



# Minutes for the RIGG meeting



These are the minutes from the Roadmap Implementation Governance Group meeting.

We say **RIGG** for short.



**Minutes** are notes that say what we talked about in the meeting.



The meeting was on 14 November 2022.

It went from 2 pm to 4 pm.

# What we talked about at the meeting



The meeting Chair Simon Cotterell welcomed everyone.



He talked about keeping info private.



He asked if anyone had a conflict of interest.

A **conflict of interest** is when you cannot do what is best for the group.

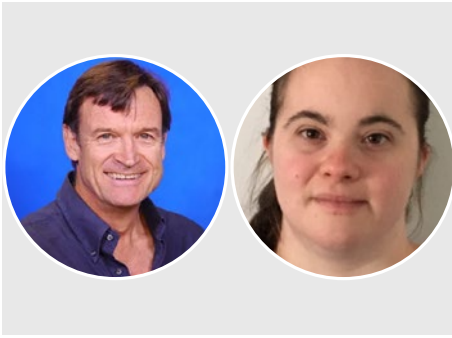


You might work for another organisation and also want to do what is best for them.



## The last meeting

Everyone said they were happy with the minutes from the last meeting.



## Intellectual Disability Focus Group

Nick Lennox and Naomi Lake told us about the Intellectual Disability Focus Group.



This group tells the **Department of Health and Aged Care** about health issues for people with intellectual disability.

We say the **Department** for short.



The Focus Group had 2 meetings in 2022.

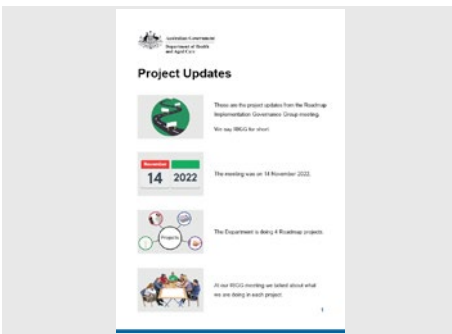


They shared ideas about how to make health services better for people with intellectual disability.



## Department Roadmap Projects

The Department is doing 4 Roadmap projects.



You can read about what the Department is doing in a document called **Project Updates**.



We will email it to you with the minutes.



## Oral health actions from the Roadmap

We talked about oral health actions in the roadmap.



Members told us which oral health actions are most important.



We talked about how to do these actions.



People had a lot of good ideas.



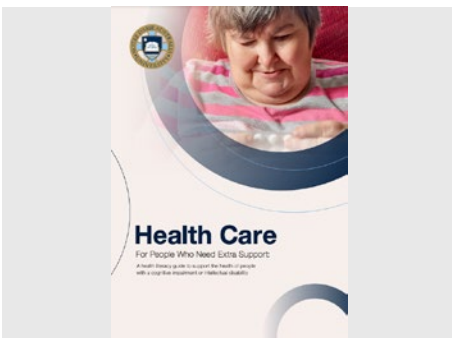
The Department agreed to make a list of the ideas and send it to members to check.



## Talk from Doctor Rachel Skoss

Dr Skoss is a **researcher**.

A **researcher** is a person who finds out things.



Dr Skoss told us about a health information guide they made for

- Support workers
- Family members
- Carers.



Members talked about how the guide can be used.



You can read about the guide here

**[www.bit.ly/health-care-extra-support](http://www.bit.ly/health-care-extra-support)**

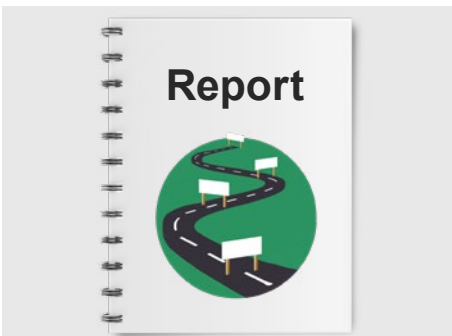


## Other things we talked about

The Department told members about the annual report being put together.



Organisations were asked to write to us about what they are doing for the Roadmap.



We will put this information in the report.



We will talk more about the report at the next RIGG meeting.

# What will happen next



We will talk about **procedural sedation** at the next meeting.

**Procedural sedation** is when you take medicine to make you calm while you get medical treatment.



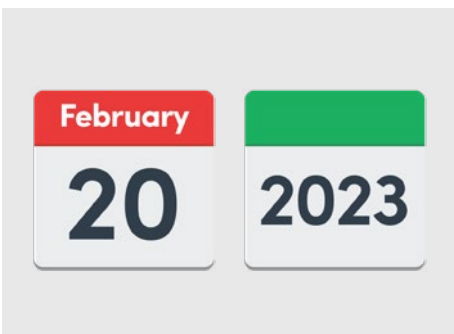
We will send out a list of ideas for doing the oral health actions.

We will ask RIGG members to check the list.



The Department will have a meeting with some organisations to talk about training for support workers.

This will happen next year.



The next meeting will be on **Monday 20 February 2023.**



## More info



If you have any questions you can email

**[RIGG.Secretariat@health.gov.au](mailto:RIGG.Secretariat@health.gov.au)**

Council for Intellectual Disability made this document Easy Read. **CID** for short.  
You need to ask CID if you want to use any pictures in this document.  
You can contact CID at **[business@cid.org.au](mailto:business@cid.org.au)**.