



**Australian Government**  
**Department of Health and Aged Care**

## **Part B – Flexible Aged Care Places - NEW SERVICE Residential**

### **IMPORTANT NOTE**

Before applying to establish a new MPS, please ensure that you are familiar with the eligibility criteria as detailed in the Application Guide, including eligible locations and **attach evidence of agreement** and support from the relevant state or territory government health department.

### **INSTRUCTIONS**

If seeking places for more than one new service, a separate Part B must be completed for each new service application.

The Application Guide contains detailed information, including definitions and the requirements of each question.

### **SECTION 1 – SERVICE DETAILS**

<b>Approved Provider:</b>	
<b>Service name:</b> (existing or proposed)	
<b>Proposed Service Address</b>	
Street number and name	
Suburb/town	
State/territory	
Postcode	

### **SECTION 2 – PLACES SOUGHT TO ESTABLISH A NEW SERVICE**

#### **B2.1 Number of flexible aged care places - residential - sought for this service.**

Enter the minimum and maximum number of places you are seeking for this service.

<b>Requested allocation – flexible aged care places</b>	
<b>Maximum number</b>	<b>Minimum number</b>

**B2.2** If the new service is combining with any existing residential or hospital service to become an MPS, how many residential aged care beds are currently available\* at the service (if not applicable, continue to question B2.3)?

\* Available includes beds that are currently occupied or unoccupied

**B2.3** Are any capital works required to accommodate the places sought in this application and/or to create an environment suitable for the delivery of residential aged care?

☐ Yes complete B2.3 a) – c) inclusive.

☐ No capital works are not required - go to Question B2.4

Detail

B2.3 a) The scope of the works and relevant approvals.

B2.3 b) The source of funding for the project, including whether quotes have been obtained and funds committed.

B2.3 c) The building commencement and completion dates.

Word limit 300

**B2.4** When will the places become operational?

Timeframe - after allocation	Number of places
Within 3 months	
4-12 months	
13-18months	
19-24 months	
25-48 months	

**B2.5** Identify any known risks that may affect the organisation's ability to meet the timeframes specified in Q B2.4.

Word limit 250

**B2.6** How will these risks be managed?

Word limit 250

## SECTION 3 – NEW SERVICE PROPOSAL

### INSTRUCTIONS

You may wish to attach a copy of a Service Development/Delivery Plan and/or Feasibility Study to support the application. If using these documents to answer the questions below, references to these documents should include specific page numbers.

The Application Guide contains detailed information, including definitions and the requirements of each question.

**B3.1 Provide a detailed description of the planning undertaken to establish this service and specify the aged care, health or other services that will also be delivered.**

Word limit 750

**B3.2 Provide a detailed description of the organisation's board and/or senior management's relevant expertise and experience in aged care, or health or other services.**

Word limit 500

**B3.3 Describe the suitability of the location for the delivery of flexible aged care including the geographic area that the MPS will be located in and evidence that:**

- the service will be in an area that is not a major city
- the area is able to sustain a viable MPS.

Word limit 250

**B3.4 Outline the evidence that demonstrates there is a need in the area for flexible aged care places (residential) and how being an MPS will:**

- improve access to care in the region
- increase the coordination and flexibility of care in the area
- provide care that is cost effective.

Word limit 750

**B3.5** Describe how the service will provide care that is appropriate for care recipients who are people with special needs, as per the definition under the *Aged Care Act 1997*.

Word limit 300

**B3.6** Provide a detailed description of how the service intends to provide appropriate care to care recipients with dementia.

Word limit 300

**B3.7** Describe how the service will provide continuity of care for current (if any) and future care recipients.

Word limit 300

**B3.8** Describe how the service will ensure the rights of care recipients are protected.

Word limit 300

**B3.9** Provide a detailed description of how the organisation has engaged with the local community, existing service providers and other health and aged care providers and agencies in the area in which the service will be located. Include evidence of support from all relevant parties for an MPS. You should include proof of engagement such as emails, letters, etc.

Word limit 500

**B3.10** Explain how the organisation will evaluate the MPS including, but not limited to:

- the outcomes that the service provider intends to provide in respect of the provision of aged care services in the area
- the impact of the service on other aged care services in the area.

Word limit 750

**B3.11** Provide details of the physical environment that care recipients will be in. You may include a copy of the floor plan.

Word limit 300