

s 22



**From:** s 22

**Sent:** Wednesday, 20 June 2018 11:24 AM

**To:** EDWARDS, Caroline

**Subject:** Funding for guideline development. [SEC=UNCLASSIFIED]

Dear Caroline,

s 22 asked me to pass on the attached revised proposal for the ADHD work.

Please feel free to get in touch if you have any questions or concerns.

Kind regards,

s 22

---

s 22

**Adviser**

Office of the Hon Greg Hunt MP

Minister for Health | Federal Member for Flinders

s 22 Parliament House, Canberra, ACT, 2600

s 22 [@health.gov.au](mailto:s22@health.gov.au)

s 22

**From:** EDWARDS, Caroline  
**Sent:** Wednesday, 13 June 2018 11:29 AM  
**To:** s 22 k  
**Cc:** s 22  
**Subject:** FW: Funding for guideline development. [SEC=UNCLASSIFIED]  
Hi s 22

We discuss the other day the potential to provide grant funding to a body in order to do activities such areas such as promoting best practice in relation to a particular condition, updating clinical guidelines etc

Tania has dug out the core activities which might be considered – see below:

- *Consultation with members on health sector policy and or programme matters for the purposes of providing relevant, well-informed information and advice to the Commonwealth.*
- *Activities that support the sharing of information about particular health matters, including Australian Government health policy and programme information, the prevention, treatment and control of diseases, the availability of health services and other matters affecting public health. These activities may include:*
  - *maintaining telephone and internet-based services for the purposes of disseminating accurate information;*
  - *preparation of relevant content and materials for dissemination; and*
  - *promoting and supporting best practice.*
- *Inquiries, investigations, and provision of impartial, well-informed information and advice to the Australian Government on matters affecting public health.*

Happy to discuss

Caroline Edwards

Deputy Secretary

Health Systems Policy and Primary Care

Department of Health

Ph 02 62891235

s 22

s 22

s 22

**From:** RISHNIW, Tania  
**Sent:** Thursday, 7 June 2018 5:50 PM  
**To:** EDWARDS, Caroline  
**Subject:** Funding for guideline development. [SEC=UNCLASSIFIED]  
Hi

**Re: possible funding options for update to clinical/practice guidelines.**

One-off project grant funding could be provided to a peak organisation in 2017-18 to update its clinical/professional guidelines through the Health Peak and Advisory Bodies (HPAB) Programme, noting that the program is fully committed in 2017-18 and 2018-19.

Additional funding would need to be reallocated from another funding source under Outcome 1.

Under the HPAB guidelines, activities (undertaken by a peak body) considered eligible for funding are:

- *Consultation with members on health sector policy and or programme matters for the purposes of providing relevant, well-informed information and advice to the Commonwealth.*
- *Activities that support the sharing of information about particular health matters, including Australian Government health policy and programme information, the prevention, treatment and control of diseases, the availability of health services and other matters affecting public health. These activities may include:*
  - *maintaining telephone and internet-based services for the purposes of disseminating accurate information;*
  - *preparation of relevant content and materials for dissemination; and*

- *promoting and supporting best practice.*
- *Inquiries, investigations, and provision of impartial, well-informed information and advice to the Australian Government on matters affecting public health.*

An update of clinical/professional guidelines should meet the eligibility requirements of the HPAB Programme, namely *preparation of relevant content and materials for dissemination; and promoting and supporting best practice.*

Obviously we don't have a lot of time to get new grant agreements in place this financial year, but you already know that.

Happy to discuss.

T

**Tania Rishniw**

First Assistant Secretary

---

Portfolio Strategies Division

Australian Government Department of Health

T: 02 6289 3944 S: 22 E: [tania.rishniw@health.gov.au](mailto:tania.rishniw@health.gov.au)

Location: Level 10.s.542 Sirius Building



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BY THE DEPARTMENT OF HEALTH



**Australian Government**

**Department of Health**

# Support for People Impacted by Attention Deficit Hyperactivity Disorder (ADHD) Program Guidelines

Commonwealth policy  
entity:

**Department of Health**

Enquiries:

If you have any questions, please [Grant.ATM@health.gov.au](mailto:Grant.ATM@health.gov.au)

Date guidelines released:

**September 2018**

Type of Grant Opportunity

One off ad-hoc process



# Contents

<b>1. Grant opportunity overview and objectives</b>	<b>3</b>
<b>2. Grant selection process</b>	<b>4</b>
<b>3. Eligibility</b>	<b>4</b>
3.1 Who is eligible to apply for a grant?	4
3.2 Eligible grant activities	4
<b>4. The assessment criteria</b>	<b>5</b>
<b>5. Grant assessment and decision making</b>	<b>5</b>
<b>6. Who will approve the grant?</b>	<b>5</b>
<b>7. Notification of application outcomes</b>	<b>6</b>
7.1 The grant agreement	6
<b>8. Announcement of grants</b>	<b>6</b>
<b>9. Grant acquittal and reporting</b>	<b>6</b>
<b>10. Grant evaluation</b>	<b>7</b>
<b>11. Further Grant Opportunities</b>	Error! Bookmark not defined.

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## Introduction

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# 1. Grant opportunity overview and objectives

The Support for People Impacted by Attention Deficit Hyperactivity Disorder Program (the Program) will run over three years, from 2018-19 to 2020-21.

ADHD is a childhood-onset condition and includes symptoms of hyperactivity, impulsivity and inattention. These symptoms are chronic and in approximately 30-60 per cent of cases, persist into adulthood. ADHD has a high burden of illness. It is associated with lowered academic functioning, increased risk for drug abuse and can have devastating consequences for family and peer relations. Economically, it is associated with increased costs, for example, treatment and educational support in school-aged children, as well as economic loss due to disability, substance abuse, criminality and increased rates of unemployment.

To address these issues, the Department will provide funding of \$1.5 million over three years to the Australian Attention Deficit Hyperactivity Disorder Professionals Association (AADHDPA) to deliver the Support for People Impacted by ADHD Program (the Program). AADHDPA, a leading professional body for ADHD in Australia, brings together an interdisciplinary team of health professionals, including, but not limited to academics psychiatrists, speech therapists and specialists, to reflect the different approaches required to provide holistic care to those with ADHD.

The objectives of the grant are to support the AADHDPA in:

- bringing together, and consulting with, members of the health sector to provide impartial information and advice to the Commonwealth on ADHD diagnosis, treatment and management;
- gathering high quality data on ADHD in Australia and its inter-relationships with other mental health problems (e.g. substance abuse) and its societal impact;
- advising the Commonwealth on international policy and best practice on ADHD;
- preparing guidance materials that promote and support standardised evidence-based approaches to diagnosis, treatment and management of ADHD for health professionals; and
- disseminating educational materials to inform Government, clinicians, carers and educators of best practice in the care of children and adolescents with ADHD.

The grant contributes to the achievement of Outcome 2, Health Access and Support Services.

The expected outcomes of the grant activity are to formalise agreed best practice for the diagnosis and treatment of ADHD nationally, and to identify key research and public policy priorities.

The grant will be undertaken in accordance with the [Commonwealth Grants Rules and Guidelines \(CGRGs\)](#)

## 2. Grant selection process

This grant opportunity has been established as a one-off grant. It will support a broad range of health professionals to share information and agree on an evidence based holistic approach towards the diagnosis and treatment of ADHD at a national level.

## 3. Eligibility

If the potential grant recipient does not satisfy the eligibility criteria, it will not be considered.

To be eligible to receive a grant the potential grant recipient must:

- be a legal entity, able to enter into a legally binding agreement
- have an Australian Business Number
- be registered for the purposes of GST
- be a permanent resident of Australia
- have an Australian bank account

### 3.1 Who is eligible to apply for a grant?

AADHDPA is invited to apply for this grant opportunity as they have been assessed to have:

- capability to deliver the project activities in the project location
- existing infrastructure and relationships to support the project activities
- knowledge of and capability to deliver to the project objectives and outcomes.

AADHDPA is an established professional body that includes professionals from diverse backgrounds. They work together to provide a unified professional perspective on the causes, diagnosis, management and treatment of ADHD.

Funding will be provided as a one-off ad hoc process and there is no guarantee of continued funding once the program has been completed. If any decision were made in the future to consider expanding a similar project for a broader rollout, broader-based and competitive funding processes would be considered.

### 3.2 Eligible grant activities

The grant can be used for the following grant activities:

- Reviewing evidence around diagnosis, treatment and management of ADHD
- Developing materials in consultation with stakeholders
- Conducting consultations and focus groups
- Website and IT support to engage with the ADHD community and to collect data via surveys to inform guideline development
- Secretariat support

Costs that the grant can be used for are:

- Wages for scientific staff and secretariat support
- Consultation costs
- Communication materials
- General office needs

## 4. The assessment criteria

The proposal is required to provide sufficient information to allow the following assessment criteria to be evaluated:

Criterion 1: Demonstrate how the activities in your organisation's proposal will align with the one-off grant objectives.

Criterion 2: Demonstrate your organisation's capacity to deliver the proposed activities.

Criterion 3: Demonstrate how your proposed budget will provide value for money in achieving the one-off grant objectives.

## 5. Grant assessment and decision making

The application will be assessed by the Child and Youth Mental Health Section, Mental Health for Children and Adolescents, and Suicide Prevention Branch. The department may seek information from any other source, including from within the Commonwealth, whether or not the individuals or organisations contacted are nominated as referees.

The assessment of application will consider:

- whether the proposal represents value with money
- alignment with program objectives
- organisational capacity and performance

## 6. Who will approve the grant?

Following assessment, the assessment committee will make recommendations to the decision maker. For the purposes of this grant, the Decision Maker unless otherwise specified will be the Assistant Secretary, Mental Health for Children and Adolescents, and Suicide Prevention Branch. The Decision Maker will make the final decision to approve a grant.

The Decision Maker's decision is final in all matters, including:

- the approval of the grant
- the grant amount to be awarded
- the terms and conditions of the grant.

The Decision Maker's must not approve funding if they reasonably consider the program funding available across financial years will not accommodate the funding offer, and/or if the application does not represent value with money.

There is no appeal mechanism for decisions to approve or not approve a grant.

## 7. Notification of application outcomes

The applicant will be advised of the outcome in writing, following a decision by the Assistant Secretary, Mental Health for Children and Adolescents and Suicide Prevention Branch. If the applicant is successful, the advice will contain details of any specific conditions attached to the grant.

### 7.1 The grant agreement

Successful applicants must enter into a legally binding grant agreement with the Commonwealth represented by the department. The department will use the *Commonwealth Standard Grant Agreement*. Standard terms and conditions for the grant agreement will apply and cannot be changed. A schedule may be used to outline the specific grant requirements. Any additional conditions attached to the grant will be identified in the grant offer or during the grant agreement negotiations.

The successful applicant will be required to provide income and expenditure reports.

The department will negotiate agreements with successful applicants by **[insert date]**. If there are unreasonable delays in finalising a grant agreement, the grant offer may be withdrawn and the grant may be awarded to a different applicant.

Financial commitments should not be made until a grant agreement has been executed by the Commonwealth.

## 8. Announcement of grants

Grants awarded will be listed on the GrantConnect website 21 days after the date of effect as required by Section 5.3 of the *CGRGs*.

## 9. Grant acquittal and reporting

The grantee must submit reports in line with the timeframes in the grant agreement. Sample templates will be provided for these reports in the grant agreement. Reports will include:

- progress against agreed project milestones
- contributions of participants directly related to the project
- eligible expenditure of grant monies.

The grantee will also be responsible for:

- meeting the terms and conditions of the grant agreement and managing the grant activity efficiently and effectively
- complying with record keeping, reporting and acquittal requirements as set out in the grant agreement
- participating in a grant program evaluation as specified in the grant agreement

## 10. Grant evaluation

The department will evaluate the grant program to measure how well the outcomes and objectives have been achieved. Your grant agreement requires you to provide information to help with this evaluation.

## 11. Glossary

Term	Definition
accountable authority	Each Commonwealth entity has an accountable authority. The accountable authority for a Department of State is the Secretary of the Department.
Administering entity	When an entity that is not responsible for the policy, is responsible for the administration of part or all of the grant administration processes.
assessment criteria	The specified principles or standards against which applications will be judged. These criteria are used to assess the merits of proposals and, in the case of a competitive granting activity, to determine applicant rankings.
commencement date	The expected start date for the grant activity.
completion date	The expected date that the grant activity must be completed and the grant spent by.
Co-sponsoring entity	When two or more entities are responsible for the policy and the appropriation for outcomes associated with it.
date of effect	This will depend on the particular grant. It can be the date in which a grant agreement is signed or a specified starting date. Where there is no grant agreement, entities must publish information on individual grants as soon as practicable.
decision maker	The person who makes a decision to award a grant.



Term	Definition
eligibility criteria	The principles, standards or rules that a grant applicant must meet to qualify for consideration of a grant. Eligibility criteria may apply in addition to assessment criteria.
Commonwealth entity	A department of state, a parliamentary department, or a listed entity or a body corporate established by a law of the Commonwealth. See subsections 10(1) and (2) of the PGPA Act.
Commonwealth Grants Rules and Guidelines (CGRGs)	The CGRGs establish the overarching Commonwealth grants policy framework and the expectations for all non-corporate Commonwealth entities in relation to grants administration.
grant	<p>For the purposes of the CGRGs, a 'grant' is an arrangement for the provision of financial assistance by the Commonwealth or on behalf of the Commonwealth:</p> <ul style="list-style-type: none"> <li>a) under which relevant money or other CRF money is to be paid to a grantee other than the Commonwealth; and</li> <li>b) which is intended to help address one or more of the Australian Government's policy outcomes while assisting the grantee achieve its objectives.</li> </ul>
grant activity	Is the project /tasks /services that the Grantee is required to undertake with the grant money. It is described in the Grant Agreement.
grant agreement	Grant agreement means the contract template used by Australian Government entities to set out the mutual obligations relating to the provision of the grant. The Australian Government is standardising and streamlining grant agreements between the Commonwealth and grant recipients to allow grant recipients to engage more easily and efficiently with the Commonwealth.

Term	Definition
GrantConnect	<p><u>GrantConnect</u> is the Australian Government's grants information system, which centralises the publication and reporting of Commonwealth grants in accordance with the CGRGs.</p> <p>Non-corporate Commonwealth entities must publish on GrantConnect to meet the grant publishing requirements under the CGRGs.</p> <p>Where information is published in more than one location, and there are inconsistencies, GrantConnect is the authoritative, auditable information source.</p>
grant opportunity	A notice published on GrantConnect advertising the availability of Commonwealth grants.
grant program	Is a group of one or more grant opportunities under a single [entity] Portfolio Budget Statement Program.
grantee	An individual/organisation that has been awarded a grant.
PBS Program	Described within the entity's Portfolio Budget Statement, PBS programs each link to a single outcome and provide transparency for funding decisions. These high level PBS programs often comprise a number of lower level, more publicly recognised programs, some of which will be Grant Programs. A PBS Program may have more than one Grant Program associated with it, and each of these may have one or more grant opportunities
selection criteria	Comprise eligibility criteria and assessment criteria.
selection process	The method used to select potential grantees. This process may involve comparative assessment of applications or the assessment of applications against the eligibility criteria and/or the assessment criteria.

Term	Definition
Value with money	<p>Value with money in this document refers to ‘value with relevant money’ which is a judgement based on the grant proposal representing an efficient, effective, economical and ethical use of public resources and determined from a variety of considerations.</p> <p>When administering a grant opportunity, an official should consider the relevant financial and non-financial costs and benefits of each proposal including, but not limited to:</p> <ul style="list-style-type: none"><li>• the quality of the project proposal and activities;</li><li>• fitness for purpose of the proposal in contributing to government objectives;</li><li>• that the absence of a grant is likely to prevent the grantee and government’s outcomes being achieved; and</li><li>• the potential grantee’s relevant experience and performance history.</li></ul>

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s 22



-----Original Message-----

From: Mark Bellgrove [<mailto:mark.bellgrove@monash.edu>]

Sent: Monday, 5 November 2018 7:41 PM

To: STODDART, Chloe

Cc: MOREHEAD, Alison; s 22

Subject: Re: Re funding for the Australian Adhd Professionals Association  
[SEC=UNCLASSIFIED]

Dear Chloe,

I think the second option you propose sounds fine and I have discussed with [REDACTED] s47F

Is there anything further I need to do??

Best wishes

Mark

Please feel free to call if you need to discuss

On 4 Nov 2018, at 3:54 pm, STODDART, Chloe <[Chloe.Stoddart@health.gov.au](mailto:Chloe.Stoddart@health.gov.au)> wrote:

Hi Mark,

I'm just following up on your email to Alison.

We are happy to support the development of guidance material. However, I understand that the process for developing National Clinical Guidelines endorsed by NHMRC is quite rigorous, takes a significant period of time and can be costly. Part of the process includes the evaluation of the implementation and impact of the guidelines as well as regular revision.

Given funding from the Department is one-off and will only be up until June 2021, it would be good to get an understanding of how AADPA intends to undertake the NHMRC process, including evaluation and revision? The concern is that the currently identified timeframes and budget may not be feasible.

The other option is that we could fund the development of guidance material that is not NHMRC endorsed. AADPA may then choose to get this material endorsed at a later date. Not sure your thoughts on this?

I know you are currently in the USA, but I'm happy to set up a time to talk if that helps.

Regards,

Chloe

---

Chloe Stoddart

A/g Assistant Secretary

Mental Health and Other Initiatives

Primary Care and Mental Health Division | Department of Health

T: (02) 6289 1315

E: [chloe.stoddart@health.gov.au](mailto:chloe.stoddart@health.gov.au)

-----Original Message-----

From: Mark Bellgrove [<mailto:mark.bellgrove@monash.edu>]

Sent: Friday, 2 November 2018 2:00 AM

To: MOREHEAD, Alison

Cc: STODDART, Chloe

Subject: Re: Re funding for the Australian Adhd Professionals Association [SEC=UNCLASSIFIED]

Dear Alison,

Many thanks for this reply. Is there any issue around guideline development from your perspective? We are keen to be involved in this space as it's much needed but we were also told initially that funding wasn't tied to this explicitly.

If you need to speak to me at all about this I can make myself



available from the USA. This is a high priority for me, Thanks so much

Mark Bellgrove

On 31 Oct 2018, at 11:50 pm, MOREHEAD, Alison

<[Alison.Morehead@health.gov.au](mailto:Alison.Morehead@health.gov.au)> wrote:

Hi Mark,

Thank you for getting in touch in relation to your proposal. I want to assure you that it is still being progressed.

I understand that the team has been negotiating with you and sought information about the deliverables and performance indicators and that you provided this information at the end of September. It was on review of this information that it became clear that the guidance material would include developing National Clinical Guidelines, endorsed by NHMRC. We are currently considering our position on this. We are hoping to resolve our position shortly and then finalise the negotiations with you.

s 22

Alison

Dr Alison Morehead

First Assistant Secretary

Primary Care and Mental Health Division Department of Health

02 6289 1405

0412 568 536

-----Original Message-----

From: Mark Bellgrove [<mailto:mark.bellgrove@monash.edu>]

Sent: Wednesday, 31 October 2018 3:50 PM

To: MOREHEAD, Alison

Cc: s47F

Subject: Re funding for the Australian Adhd Professionals Association

[SEC=No Protective Marking]

Dear Alison,

s 22 has suggested that I contact you to enquire whether it is possible to get a timeframe for the release of the Health Department funding for our Association, as approved by the Minister.

We have supplied all relevant information requested but are very keen to get on with this important work, particularly given that some time frames were agreed upon in initial documentation.

I would be grateful if there is any assistance you can offer in expediting the approval of this funding so that we may commence



our  
work with the Australian Adhd community  
Sincerely  
Mark A Bellgrove

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"Important: This transmission is intended only for the use of the addressee and may contain confidential or legally privileged information. If you are not the intended recipient, you are notified that any use or dissemination of this communication is strictly prohibited. If you receive this transmission in error please notify the author immediately and delete all copies of this transmission."

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"Important: This transmission is intended only for the use of the addressee and may contain confidential or legally privileged information. If you are not the intended recipient, you are notified that any use or dissemination of this communication is strictly prohibited. If you receive this transmission in error please notify the author immediately and delete all copies of this transmission."

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"Important: This transmission is intended only for the use of the addressee and may contain confidential or legally privileged information. If you are not the intended recipient, you are notified that any use or dissemination of this communication is strictly prohibited. If you receive this transmission in error please notify the author immediately and delete all copies of this transmission."

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s47F



*I acknowledge the Traditional Owners and Custodians of the lands on which I live and work and pay my respect to Elders past, present and future.*

Objectives	Performance Indicator	Timeframe
Bringing together, and consulting with, members of the health sector to provide impartial information and advice to the Commonwealth on ADHD diagnosis, treatment and management	1. Reference group established with representation from relevant professional bodies.	1 December 2018
Gathering high quality data on ADHD in Australia and its inter-relationships with other mental health problems (e.g. substance abuse) and its societal impact	1. Establishment of prevalence rates of ADHD with other common mental health problems such as substance abuse 2. Establishment of rates of ADHD within Forensic settings 3. Establishment rates of ADHD within Indigenous populations 4. Expanding the economic modelling of the costs of ADHD to Australia beyond existing work.	1 July 2020
Advising the Commonwealth on international policy and best practice on ADHD	1. Summary of international policy and best practice on ADHD.	Details provided in annual report
Preparing guidance materials that promote and support standardised evidence-based approaches to diagnosis, treatment and management of ADHD for health professionals	1. Delivery of guidance material that promotes and supports standardised evidence-based approaches to diagnosis, treatment and management of ADHD for health professionals.	Draft 30 March 2020  Final 30 June 2020
Disseminating educational materials to inform Government, clinicians, carers and educators of best practice in the care of children and adolescents with ADHD	1. Dissemination of educational materials 2. Formulation of a media and communications strategy.	Draft materials 30 November 2020  Final materials 30 January 2021

Reporting periods:

Report due date
30 September 2019
30 September 2020
Final - 30 September 2021

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Chloe STODDART  
A/g Assistant Secretary  
Mental Health & Other Initiatives Branch

## COMMITMENT APPROVAL WITH AUSTRALIAN ADHD PROFESSIONAL ASSOCIATION FOR THE SUPPORT FOR PEOPLE IMPACTED BY ADHD PROGRAM

### Purpose

As the Commitment Approver, under the *Public Governance, Performance and Accountability Act 2013* (PGPA Act) that you:

### Approve:

- the expenditure of \$1.65 million (GST inclusive) under the PGPA Act s 23(3)

s 22



### Approval Timing

On 13 July 2018, Minister Hunt approved funding of \$1.5 million (GST exclusive) for the Australian ADHD Professionals Association

s 22



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To address these issues, the Department will provide funding of \$1.65 million (GST inclusive) over three years to the Australian Attention Deficit Hyperactivity Disorder Professionals Association (AADHDPA) to deliver the Support for People Impacted by ADHD Program (the Program). AADHDPA, a leading professional body for ADHD in Australia, brings together an interdisciplinary team of health professionals, including, but not limited to academics psychiatrists, speech therapists and specialists, to reflect the different approaches required to provide holistic care to those with ADHD.

The objectives of the grant are to support the AADHDPA in:

- bringing together, and consulting with, members of the health sector to provide impartial information and advice on ADHD diagnosis, treatment and management;
- gathering high quality data on ADHD in Australia and its inter-relationships with other mental health problems (e.g. substance abuse) and its societal impact;
- providing advice on international policy and best practice on ADHD;
- preparing guidance materials that promote and support standardised evidence-based approaches to diagnosis, treatment and management of ADHD for health professionals; and
- disseminating educational materials to inform Government, clinicians, carers and educators of best practice in the care of children and adolescents with ADHD.

s 22



Australian ADHD Professional Association	2018-19	2019-2020	2020-21
<b>Total Commitment Expenditure</b>	\$550,000	\$550,000	\$550,000

s 22

**From:** s 22  
**Sent:** Friday, 22 June 2018 9:25 AM  
**To:** s 22  
**Cc:** s 22  
**Subject:** FW: AADPA proposal [SEC=UNCLASSIFIED]  
**Attachments:** AADPA Proposal.docx

Kind regards

s 22

s 22

**A/g Director, Child and Youth Mental Health Section**

Primary Care and Mental Health Division

Australian Government Department of Health

s 22 | s 22 @health.gov.au

---

**From:** GLEESON, Emma  
**Sent:** Wednesday, 20 June 2018 9:07 PM  
**To:** s 22  
**Subject:** FW: AADPA proposal [SEC=UNCLASSIFIED]

For action, when you have capacity. Emma

Sent with BlackBerry Work  
(www.blackberry.com)

---

**From:** EDWARDS, Caroline <Caroline.Edwards@health.gov.au>  
**Date:** Wednesday, 20 Jun 2018, 8:41 pm  
**To:** s 22 s 22 @health.gov.au  
**Cc:** s 22 @health.gov.au, MOREHEAD, Alison <Alison.Morehead@health.gov.au>, GLEESON, Emma <Emma.Gleeson@health.gov.au>  
**Subject:** FW: AADPA proposal [SEC=UNCLASSIFIED]

Thanks s 22

Looks like a proposal we can helpfully take forward. Alison / Emma – over to you. Let me know if we need to discuss

C

Caroline Edwards  
Deputy Secretary  
Health Systems Policy and Primary Care  
Department of Health

s 22

s 22

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**From:** s 22  
**Sent:** Wednesday, 20 June 2018 8:20 PM  
**To:** EDWARDS, Caroline  
**Cc:** s 22  
**Subject:** AADPA proposal [SEC=UNCLASSIFIED]

Dear Caroline,

The revised proposal is attached. Please let me know if you have any questions or concerns.

Kind regards,

s 22

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s 22

**Adviser**

Office of the Hon Greg Hunt MP

Minister for Health | Federal Member for Flinders

s 22 Parliament House, Canberra, ACT, 2600

s 22

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## **Funding for the Australian Attention Deficit Hyperactivity Disorder (ADHD) Professionals Association (AADPA)**

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### **Attention Deficit Hyperactivity Disorder**

s 22



## Request for Funding

The AADP is requesting \$1.5 million in funding over three years from the Commonwealth to enable it to continue to:

- bring together, and consult with, members of the health sector – including clinicians, researchers, consumers and carers to provide impartial information and advice to the Commonwealth
- gather high quality data on ADHD in Australia and its inter-relationships with other mental health problems (e.g., substance abuse) and its societal impact
- advise the Commonwealth on international policy and best practice
- prepare guidance materials that promote and support standardised evidence-based approaches to diagnosis, treatment and management of ADHD for health professionals
- disseminate educational materials to inform Government, clinicians, carers and educators of best practice in the care of children and adolescents with ADHD.

s 22





**Australian Government**

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**Department of Health**

**Commonwealth  
Standard Grant Agreement**

between  
the Commonwealth represented by  
Department of Health

and

Australian ADHD Professionals  
Association Ltd

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## Grant Details

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### A. Purpose of the Grant

ADHD is a childhood-onset condition and includes symptoms of hyperactivity, impulsivity and inattention. These symptoms are chronic and in approximately 30-60 per cent of cases, persist into adulthood. ADHD has a high burden of illness. It is associated with lowered academic functioning, increased risk for drug abuse and can have devastating consequences for family and peer relations. Economically, it is associated with increased costs, for example, treatment and educational support in school-aged children, as well as economic loss due to disability, substance abuse, criminality and increased rates of unemployment.

To address these issues, the Department will provide funding of \$1.5 million over three years to the Australian Attention Deficit Hyperactivity Disorder Professionals Association (AADPA) to deliver the Support for People Impacted by ADHD Program (the Program). AADPA, a leading professional body for ADHD in Australia, brings together an interdisciplinary team of health professionals, including, but not limited to academics, psychiatrists, speech therapists and specialists, to reflect the different approaches required to provide holistic care to those with ADHD.

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## Attention Deficit Hyperactivity Disorder (ADHD) Support - 4-A168GI8

### B. Grant Activity

The objectives of the grant are to support the AADPA in:

- bringing together, and consulting with, members of the health sector to provide impartial information and advice to the Commonwealth on ADHD diagnosis, treatment and management;
- gathering high quality data on ADHD in Australia and its inter-relationships with other mental health problems (e.g. substance abuse) and its societal impact;
- advising the Commonwealth on international policy and best practice on ADHD;
- preparing guidance materials that promote and support standardised evidence-based approaches to diagnosis, treatment and management of ADHD for health professionals; and
- disseminating educational materials to inform Government, clinicians, carers and educators of best practice in the care of children and adolescents with ADHD.

The expected outcomes of the grant activity are to formalise agreed best practice for the diagnosis and treatment of ADHD nationally, and to identify key research and public policy priorities.

s22



s22

#### D. Payment of the Grant

The total amount of the Grant is \$1,500,000.00 (GST exclusive).

A break down by Financial Year is below:

Financial Year	Amount * (excl. GST)
2018-2019	\$500,000.00
2019-2020	\$500,000.00
2020-2021	\$500,000.00
2021-2022	\$0.00

s22



s 22

**From:** s 22 @health.gov.au>  
**Sent:** Friday, 25 October 2019 2:29 PM  
**To:** s 22 dss.gov.au>  
**Cc:** s 22 @dss.gov.au>; s 22 @health.gov.au>  
**Subject:** RE: ADHD - Jan - June 19 report [SEC=OFFICIAL]

Hi s 22

Thank you for your email and our quick chat on the phone. As discussed, I support your proposed approach of approving the report with AADPA and indicating that we will follow up separately about the NHMRC endorsement matter, given that I cannot provide timeframe for when we could get back to you on this.

Kind regards,

s 22

s 22

Assistant Director – Child & Youth Mental Health Section

Mental Health Division | Health Systems Policy & Primary Care Group  
Mental Health Services & Evidence Branch

Australian Government Department of Health

s 22

PO Box 9848, Canberra ACT 2601, Australia

Note my working hours are 9am - 3pm Monday to Friday

*The Department of Health acknowledges the traditional owners of country throughout Australia, and their continuing connection to land, sea and community. We pay our respects to them and their cultures, and to elders both past and present.*

---

**From:** s 22 @dss.gov.au>  
**Sent:** Friday, 25 October 2019 10:06 AM  
**To:** s 22 @health.gov.au>  
**Cc:** s 22 @dss.gov.au>  
**Subject:** FW: ADHD - Jan - June 19 report [SEC=OFFICIAL]

Hi s 22

Hope you are well.

I'm following up on s 22 email below re AAPDA, as I don't believe we've received a response yet.

We are planning to approve the Jan – June 2019 report (attached), and note in the approval email back to AAPDA that you will separately follow up the NHMRC endorsement matter with them. While the report includes information about developing National Clinical Guidelines for ADHS "in partnership with the NHMRC and all relevant agencies/bodies/groups in Australia," there is no specific reference to NHMRC endorsement.

Just wanted to confirm you don't have any concerns with this approach?

Thanks s 22 . Happy to discuss.

s 22

s 22

**Program Coordinator**  
**Community Grants Hub**  
Victorian Office  
**Department of Social Services**

s 22

[communitygrants.gov.au](http://communitygrants.gov.au)

The Department of Social Services acknowledges the traditional owners of country throughout Australia, and their continuing connection to land, water and community. We pay our respects to them and their cultures, and to Elders both past and present.

s 22

s 22



**From:** s 22  
**Sent:** Thursday, 17 October 2019 12:06 PM  
**To:** s 22 <[s22@health.gov.au](mailto:s22@health.gov.au)>  
**Subject:** FW: New Grant Manager - ADHD [SEC=OFFICIAL]

Good Afternoon s 22

Below and attached are the responses I have received from AADPA regarding our query on them producing an ADHD Guideline for NHMRC endorsement. The response is on page 2 & 3 of the PDF document. I have also attached s 22 email that Mark has mentioned of.

Further to that he phoned me earlier this week to discuss my queries and advised NHMRC endorsement was not in the FA. I then referred to the email on 5/11/18 where he agreed with Chloe Stoddart's suggestion to not to carry out the NHMRC endorsed Guideline. He was then able to recall about the issue. During the conversation he also mentioned that he spoke with the NHMRC and the minister and they were happy for him to carry it out.

Many Thanks

s 22  
**Community Grants Hub**  
s 22

The Department of Social Services acknowledges the traditional owners of country throughout Australia, and their continuing connection to land, sea and community. We pay our respects to them and their cultures, and to elders both past and present.

s 22



s 22



On 10 Oct 2019, at 2:06 pm, s 22 [@dss.gov.au](mailto:s 22@dss.gov.au) wrote:

Good Morning Mark

s 22



- I also note from the performance report that AADPA has held a stakeholder meeting on 30 June 2019 for the development of national clinical guidelines for ADHD in Australia. One of the objectives of the grant is to prepare guidance materials that is not NHMRC endorsed to promote and support standardised evidence-based approaches to diagnosis, treatment and management of ADHD for health professionals. Please confirm the stakeholder meeting held on 30 June and the subsequent ones planned or any of the other activities undertaken for the grant are not to produce evidence-based Australian National Guidelines for the diagnosis, treatment, interventions and management of ADHD for NHMRC endorsement.

s 22



**From:** s 22  
**To:** "mark.bellgrove@monash.edu"  
**Cc:** "admin@aadpa.com.au"; s 22; s 22 @dss.gov.au; s 22;  
s 22; s 22  
**Subject:** RE: ADHD - Jan - June 19 report [SEC=OFFICIAL]  
**Date:** Monday, 2 December 2019 4:20:42 PM  
**Attachments:** AADPA Letter s 22  
image001.png

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Hi Mark,

I am writing in response to your request to submit the ADHD Guidelines to the NHMRC for endorsement upon their completion in April 2021. s 22 has passed on your comments as per the letter attached which has been very helpful in our understanding of the proposed process.

Apologies for the delay in responding to your request.

The Department is supportive of the guidelines being submitted to NHMRC as a best-practice approach to guideline development, so please consider this email approval to proceed with the activity. Our experience with the NHMRC has shown the endorsement process to be a lengthy one, and note that you have taken ownership of any associated costs of updating the published guidelines beyond the Grant Activity Completion Date (30 June 2021).

In approving the submission of the guidelines to the NHMRC following their completion, can I please request that the Department is informed of the outcome of the NHMRC endorsement process and any relevant activity undertaken in regards to the ADHD Guidelines.

Should you have any concerns or questions, please don't hesitate to contact myself or s 22

s 22 or s 22

Kind regards

s 22

Assistant Director – Child and Youth Mental Health Section

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Mental Health Division | Health Systems Policy and Primary Care Group  
Mental Health Services and Evidence Branch  
Australian Government Department of Health

s 22

Location: Sirius Building s 22  
GPO Box 9848, Canberra ACT, 2601, Australia

s 22

s 22



16 October 2019

s 22

Community Grants Hub  
Department of Social Services

E: s 22 @dss.gov.au

s 22



s 22

- *I also note from the performance report that AADPA has held a stakeholder meeting on 30 June 2019 for the development of national clinical guidelines for ADHD in Australia. One of the objectives of the grant is to prepare guidance materials that is not NHMRC endorsed to promote and support standardised evidence-based approaches to diagnosis, treatment and management of ADHD for health professionals. Please confirm the stakeholder meeting held on 30 June and the subsequent ones planned or any of the other activities undertaken for the grant are not to produce evidence-based Australian National Guidelines for the diagnosis, treatment, interventions and management of ADHD for NHMRC endorsement.*

Thank you for querying this and for bringing to my attention previous email correspondence from Chloe Stoddart. The primary concern raised by Ms Stoddart was whether we could accomplish an NHMRC endorsed national clinical guidelines within the period and budget of our grant (ending June 2021).

I can confirm that this is possible for a number of reasons. First, we are conducting an 'update' to a clinical guideline for ADHD that was published by NICE in 2018. Thus, a large amount of work has already been done. We are updating this based on current data and including additional questions of relevance for the Australian context. Our timeline for completion of this project is April 2021. At this time, the guideline will be submitted to the NHMRC council for consideration of approval. I note that even if we were to prepare a non-NHMRC guideline, these timeframes and budget would not differ; we would still need to follow best practices including obtaining broad stakeholder engagement; performing state-of-the-art evidence synthesis; making clinical recommendations based on evidence; writing the guideline; and submitting this to public consultation. The NHMRC process adds no additional burden in terms of time or cost.

So, to reiterate, the guideline can be prepared within budget and within the timeframe of the grant and thus I respectfully request that this activity be allowed to continue. We have already achieved much, have broad engagement from the national ADHD professional and consumer community and are making great progress. A national clinical guideline for ADHD is much desired by the Australian community and with this grant we are able to deliver this important work.

I note that the following was listed as point 4 in the strategic vision of our approved 2018-2019 Activity Work Plan that we received back from s 22 on 13th May 2019. Our current activity aligns with what we stipulated:

*"convene workshops of key opinion leaders including international experts and local stakeholders (NHMRC, professional and consumer) to scope the re-development of national clinical guidelines for ADHD;"*

It is also listed as the last activity in the approved 'Attachment A – ADHD Activity and Timeframes' document sent to us by **s 22**: "Develop the national clinical guidelines for ADHD".

**s 22**



Sincerely,

**s47F**



Mark A. Bellgrove  
AADPA President

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THE FREEDOM OF INFORMATION ACT 1982  
BY THE DEPARTMENT OF HEALTH

**Commonwealth  
Standard Grant Agreement**  
between  
the Commonwealth represented by  
Department of Health  
and  
Australian ADHD Professionals  
Association Ltd

## Grant Details

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### A. Purpose of the Grant

ADHD is a childhood-onset condition and includes symptoms of hyperactivity, impulsivity and inattention. These symptoms are chronic and in approximately 30-60 per cent of cases, persist into adulthood. ADHD has a high burden of illness. It is associated with lowered academic functioning, increased risk for drug abuse and can have devastating consequences for family and peer relations. Economically, it is associated with increased costs, for example, treatment and educational support in school-aged children, as well as economic loss due to disability, substance abuse, criminality and increased rates of unemployment.

To address these issues, the Department will be providing funding of \$1.5 million over four years to the Australian Attention Deficit Hyperactivity Disorder Professionals Association (AADPA) to deliver the Support for People Impacted by ADHD Program (the Program). AADPA, a leading professional body for ADHD in Australia, brings together an interdisciplinary team of health professionals, including, but not limited to academics, psychiatrists, speech therapists and specialists, to reflect the different approaches required to provide holistic care to those with ADHD.

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BY THE DEPARTMENT

## Attention Deficit Hyperactivity Disorder (ADHD) Support - 4-A168GI8

### B. Grant Activity

The objectives of the grant are to support the AADPA in:

- bringing together, and consulting with, members of the health sector to provide impartial information and advice to the Commonwealth on ADHD diagnosis, treatment and management;
- gathering high quality data on ADHD in Australia and its inter-relationships with other mental health problems (e.g. substance abuse) and its societal impact;
- advising the Commonwealth on international policy and best practice on ADHD;
- preparing guidance materials that promote and support standardised evidence-based approaches to diagnosis, treatment and management of ADHD for health professionals; and
- disseminating educational materials to inform Government, clinicians, carers and educators of best practice in the care of children and adolescents with ADHD.

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#### D. Payment of the Grant

The total amount of the Grant is \$1,500,000.00 (GST exclusive).

GST is payable on the Grant.

A break down by Financial Year is below:

Financial Year	Amount * (excl. GST)
2018-2019	\$500,000.00
2019-2020	\$500,000.00
2020-2021	\$500,000.00
2021-2022	\$0.00

s 22



**Australian Government**

**Department of Health**

## **Activity Work Plan (2019-2020): Australian ADHD Professionals Association Ltd**

The Activity Work Plan template has the following parts:

s 22

When submitting this Activity Work Plan 2018-2021 to the Department of Health, the organisation must ensure that all internal clearances have been obtained and has been endorsed by the CEO.

The Activity Work Plan must be lodged to s 22

## Overview

The objectives of the grant are to support the AADPA in:

- bringing together, and consulting with, members of the health sector to provide impartial information and advice to the Commonwealth on ADHD diagnosis, treatment and management;
- gathering high quality data on ADHD in Australia and its inter-relationships with other mental health problems (e.g. substance abuse) and its societal impact;
- advising the Commonwealth on international policy and best practice on ADHD;
- preparing guidance materials that promote and support standardised evidence-based approaches to diagnosis, treatment and management of ADHD for health professionals; and
- disseminating educational materials to inform Government, clinicians, carers and educators of best practice in the care of children and adolescents with ADHD.

The expected outcomes of the grant activity are to formalise agreed best practice for the diagnosis and treatment of ADHD nationally, and to identify key research and public policy priorities.

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## 1. (a) Strategic Vision

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During this activity period, the Australian ADHD Professionals Association (ADDPA) will:

- (i) Develop its website to enhance our ability to deliver information to clinicians treating ADHD and to consumers, and develop evidence-based fact sheets to provide information to clinicians and consumers;
- (ii) continue the development of a series of systematic reviews that will identify barriers to care in Australia and areas of unmet need;
- (iii) implement high quality surveys to establish the research priorities of ADHD consumers, consumer needs, public perceptions and awareness of ADHD;
- (iv) convene workshops of key opinion leaders including international experts and local stakeholders (NHMRC, professional and consumer) to scope the re-development of national clinical guidelines for ADHD;
- (v) develop adult ADHD diagnosis and treatment training modules;
- (vi) commission the development of an AADPA App to monitor treatment response which will enhance clinical practice; and
- (vii) conduct an audit of current clinical diagnostic and treatment practices within Australia.

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## 1. (b) Planned activities

*Organisations must use the table below to outline the activities proposed to be undertaken within the period 2019-2020. Repeat the below table for each activity.*

Proposed Activities	
Description of Activity	Reviewing evidence around diagnosis, treatment and management of ADHD
Service delivery arrangements	Collaboration with AADPA and key stakeholder groups listed below
Is this activity undertaken with any other organisations and/or pooling resources? Account for funding from other sources.	<ul style="list-style-type: none"> <li>Research Officers conducting these systematic reviews will consult broadly with the membership of AADPA but also more broadly amongst the community including Professional Organisations such as Royal Australian College of Physicians (RACP); Australian Psychological Society (APS); Royal Australian and New Zealand College of Psychiatrists (RANZCP); Applied Neuroscience Society of Australia (ANSA) and Consumer Organisations (ADHD Australia).</li> <li>Conduct an audit of current clinical diagnostic and treatment practices within Australia. Deakin University has been commissioned to undertake the survey development.</li> <li>Within this activity, AADPA will also commence a series of meetings to scope the potential reformulation of the national clinical guidelines for ADHD, with a view to these being endorsed by the NHMRC. Within the reporting period 1<sup>st</sup> July 2019-30<sup>th</sup> June 2020, AADPA will start to develop the national clinical guidelines for ADHD including hiring of a methodologist to review evidence quality; hiring of an external agency to manage conflicts of interest of those involved in guidelines development; purchase of software to enable formulation of the guidelines.</li> </ul>
Activity outcome	<ul style="list-style-type: none"> <li>A series of systematic reviews regarding current evidence based diagnosis, treatment and management of ADHD in Australia. Reviews will identify barriers to care in Australian and areas of unmet needs.</li> <li>Surveys of current clinical and consumer needs</li> <li>A series of stakeholder meetings in preparation for the development of clinical guidelines for ADHD</li> <li>Commence development of national clinical guidelines for ADHD</li> <li>Survey to audit clinical diagnostic and treatment practices</li> </ul>
Planning	<ul style="list-style-type: none"> <li>This activity will be supported by two research officers who will contract their services to AADPA and will work directly in consultation with Professors Mark Bellgrove (President, AADPA) and Professor Dave Coghill (Vice President, AADPA).</li> <li>Deakin University has been commissioned to undertake the survey development and to perform nationwide, representative surveys.</li> <li>Organisation of at least 2 stakeholder meetings with ~20 attendees, facilitator involved.</li> <li>Hiring of methodologist and consultant to manage conflicts of interest for all those involved in the guideline development</li> <li>Organise meetings to prepare then implement audit of clinical diagnostic and treatment practices.</li> </ul>

Target	<ul style="list-style-type: none"><li>• Continue the development of a series of systematic reviews that will identify barriers to care in Australia and areas of unmet need.</li><li>• Conduct national surveys.</li><li>• Conduct an audit of current clinical diagnostic and treatment practices within Australia.</li><li>• Commence the development of the national clinical guidelines for ADHD.</li><li>• Conduct an audit of current clinical diagnostic and treatment practices.</li></ul>
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Proposed Activities	
Description of Activity	Conducting consultations and focus groups
Service delivery arrangements	Collaboration with key external stakeholders <ul style="list-style-type: none"> <li>• develop adult ADHD diagnosis and treatment training modules</li> <li>• conduct an audit of current clinical diagnostic and treatment practices within Australia</li> <li>• consult broadly regarding the proposed development of the national clinical guidelines for ADHD.</li> </ul>
Is this activity undertaken with any other organisations and/or pooling resources? Account for funding from other sources.	<ul style="list-style-type: none"> <li>• We will engage broadly across the sector to establish barriers to care, and areas of unmet need as well as review evidence based diagnosis, treatment and management practices.</li> <li>• The primary goal here is to commence discussions with a view to establishing national clinical guidelines for ADHD in Australia.</li> <li>• We will also invite key international experts who have been involved in Guideline development to our focus groups.</li> <li>• External groups to be included are: NBPSA, APS, RACP, RANZCP, ANSA, ADHD Australia, NHMRC, NIDS, State and Federal Education Representatives.</li> </ul>
Activity outcome	<ul style="list-style-type: none"> <li>• A set of reports arising from the focus groups which synthesise the state-of-the-art thinking on ADHD in Australia to be made available via the AADPA website and disseminated via our partnering organisations.</li> </ul>
Planning	<ul style="list-style-type: none"> <li>• AADPA will fund the hosting of these workshops and focus groups and will facilitate this via the Secretariat.</li> <li>• External facilitators will be commissioned to assist with the planning of the workshops/focus groups.</li> <li>• AADPA Secretariat will liaise with all parties to arrange the workshop and travel arrangements.</li> </ul>
Target	<ul style="list-style-type: none"> <li>• By the 30th June 2020, AADPA will have held at least two major stakeholder meetings with the outcomes of these meetings made available to all relevant stakeholders.</li> <li>• These meetings will lay the groundwork for the development of clinical guidelines.</li> <li>• Meetings with stakeholders will also be held to update stakeholders on the progress of the development of the guidelines</li> </ul>

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# Performance Report

**Organisation:** Australian Attention Deficit Hyperactivity Disorder Professionals Association (AADPA)

**Reporting Period:** 20 November – 31 December 2018

Proposed Activities	
Description of Activity	Reviewing evidence around diagnosis, treatment and management of ADHD
Service delivery arrangements	Collaboration with AADPA and key stakeholder groups listed below
Is this activity undertaken with any other organisations and/or pooling resources? Account for funding from other sources.	Research Officers conducting these systematic reviews will consult broadly with the membership of AADPA but also more broadly amongst the community including Professional Organisations such as Royal Australian College of Physicians (RACP); Australian Psychological Society (APS); Royal Australian and New Zealand College of Psychiatrists (RANZCP); Applied Neuroscience Society of Australia (ANSA) and Consumer Organisations (ADHD Australia). We will commission external companies for economic modelling and survey development.
Activity outcome	A series of systematic reviews regarding current evidence based diagnosis, treatment and management of ADHD in Australia. Reviews will identify barriers to care in Australian and areas of unmet needs.
Planning	This activity will be supported by two research officers who will contract their services to AADPA and will work directly in consultation with Professors Mark Bellgrove (President, AADPA) and Professor Dave Coghill (Vice President, AADPA). We will use external groups to conduct economic modelling of the cost of ADHD to the Australian community. We will use external survey companies to perform nationwide, representative surveys.
Target	<ul style="list-style-type: none"> <li>Preparation of systematic reviews for publication in peer reviewed journals and dissemination of information throughout Australian community;</li> <li>Economic modelling exercise;</li> <li>Conduct of national surveys.</li> </ul>
Performance report targets	<ul style="list-style-type: none"> <li>s 22 [REDACTED]</li> <li>Preliminary work completed</li> </ul>
Performance narrative report	<p>s 22 [REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>

	<ul style="list-style-type: none"><li>• <i>At 31 December 2018, recruitment activity has begun for two Project Officers to provide systematic reviews;</i></li><li>• <i>At 31 December 2018, AADPA had met with Deloitte Access Economics who began work on 7 January 2019 to be completed by 30 June;</i></li><li>• <i>At 31 December 2018, AADPA recruitment activity commenced for a Researcher to conduct national surveys by mmm 2019 (engaged 5 Feb 2019).</i></li></ul>
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Proposed Activities	
Description of Activity	Conducting consultations and focus groups
Service delivery arrangements	Collaboration with key external stakeholders



Is this activity undertaken with any other organisations and/or pooling resources? Account for funding from other sources.	We will engage broadly across the sector to establish barriers to care, and areas of unmet need as well as review evidence based diagnosis, treatment and management practices. The primary goal here is to commence discussions with a view to establishing national clinical guidelines for ADHD in Australia. We will also invite key international experts who have been involved in Guideline development to our focus groups. External groups to be included are: NBPSA, APS, RACP, RANZCP, ANSA, ADHD Australia, NHMRC, NIDS, State and Federal Education Representatives.
Activity outcome	A set of reports arising from the focus groups which synthesise the state-of-the-art thinking on ADHD in Australia to be made available via the AADPA website and disseminated via our partnering organisations.
Planning	AADPA will fund the hosting of these workshops and focus groups and will facilitate this via the secretariat. External facilitators will be commissioned to assist with the planning of the workshops/focus groups. AADPA Secretariat will liaise with all parties to arrange workshop and travel arrangements.
Target	By the 30 <sup>th</sup> June 2019, AADPA will have held at least 2 major stakeholder meetings with the outcomes of these meetings made available to all relevant stakeholders. It is anticipated that these meetings will lay the groundwork for later development of clinical guidelines.
Performance report targets	<p>s 22</p> <ul style="list-style-type: none"> <li>Not held until core framework can be developed</li> </ul>
Performance narrative report	<p>s 22</p> <p>■ [REDACTED]</p> <p>■ [REDACTED]</p> <p>■ [REDACTED]</p> <p>■ [REDACTED]</p> <ul style="list-style-type: none"> <li>Objectives will be discussed at Board Strategy workshop on 24 Feb 2019</li> </ul>

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[REDACTED]

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# Performance Report

**Organisation:** Australian Attention Deficit Hyperactivity Disorder Professionals Association (AADPA)

**Reporting Period:** 01 January 2019 – 30 June 2019

Performance report targets	<i>on achievement of target, in no more than 300 words.</i>
Performance narrative report	<i>review the below and provide a report, in no more than 300 words.</i> <ul style="list-style-type: none"> <li><i>Progress against activity description;</i></li> <li><i>Evaluate challenges and note any risk mitigation;</i></li> <li><i>Reflect on positive outcomes in line with grant aims; and</i></li> <li><i>Reference data noting any trends, exceptions or impacts.</i></li> </ul>

Proposed Activities	
Description of Activity	Reviewing evidence around diagnosis, treatment and management of ADHD
Service delivery arrangements	Collaboration with AADPA and key stakeholder groups listed below
Is this activity undertaken with any other organisations and/or pooling resources? Account for funding from other sources.	<p>Research Officers conducting these systematic reviews will consult broadly with the membership of AADPA but also more broadly amongst the community including Professional Organisations such as Royal Australian College of Physicians (RACP); Australian Psychological Society (APS); Royal Australian and New Zealand College of Psychiatrists (RANZCP); Applied Neuroscience Society of Australia (ANSA) and Consumer Organisations (ADHD Australia).</p> <p>We will commission external companies for economic modelling and survey development.</p>
Activity outcome	A series of systematic reviews regarding current evidence based diagnosis, treatment and management of ADHD in Australia. Reviews will identify barriers to care in Australian and areas of unmet needs.
Planning	<p>This activity will be supported by two research officers who will contract their services to AADPA and will work directly in consultation with Professors Mark Bellgrove (President, AADPA) and Professor Dave Coghill (Vice President, AADPA).</p> <p>We will use external groups to conduct economic modelling of the cost of ADHD to the Australian community. We will use external survey companies to perform nationwide, representative surveys.</p>

Target	<ul style="list-style-type: none"> <li>● Preparation of systematic reviews for publication in peer reviewed journals and dissemination of information throughout Australian community;</li> <li>● Economic modelling exercise;</li> <li>● Conduct of national surveys.</li> </ul>
Performance report targets	<p><i>Report on achievement of target, in no more than 300 words.</i></p> <p><b>Deloitte Access Economics completed the economic modelling exercise.</b> The full report commissioned by us is attached to this report and also available via the AADPA website for public dissemination. We are also preparing an academic article to more widely disseminate the findings to the international community.</p> <p><b>Community attitudes systematic review</b> – This review highlighted that very little research has examined the views of the general public towards ADHD in the past 5 years. Findings from the few existing studies suggest that such views are generally stigmatising towards those with ADHD. Targeted mental health literacy could provide an avenue for improving the general public's attitudes towards those with ADHD.</p> <p><b>Consumer needs review</b> – Findings from this review highlight that relative lack of focus on the needs of consumers in the ADHD literature and highlight future research directions for better inclusion of consumers in research and policy planning.</p> <p><b>Professional research priorities</b> – review conducted to identify studies that have examined research priorities. We have designed the protocol and all materials for large-scale study which will be the first international study to examine the research priorities of professionals working in the area of ADHD.</p>
Performance narrative report	<p><i>review the below and provide a report, in no more than 300 words.</i></p> <ul style="list-style-type: none"> <li>● Progress against activity description;</li> </ul> <p>We are very satisfied with the progress that has been made for this activity. Delivering the economic modelling exercise was a major achievement for our Association and highlighted the significant negative impact of ADHD. Equally, performing the various systematic reviews has highlighted barriers to care in Australia and areas of unmet need.</p> <ul style="list-style-type: none"> <li>● Evaluate challenges and note any risk mitigation;</li> </ul> <p>Achievement against this activity progressed very well and without major impediments.</p> <ul style="list-style-type: none"> <li>● Reflect on positive outcomes in line with grant aims; and</li> </ul> <p>A major positive outcome is the documentation of the large economic burden of ADHD which we will disseminate widely with a view to influence both national and international public policy.</p> <ul style="list-style-type: none"> <li>● Reference data noting any trends, exceptions or impacts.</li> </ul>

	Full data on the economic cost of ADHD is provided in the attached report.
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Proposed Activities	
Description of Activity	Conducting consultations and focus groups
Service delivery arrangements	Collaboration with key external stakeholders
Is this activity undertaken with any other organisations and/or pooling resources? Account for funding from other sources.	We will engage broadly across the sector to establish barriers to care, and areas of unmet need as well as review evidence based diagnosis, treatment and management practices. The primary goal here is to commence discussions with a view to establishing national clinical guidelines for ADHD in Australia. We will also invite key international experts who have been involved in Guideline development to our focus groups. External groups to be included are: NBPSA, APS, RACP, RANZCP, ANSA, ADHD Australia, NHMRC, NIDS, State and Federal Education Representatives.
Activity outcome	A set of reports arising from the focus groups which synthesise the state-of-the-art thinking on ADHD in Australia to be made available via the AADPA website and disseminated via our partnering organisations.
Planning	AADPA will fund the hosting of these workshops and focus groups and will facilitate this via the secretariat. External facilitators will be commissioned to assist with the planning of the workshops/focus groups. AADPA Secretariat will liaise with all parties to arrange workshop and travel arrangements.
Target	By the 30 <sup>th</sup> June 2019, AADPA will have held at least 2 major stakeholder meetings with the outcomes of these meetings made available to all relevant stakeholders. It is anticipated that these meetings will lay the groundwork for later development of clinical guidelines.
Performance report targets	<i>Report on achievement of target, in no more than 300 words.</i> The first stakeholder meeting was held on the 30 <sup>th</sup> June 2019. This was a major achievement for AADPA as it brought together all the peak professional and consumer bodies relevant to the discussion regarding the development of national clinical guidelines for ADHD. This meeting has set the tone for further discussions and ensured that AADPA has the mandate to develop National Clinical Guidelines for ADHD, in partnership with the NHMRC and all relevant agencies/bodies/groups in Australia. Meeting was absolutely essential to ensure buy-in of all parties.
Performance narrative report	<i>review the below and provide a report, in no more than 300 words.</i> <ul style="list-style-type: none"> <li>Progress against activity description;</li> </ul> <p>We conducted the first stakeholder meeting on the 30<sup>th</sup> June 2019 which was a major achievement and highly successful according to all the feedback given. A full report of this meeting was provided to all attendees and interested parties as well as AADPA members.</p> <ul style="list-style-type: none"> <li>Evaluate challenges and note any risk mitigation;</li> </ul>

	<p>We were unable to conduct the 2<sup>nd</sup> Stakeholder meeting within the reporting period due to time restrictions on attendees. Nevertheless, we are very comfortable with progress made.</p> <ul style="list-style-type: none"><li>• <i>Reflect on positive outcomes in line with grant aims; and</i></li></ul> <p>The conduct of the 1<sup>st</sup> Stakeholder meeting in preparation for the development of national clinical guidelines for ADHD in Australia, was a watershed moment. For the first time we brought together in the one room a range of interest groups and got 100% buy-in from all parties, giving AADPA the mandate to push ahead and develop the Guidelines with the cooperation and good will of all parties.</p> <ul style="list-style-type: none"><li>• <i>Reference data noting any trends, exceptions or impacts.</i></li></ul> <p>NIL</p>
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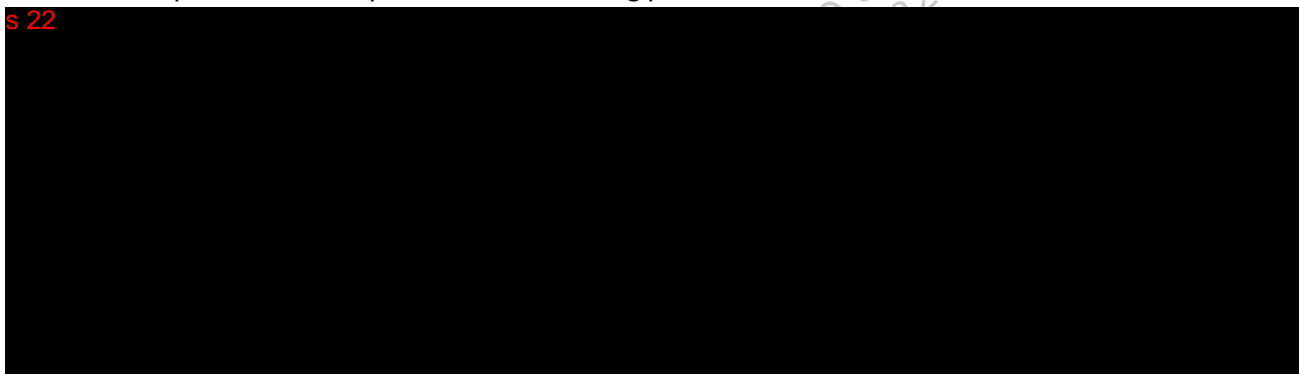
**Australian Government**

**Department of Health**

## **Activity Work Plan (2021-2022): Australian ADHD Professionals Association Ltd**

The Activity Work Plan template has the following parts:

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When submitting this Activity Work Plan 2021-2022 to the Department of Health, the organisation must ensure that all internal clearances have been obtained and has been endorsed by the CEO.

The Activity Work Plan must be lodged by 15 June 2021.

## Overview

The objectives of the grant are to support the AADPA in:

- bringing together, and consulting with, members of the health sector to provide impartial information and advice to the Commonwealth on ADHD diagnosis, treatment and management;
- gathering high quality data on ADHD in Australia and its inter-relationships with other mental health problems and its societal impact;
- advising the Commonwealth on international policy and best practice on ADHD;
- preparing guidance materials that promote and support standardised evidence-based approaches to diagnosis, treatment and management of ADHD for health professionals; and
- disseminating educational materials to inform Government, clinicians, carers and educators of best practice in the care of children and adolescents with ADHD.

The expected outcomes of the grant activity are to formalise agreed best practice for the diagnosis and treatment of ADHD nationally, and to identify key research and public policy priorities.

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### 1. (a) Strategic Vision

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During this activity period, the Australian ADHD Professionals Association (AADPA) will:

- (i) Develop its website to enhance our ability to deliver information to clinicians treating ADHD and to consumers, and develop mental health literacy information for clinicians and consumers, including advice for COVID-19;
- (ii) continue the development of a series of systematic reviews that will identify barriers to care in Australia and areas of unmet need;
- (iii) implement high quality surveys to establish the research priorities of ADHD consumers, consumer needs, public perceptions and awareness of ADHD, and impact of COVID-19 on the mental health of individuals with ADHD;
- (iv) continue the formulation and implementation of national clinical guidelines for ADHD with a view to endorsement by the NHMRC and professional groups (RACP; RACGP, RANZCP; APS; NBPSA etc);
- (v) Continue to refine the development and implementation of the AADPA App developed in the previous reporting period which is designed to monitor treatment response and



which will enhance clinical practice. Some ongoing modifications may be required depending on clinician feedback

s 22



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## 1. (b) Planned activities

*Organisations must use the table below to outline the activities proposed to be undertaken within the period 2021-2022. Repeat the below table for each activity.*

Proposed Activities	
Description of Activity	Consultations with relevant stakeholders across the health, allied health, criminal justice and education sectors
Service delivery arrangements	<p>Collaboration with key external stakeholders</p> <ul style="list-style-type: none"> <li>AADPA continues to consult broadly regarding the development of the national clinical guidelines for ADHD.</li> <li>Consult, as required, regarding the implementation of the AADPA App to enhance clinical practice</li> <li>Consultations with professionals and consumers regarding how best to study ADHD rates in Indigenous, Forensic and substance using populations.</li> <li>AADPA consults regularly with its membership and other stakeholder groups regarding pressing clinical issues, such as current PBAC guidelines and acts to influence changes in policy where appropriate</li> </ul>
Is this activity undertaken with any other organisations and/or pooling resources? Account for funding from other sources.	<ul style="list-style-type: none"> <li>We will consult and engage broadly across the professional and consumer sector to achieve the aims of this activity. This will involve face-to-face meeting with select groups, virtual meetings, as well as focused targeted workshops that may be required to appropriately scope the topic. Travel costs will be budgeted for these meetings.</li> <li>We will continue to consult broadly regarding the development of national clinical guidelines. This will entail regular meetings of working parties (e.g., Guideline Development Group) but also external stakeholder groups (NBPSA, APS, RACP, RANZCP, ANSA, ADHD Australia, NHMRC, NIDS, State and Federal Education Representatives). International representation by experts at these meetings may be required but contingent on COVID-19.</li> </ul>
Activity outcome	<ul style="list-style-type: none"> <li>A series of stakeholder meetings in preparation for the development of clinical guidelines for ADHD</li> <li>Delivery of national clinical guidelines for ADHD</li> <li>Delivery of guidance materials and policy briefs relevant to the health, education etc of individuals with ADHD.</li> </ul>
Planning	<ul style="list-style-type: none"> <li>The development of national clinical guidelines for ADHD is currently supported by the hiring of a methodologist - Dr Marie Misso- who is undertaking the evidence review relating to the guideline (budgeted).</li> <li>Dr Tamara May is assisting with project management of the guideline process and will also take a role in writing aspects of the clinical guideline (budgeted).</li> <li>We have formed a Guideline Development Group (GDG) to undertake the evidence review for the ADHD clinical guidelines. The GDG will be brought together in July 23<sup>rd</sup>/24<sup>th</sup> 2021 (pending COVID-19)</li> </ul>

	restrictions) to make recommendation, and costs will be incurred for travel and hospitality. Some clinicians involved in the GDG may be due payment of an honorarium for their participation if they have lost income due to their involvement.
Target	<ul style="list-style-type: none"><li>• Preparation of national clinical guidelines for ADHD.</li><li>• Preparation of guidance materials and/or policy briefs relevant to ADHD.</li></ul>
Performance report targets	
Performance narrative report	

s 22



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Performance report targets	
Performance narrative report	

#### Proposed Activities

Description of Activity	Development of guidance material that promotes and supports standardised evidence-based approaches to diagnosis, treatment and management of ADHD for health professionals, including implementation of recommendation of AADPA clinical guidelines.
Service delivery arrangements	Freehand Marketing Pty Ltd will continue to work with AADPA to develop web resources that service the needs of key stakeholders (e.g. consumers, clinicians, educators). Collaboration with external media/PR companies may be required
Is this activity undertaken with any other organisations and/or pooling resources? Account for funding from other sources.	<ul style="list-style-type: none"> <li>AADPA has hired an external media/PR company (Freehand Marketing Pty Ltd) to assist us in the development of appropriate materials to increase awareness of ADHD and to provide evidence-based information to clinicians, educators and consumers.</li> <li>This information will be freely available from our website and will also be disseminated via our partner organisations. Within this reporting period, we will focus on the development of information/resources to assist clinicians/consumers to manage the mental health needs of individuals with ADHD as a result of the COVID-19 crisis.</li> <li>We will also utilise these services to assist us with the development of implementation/dissemination of the recommendations of the national clinical guidelines that will be developed with this period.</li> <li>AADPA has also developed a web-based App to enable clinicians to monitor treatment response. Within the next funding period we will utilise media resources to disseminate knowledge about the App throughout Australia. As a result of COVID-19 and the greater reliance on telehealth, we have decided to make this App available free of</li> </ul>



	<p>charge to anyone, not just members of AADPA. A budget is also allocated for 2020/21 for ongoing development of the App subject to user feedback.</p> <ul style="list-style-type: none"> <li>• AADPA has hired an external web developer to remodel the AADPA website to enhance our capability to interact with professionals treating ADHD, educators and consumers.</li> <li>• AADPA contract the services of s47F in the role of Secretariat Support to project manage the Government Funding.</li> </ul>
Activity outcome	<ul style="list-style-type: none"> <li>• Enhanced website and IT capability that will meet the needs of key stakeholders.</li> <li>• Superior project management of Government Funding to AADPA.</li> </ul>
Planning	<ul style="list-style-type: none"> <li>• AADPA has engaged an external media/PR company (Freehand Marketing Pty Ltd)</li> <li>• Vokke Ltd is the developer of the AADPA App and this company will be used for further developments.</li> <li>• We have commissioned an external company for website/IT/ PR and media support</li> <li>• Ongoing involvement of Secretariat to ensure project management and compliance with objectives/requirements/budgets related to Government Funding</li> </ul>
Target	<ul style="list-style-type: none"> <li>• Develop the AADPA website to enhance our ability to deliver information to clinicians treating ADHD and to consumers, and develop evidence-based fact sheets to provide information to clinicians and consumers</li> <li>• The materials information for clinicians, educators and consumers are freely available on our website</li> <li>• Dissemination of the developed national clinical guideline for ADHD via our website and other media outlets for maximal public awareness</li> <li>• Dissemination of the AADPA App to monitor treatment response which will enhance clinical practice and further developments of the AADPA App, as required.</li> </ul>
Performance report targets	
Performance narrative report	