08-27 14:53:22	Adult	0	yes	yes	yes	yes	-	-	-	-	-	-	-	-	No
113	a	a	Deb Smith Pharmacist	2018-08-29 13:37:31	Adult	0	yes	-	yes	yes	-	-	-	-	-	-	-	-	No

You can then edit the patients' details as required and click APPLY CHANGES to save.

The screenshot shows a web browser window with the URL <https://www.ipac.net.au/logbook/patient/5/>. The page title is "IPAC Logbook" and the navigation bar includes "Home", "My details", "Accounts manager", "Patients", and "Log out". The main content area is titled "Edit this patient's details". It features a text input field for the patient ID, currently containing "12". Below this is a green button labeled "Over 18?". The form is organized into sections for medical conditions, each with a checkbox and a list of specific conditions: "Cardiovascular disease" (with sub-items: Coronary heart disease, Stroke, Hypertension, Dyslipidaemia (eg hypercholesterolaemia), Peripheral vascular disease, Congestive heart failure, Other cardiovascular disease), "Diabetes mellitus" (with sub-items: Type 1 diabetes mellitus, Type 2 diabetes mellitus), and "Chronic kidney disease". There is also a section for "Other chronic conditions that predispose a patient to a high risk of developing medication related problems..." with a text input field for a description. At the bottom, there is a dropdown menu for "Is this patient participating in the Health Care Homes initiative?" set to "Yes", and two input fields for "First initial" and "Last initial", both containing the letter "b". A blue "Apply updates" button is at the bottom left.

## 7. Withdrawing Patients

If a patient chooses to withdraw from the project, this is recorded in the logbook.

Click on RECORD PATIENT WITHDRAWAL, and identify the patient by selecting their Patient ID.

If the patient has not had any logbook activity entered about them as yet, still CREATE NEW patient in the system to record their withdrawal, as we need to remove their data from the CIS data extraction.

Select reason/s for withdrawal. If the patient does not wish to provide a reason – please select this option.

The screenshot shows a web browser window with the URL <https://www.ipac.net.au/logbook/questionnaire/15/>. The page title is "IPAC Logbook" and the navigation bar includes "Home", "My details", "Patients", and "Log out". The main content area is titled "Record Patient Withdrawal". It features a text input field for the Patient ID, currently containing "12". Below this is a dropdown menu showing "12 - initials AA" and a "Create new..." button.



IPAC Logbook
Home
My details
Report
Patients
Log out
Help

## Record Patient Withdrawal

Record details of any patients who wish to withdraw from the study in this section.

**Patient ID**

**Select reasons stated:**

☐ Patient is unhappy about the project

☐ Patient has changed their mind

☐ Patient does not have a good relationship with the pharmacist

☐ Patient is concerned about the use of their information

☐ Patient did not provide a reason

☐ Other

**Date participant withdrew**




If a patient has withdrawn from the project, but provides consent at a later stage please advise the JCU Team via email ([erik.biros@jcu.edu.au](mailto:erik.biros@jcu.edu.au) and/or [deb.smith@jcu.edu.au](mailto:deb.smith@jcu.edu.au)) and ensure you include the patient ID number.

## 8. Monitoring Patient Activity

Click on PATIENTS in the top menu. This resulting screen will provide:

- a list of the patients for whom you have entered activity in the logbook
- an overview of the conditions that your patients have
- whether they participate in the Health Care Homes Initiative
- how many MAIs have been completed

You can click on the patient number in this section to change any of their details including initials (if they get married or change their name) and ID number if an error has been made.

IPAC Logbook
Home
My details
Report
Patients
Log out
Help

### Anonymised Patient List

[export data](#)

Patient number	First initial	Last initial	Created by	Created on	Is adult	MAI status	Cardio	CHD	Stroke	Hypertension	Dyslipidaemia	PVD	CHF	Other CD	Diabetes	Diabetes 1	Diabetes 2	Diabetes	CKD	Other chronic	In HCH
<a href="#">111</a>	J	J	<a href="#">Deb Smith Pharmacist</a>	2018-08-08 14:19:32	Adult	1	-	-	-	-	-	-	-	-	yes	-	yes	-	-	-	No
<a href="#">222</a>	P	P	<a href="#">Deb Smith Pharmacist</a>	2018-08-27 14:50:14	Adult	0	-	-	-	-	-	-	-	-	yes	-	yes	-	-	-	No
<a href="#">333</a>	B	B	<a href="#">Deb Smith Pharmacist</a>	2018-08-27 14:53:22	Adult	0	yes	yes	yes	yes	-	-	-	-	-	-	-	-	-	-	No
<a href="#">113</a>	a	a	<a href="#">Deb Smith Pharmacist</a>	2018-08-29 13:37:31	Adult	0	yes	-	yes	yes	-	-	-	-	-	-	-	-	-	-	No

Clicking on a patient number will also give you a list of the activities completed for this patient.

Edit this patient's details

111

☒ Over 18?

☐ Cardiovascular disease

☐ Coronary heart disease  
☐ Stroke  
☐ Hypertension  
☐ Dyslipidaemia (eg hypercholesterolaemia)  
☐ Peripheral vascular disease  
☐ Congestive heart failure  
☐ Other cardiovascular disease

Other cardiovascular disease

☒ Diabetes mellitus

☐ Type 1 diabetes mellitus  
☒ Type 2 diabetes mellitus

☐ Chronic kidney disease

☐ Other chronic conditions that predispose a patient to a high risk of developing medication related problems...

Please provide a description

Is this patient participating in the Health Care Homes initiative? No

First initial J Last initial J

Apply updates

Patient activity

questionnaire  
Patient Survey (N-MARS)- Please enter new patient here  
MAI Audit and AoU  
MAI Audit and AoU  
MAI Audit and AoU  
NON-HMR (medication review not conducted in the patients home)

Date activity logged  
2018-10-03 16:35:08  
2018-10-31 13:48:37  
2018-10-31 13:47:57  
2018-08-08 14:19:32  
2018-08-10 14:47:41

completed by  
Deb Smith Pharmacist  
Deb Smith Pharmacist  
Deb Smith Pharmacist  
Deb Smith Pharmacist  
Deb Smith Pharmacist

To export the patient list into excel - Click on 'export data' under the heading 'Anonymised Patient List'.

IPAC Logbook Home My details Report Patients Log out Help															
Anonymised Patient List															
export data															
Patient number	First initial	Last initial	Created by	Created on	Is adult	MAI status	Cardio	CHD	Stroke	Hypertension	Dyslipidaemia	PVD	CHF	Other CD	In HCH
111	J	J	Deb Smith Pharmacist	2018-08-08 14:19:32	Adult	1	-	-	-	-	-	-	-	yes	No
222	P	P	Deb Smith Pharmacist	2018-08-27 14:50:14	Adult	0	-	-	-	-	-	-	-	yes	No
333	B	B	Deb Smith Pharmacist	2018-08-27 14:53:22	Adult	0	yes	yes	yes	yes	-	-	-	-	No
113	a	a	Deb Smith Pharmacist	2018-08-29 13:37:31	Adult	0	yes	-	yes	yes	-	-	-	-	No

Put your cursor anywhere in the box, hit CTRL A to 'select all' then copy (CTRL C) and paste (CTRL V) into excel. It will dump all of the data nicely into the spreadsheet. You can then manipulate it as you wish.

IPAC Logbook Home My details Report Patients Log out Help													
Anonymised Patient List													
<a href="#">view report</a>													
Patient number	CHD	Stroke	First initial	Last initial	Created by	Created on	Is adult	MAI status	Cardio				
111	J	J	Deb Smith Pharmacist	2018-08-08 14:19:32	Adult	1	-	-	-	-	-	-	-
yes	-	yes	-	No									
222	P	P	Deb Smith Pharmacist	2018-08-27 14:50:14	Adult	0	-	-	-	-	-	-	-
yes	-	yes	-	No									
333	B	B	Deb Smith Pharmacist	2018-08-27 14:53:22	Adult	0	yes	yes	yes	yes	-	-	-
-	-	-	-	No									
113	a	a	Deb Smith Pharmacist	2018-08-29 13:37:31	Adult	0	yes	-	yes	yes	-	-	-
-	-	-	-	No									

## 9. Monitoring All Activity

Click on REPORT in the top menu. You will be able to run various reports through this screen and filter the results by:

- Activity – select a single activity/category or leave as ‘All activities (summary)’ to run for everything
- Patient – select a single patient or leave as ‘All patients’
- Date – click the ‘filter by date range’ and enter details or leave blank to obtain all data

The screenshot shows the 'Reports' page in the IPAC Logbook. The top navigation bar includes 'IPAC Logbook', 'Home', 'My details', 'Report', 'Patients', 'Log out', and 'Help'. The main heading is 'Reports'. Below it, there is a dropdown menu set to 'All activities (summary)', a smaller dropdown for 'All patients', and a 'View on screen' button. A checkbox for 'filter by date range' is present and unchecked. Below this are three date range selectors, each with a dropdown set to 'All'. A 'Submit' button is at the bottom of the filter section.

This screenshot shows the 'Reports' page with the activity dropdown menu open. The menu lists the following options: 'All activities (summary)' (highlighted in blue), 'Patient Survey (N-MARS)- Please enter new patient here', 'MAI Audit and AoU', 'NON-HMR (medication review not conducted in the patients home)', 'HMR (Home Medication Review)', 'Follow-up to a NON-HMR or a HMR', 'Team-Based Collaboration', 'Drug Utilisation Review (DUR) Audit', 'Education and Training Activity', 'Medicines Information Service', 'Stakeholder Liaison: Community Pharmacy Contact', 'Stakeholder Liaison: Liaison Plan', 'Transitional Care', and 'Record Patient Withdrawal'.

IPAC Logbook
Home
My details
Report
Patients
Log out
Help

# Reports

All activities (summary)

All patients

All patients

11
12
10
14
15
16

All
All

The drop down box ‘VIEW ON SCREEN’ will display your results in a table on the computer screen. It also has an option ‘DATA FOR EXCEL’. Select this option if you want to dump your report into excel.

IPAC Logbook
Home
My details
Report
Patients
Log out
Help

# Reports

All activities (summary)

All patients

View on screen
View on screen
Data for Excel

All
All
All

Submit

If you select ‘DATA FOR EXCEL’ the results will appear in a box as follows:

IPAC Logbook
Home
My details
Report
Patients
Log out
Help

## 22 answered questionnaires

Pharmacist	Questionnaire	Patient ID from DB	Date activity logged
Deb Smith Pharmacist	Patient Survey (N-MARS)- Please enter new patient here	10	2018-07-12 11:50:57
Deb Smith Pharmacist	MAI Audit and AoU 16		2018-07-25 10:31:55
Deb Smith Pharmacist	MAI Audit and AoU 16		2018-07-25 10:30:03
Deb Smith Pharmacist	MAI Audit and AoU 15		2018-07-23 12:22:54
Deb Smith Pharmacist	MAI Audit and AoU 14		2018-07-23 11:38:07
Deb Smith Pharmacist	MAI Audit and AoU 14		2018-07-17 08:36:31
Deb Smith Pharmacist	MAI Audit and AoU 14		2018-07-17 08:35:42
Deb Smith Pharmacist	NON-HMR (medication review not conducted in the patients home)	14	2018-07-17 08:34:38
Deb Smith Pharmacist	NON-HMR (medication review not conducted in the patients home)	12	2018-07-13 22:08:38
Deb Smith Pharmacist	HMR (Home Medication Review)	14	2018-07-17 08:32:22
Deb Smith Pharmacist	Follow-up to a NON-HMR or a HMR	16	2018-07-25 10:27:56

Put your cursor anywhere in the box, hit CTRL A to 'select all' then copy (CTRL C) and paste (CTRL V) into excel. It will dump all of the data nicely into the spreadsheet. You can then manipulate it as you wish.

Pharmacist	Questionnaire	Patient ID from DB	Date activity logged
Deb Smith Pharmacist	Patient Survey (N-MARS)- Please enter new patient here	10	12/07/2018 11:50
Deb Smith Pharmacist	MAI Audit and AoU	16	25/07/2018 10:31
Deb Smith Pharmacist	MAI Audit and AoU	16	25/07/2018 10:30
Deb Smith Pharmacist	MAI Audit and AoU	15	23/07/2018 12:22
Deb Smith Pharmacist	MAI Audit and AoU	14	23/07/2018 11:38
Deb Smith Pharmacist	MAI Audit and AoU	14	17/07/2018 8:36
Deb Smith Pharmacist	MAI Audit and AoU	14	17/07/2018 8:35
Deb Smith Pharmacist	NON-HMR (medication review not conducted)	14	17/07/2018 8:34
Deb Smith Pharmacist	NON-HMR (medication review not conducted)	12	13/07/2018 22:08
Deb Smith Pharmacist	HMR (Home Medication Review)	14	17/07/2018 8:32
Deb Smith Pharmacist	Follow-up to a NON-HMR or a HMR	16	25/07/2018 10:27
Deb Smith Pharmacist	Follow-up to a NON-HMR or a HMR	14	17/07/2018 8:29
Deb Smith Pharmacist	Follow-up to a NON-HMR or a HMR	12	13/07/2018 22:15
Deb Smith Pharmacist	Follow-up to a NON-HMR or a HMR	12	12/07/2018 11:55
Deb Smith Pharmacist	Team-Based Collaboration		23/07/2018 11:40
Deb Smith Pharmacist	Drug Utilisation Review (DUR) Audit		23/07/2018 11:40
Deb Smith Pharmacist	Education and Training Activity		23/07/2018 12:03
Deb Smith Pharmacist	Education and Training Activity		18/07/2018 12:26
Deb Smith Pharmacist	Medicines Information Service		23/07/2018 16:39
Deb Smith Pharmacist	Stakeholder Liaison: Liaison Plan		23/07/2018 11:39
Deb Smith Pharmacist	Stakeholder Liaison: Liaison Plan		23/07/2018 11:38
Deb Smith Pharmacist	Transitional Care		23/07/2018 12:24

## Other Reports:

By selecting a patient ID, a report will be generated for that specific patient:

**Edit this patient's details**

111

☒ Over 18?

☐ Cardiovascular disease

☐ Coronary heart disease

☐ Stroke

☐ Hypertension

☐ Dyslipidaemia (eg hypercholesterolaemia)

☐ Peripheral vascular disease

☐ Congestive heart failure

☐ Other cardiovascular disease

☒ Diabetes mellitus

☐ Type 1 diabetes mellitus

☒ Type 2 diabetes mellitus

☐ Chronic kidney disease

☐ Other chronic conditions that predispose a patient to a high risk of developing medication related problems...

Please provide a description

Is this patient participating in the Health Care Homes initiative? [No]

First initial J Last initial J

**Apply updates**

**Patient activity**

questionnaire	Date activity logged	completed by
Patient Survey (N-MARS)- Please enter new patient here	2018-10-03 16:35:08	Deb Smith Pharmacist
MAI Audit and AoU	2018-10-31 13:48:37	Deb Smith Pharmacist
MAI Audit and AoU	2018-10-31 13:47:57	Deb Smith Pharmacist
MAI Audit and AoU	2018-08-08 14:19:32	Deb Smith Pharmacist
NON-HMR (medication review not conducted in	2018-08-10 14:47:41	Deb Smith Pharmacist

By selecting an activity (in this case MAI), a report will be generated and all data you have entered for that activity will displayed:

IPAC Logbook Home My details Report Patients Log out Help																			
6 answered questionnaires																			
Pharmacist	Questionnaire	Patient ID from DB	Date activity logged	Patient ID	A Medication Appropriaten...	Generic	Cardiovascular	Heart failure	Angina	Hypertension	ACE Inhibitors	Sartans	Calcium channel blockers	Beta blockers	Thiazide diuretics	Other antihypertensives	Arrhythm		
Deb Smith Pharmacist	MAI Audit and AoU	16	2018-07-25 10:31:55																
Deb Smith Pharmacist	MAI Audit and AoU	16	2018-07-25 10:30:03	16	MAI	qwer													
Deb Smith Pharmacist	MAI Audit and AoU	15	2018-07-23 12:22:54	15	MAI	poi													
Deb Smith Pharmacist	MAI Audit and AoU	14	2018-07-23 11:38:07	14															
Deb Smith Pharmacist	MAI Audit and AoU	14	2018-07-17 08:36:31		MAI	wert													
Deb Smith Pharmacist	MAI Audit and AoU	14	2018-07-17 08:35:42		MAI	abc	Cardiovascular			Hypertension	ACE Inhibitors								

Some of the resulting tables are very long, however they will assist you to monitor what activity you have entered.

To report activity within a specified time period, click the filter by date range box and enter details. The date range box will display results according to when the activities were logged.

IPAC Logbook
Home
My details
Report
Patients
Log out
Help

## Reports

All activities (summary) ▼

All patients ▼

View on screen ▼

☒ filter by date range

15 ▼ July ▼ 2018 ▼

31 ▼ July ▼ 2018 ▼

Submit

IPAC Logbook
Home
My details
Report
Patients
Log out
Help

## 18 answered questionnaires

From Sunday 15th of July 2018 Up to and including Tuesday 31st of July 2018

Pharmacist	Questionnaire	Patient ID from DB	Date activity logged
Deb Smith Pharmacist	MAI Audit and AoU	16	2018-07-25 10:31:55
Deb Smith Pharmacist	MAI Audit and AoU	16	2018-07-25 10:30:03
Deb Smith Pharmacist	MAI Audit and AoU	15	2018-07-23 12:22:54
Deb Smith Pharmacist	MAI Audit and AoU	14	2018-07-23 11:38:07
Deb Smith Pharmacist	MAI Audit and AoU	14	2018-07-17 08:36:31
Deb Smith Pharmacist	MAI Audit and AoU	14	2018-07-17 08:35:42
Deb Smith Pharmacist	NON-HMR (medication review not conducted in the patients home)	14	2018-07-17 08:34:38
Deb Smith Pharmacist	HMR (Home Medication Review)	14	2018-07-17 08:32:22
Deb Smith Pharmacist	Follow-up to a NON-HMR or a HMR	16	2018-07-25 10:27:56
Deb Smith Pharmacist	Follow-up to a NON-HMR or a HMR	14	2018-07-17 08:29:35
Deb Smith Pharmacist	Team-Based Collaboration		2018-07-23 11:40:23
Deb Smith Pharmacist	Drug Utilisation Review (DUR) Audit		2018-07-23 11:40:03
Deb Smith Pharmacist	Education and Training Activity		2018-07-23 12:03:50
Deb Smith Pharmacist	Education and Training Activity		2018-07-18 12:26:22
Deb Smith Pharmacist	Medicines Information Service		2018-07-23 16:39:22
Deb Smith Pharmacist	Stakeholder Liaison: Liaison Plan		2018-07-23 11:39:39
Deb Smith Pharmacist	Stakeholder Liaison: Liaison Plan		2018-07-23 11:38:57
Deb Smith Pharmacist	Transitional Care		2018-07-23 12:24:02

If you need any assistance contact Deb Smith: [deb.smith@jcu.edu.au](mailto:deb.smith@jcu.edu.au)