



Australian Government
Department of Health and Aged Care

Part C – Additional Flexible Aged Care Places – Existing Service

INSTRUCTIONS

If seeking places for more than one service, *a separate Part C must be completed for each application.*

The Application Guide contains detailed information, including definitions and the requirements of each question

SECTION 1 – SERVICE DETAILS

Approved Provider:	
Service name:	
NAPS ID (if known)	
Service Address	
Street number and name	
Suburb/town	
State/territory	
Postcode	

C1.1 Number of additional flexible aged care places - residential - sought for this service.

Enter the minimum and maximum number of places you are seeking for this service.

Requested allocation – flexible aged care places	
Maximum number	Minimum number

C1.2 a) Number of aged care beds (physical) that exist at the service to provide residential aged care.

C1.2 b) Are any of these beds not funded by the Commonwealth flexible care MPS program?

☐ Yes (go to question C1.2C)

☐ No (go to question C1.3)

C1.2 c) How many aged care beds do you provide that are not funded by the Commonwealth flexible care MPS program?

C1.3 Are any capital works required to accommodate the places sought in this application and/or to create an environment suitable for the delivery of residential aged care?

☐ Yes complete C1.3 a) – d) inclusive.

☐ No capital works are not required - go to Question c1.4

Detail:

C1.3 a) The scope of the works and relevant approvals

C1.3 b) The source of funding for the project, including whether quotes have been obtained and funds committed.

C1.3 c) The building commencement and completion dates.

C1.3 d) How you will ensure continuity of care for residents whilst building works are undertaken

Word limit 500

C1.4 When will the places become operational?

Timeframe - after allocation	Number of places
Within 3 months	
4-12months	
13-18months	
19-24 months	
25-48 months	

C1.5 Identify any known risks that may affect the organisation's ability to meet the timeframes specified in Q C1.4.

Word limit 250

C1.6 How will these risks be managed?

Word limit 250

C1.7 Approximately how many additional residential respite bed days per annum will be provided at this service as a result of this proposal?

SECTION 2 – EXISTING SERVICE PROPOSAL

INSTRUCTIONS

When completing this section, you may wish to include references (which must include page numbers) to other relevant documents which may be attached to support the application.

The Application Guide contains detailed information, including definitions and the requirements of each question

It is important that applicants understand the implications of changes to the rate of subsidy and supplements that would result from an increase to the total number of places allocated to a service.

For example, increasing the number of places may impact scoring which is used in the calculation of the viability supplement component of funding. Details can be found in the [Aged Care \(Subsidy, Fees and Payments\) Determination 2014](#).

C2.1 Provide a description of the proposal to expand aged care service delivery at this service.

The service proposal should include (but is not limited to):

- evidence that demonstrates the current and ongoing need in the area for additional flexible aged care places.
- relevant workforce information that demonstrates the service's ability to deliver increased aged care services
- any relevant information about the infrastructure for the site and the interface between health and aged care services
- how the additional places will:
 - improve access to care
 - increase coordination, flexibility and innovation in the delivery of care in the area
 - be cost effective
 - provide care that is appropriate for care recipients who are people with special needs as defined in the Aged Care Act 1997 and/or people with dementia
 - provide continuity of care for current and future care recipients
- how the organisation engages with the local community, existing service providers and agencies in the area and evidence of support from relevant parties for additional places.
- details of the physical environment that care recipients will be in. You may include a copy of the floor plan.
- and any other relevant information to support the allocation of additional places.

Word limit 1000