

COMMITTEE-IN-CONFIDENCE

AGEING CONSULTATIVE COMMITTEE MINUTES

24 March 2011 (Parliament House, Canberra)

1.1 Welcome

The Chair acknowledged the traditional owners and welcomed members of the Committee to the first meeting of the Ageing Consultative Committee (ACC) for 2011.

The Chair also welcomed Ms Rosemary Huxtable to the meeting as the new Deputy Secretary of Aged Care within the Department, and Mr Graham Aitken, Chair of the Aboriginal and Torres Strait Islander Aged Care Reference Group to his first meeting as a member of the Committee.

Attendees and apologies are at Attachment 1.

The Chair gave a brief overview on declaring Conflict of Interest for this Committee and noted that the Department is going to be managing this process more formally. Members who have questions about this process should contact the Secretariat.

1.2 Minutes and Actions Arising

The Committee *accepted* the Minutes of the 22 November 2010 meeting.

The Committee *noted* that actions arising from the previous meeting had either been completed or were on the agenda for the current meeting.

Actions discussed included:

**Action Item 20110324-01**

Paper on carers to be circulated out of session.

*Action 05*

Ms Kate McCauley, A/g Assistant Secretary, Policy and Evaluation Branch, reported on the issues raised by Dr Herdy at the last meeting regarding the Practice Incentives Program General Practitioner Aged Care Access Incentive.

**Action Item 20110324-02**

Primary and Ambulatory Care Division to communicate directly with Dr Herdy regarding his concerns about this program.

*Action 06*

Ms Tracy Mackey, Assistant Secretary, Community Programs and Carers Branch, reported on the intended broader consultations including consultations with CALD communities in designing One Stop Shops.

**Action Item 20110324-03**

Secretariat to distribute the dates for future consultations to members. Further discussion to be held with Mr Migliorino to ensure stakeholders are engaged.

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### 1.4 Policy Updates and Discussion

#### 1.4.1 *Consumer Directed Care Implementation*

Ms Tracy Mackey, Assistant Secretary, Community Programs and Carers Branch, gave a presentation on progress of the Consumer Directed Care demonstration program. An additional 500 Consumer Directed Care Packaged Care and 200 Consumer Directed Respite Care places were advertised nationally through ITA process on 12 March 2011. Applications to close on 21 April 2011. An over subscription for places was anticipated.

In response to questions from members, Ms Mackey advised that:

- feedback on the program had been positive
- it was too early to consider the performance of providers from the first round (allocated in July 2010) as it had taken time for some providers to operationalise the places.

### 1.3 Discussion with the Minister of Mental Health and Ageing, the Hon Mark Butler MP

Minister Butler welcomed Ms Rae Lamb to the meeting as the new Aged Care Commissioner. The Minister also noted the retirement of Ms Mary Murnane as Deputy Secretary for Aged Care in the Department and acknowledged the significant contribution Ms Murnane has made to aged care. The Minister also welcomed Ms Rosemary Huxtable, Deputy Secretary, with whom he has developed a good relationship in terms of Mental Health work.

Minister Butler spoke on a number of areas in aged care including:

- the new health reform agreement;
- the draft Productivity Commission report;
- One Stop Shop Consultations;
- discussions undertaken with industrial parties regarding workforce; and
- the Aged Care Approvals Round.

Minister Butler also acknowledged the extraordinary contribution by the aged care sector in relation to managing staff and residents in the recent natural disasters.

In response questions from the members, Minister Butler advised:

- of the importance of consultation in relation to the structure of the new 'front end' of aged care, if we are to ensure people can navigate the system at a local level. He also noted that we need to proceed with the 'front end' in a staged way, so we are not to pre-empt the Productivity Commission outcomes
- that it was time to seek advice on options in relation to the allocation of aged care places as there was structural issues with the ACAR, particularly in WA, and emerging issues in other states in relation to 'extra service' and community care. The views of the sector were welcomed

Discussions were also had in relation to:

- support for carers
- the Aged Care Approvals Round
- Consumer Directed Care

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Ms Rosemary Huxtable, Deputy Secretary, Department of Health and Ageing, addressed the meeting regarding personal electronic health records and advanced care directives. At the next meeting Ms Huxtable will provide advice on how personal electronic health records are developing. It is expected that a public discussion document will be released in the next few weeks on the yourHealth website (<http://www.yourhealth.gov.au>) with comments encouraged over the next few months.

### **Action Item 20110324-04**

Secretariat to notify members of the release of the public discussion document on personal electronic health records and provide link to website. This item will be included on the next ACC meeting agenda.

## **1.4 Policy Updates and Discussion**

### **1.4.2 Consumer Directed Care Evaluation**

Ms Kate McCauley, A/g Assistant Secretary, Policy and Evaluation Branch, gave an overview of the Consumer Directed Care evaluation and took questions on a range of issues from the members.

### **Action Item 20110324-05**

Consumer Directed Care is to remain on the agenda for the next meeting.

The Chair acknowledged the work of Ms Lesley Podesta, as the First Assistant Secretary of Ageing and Aged Care Division as well as the former Chair of the ACC. The Chair also noted that other changes in Departmental staff included:

- Ms Carolyn Smith, First Assistant Secretary of Ageing and Aged Care and new Chair of the ACC;
- Mr Iain Scott, First Assistant Secretary of the Office of Aged Care Quality and Compliance;
- Ms Kate McCauley, A/g Assistant Secretary of Policy and Evaluation Branch, replacing Prof David Cullen who is working offline on aged care reform.

### **1.4.3 Update on the implementation of the new 'front end' of aged care**

Ms Tracy Mackey, Assistant Secretary, Community Programs and Carers Branch, gave a presentation on progress of the new 'front end' of aged care and took questions on a range of issues from the members including

- terminology for 'front end' and branding;
- timeframes for the roll out;
- Aged Care Assessment teams; and
- achieving nationally consistent standards with locally flexible options.

### **1.4.9 National Carers Strategy**

Ms Tracy Mackey, Assistant Secretary, Community Programs and Carers Branch, gave a presentation on the strategy and noted the release of the strategy was scheduled for mid year.

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### 2.1.3 *Carers and Respite Working Group*

Ms Tracy Mackey, Assistant Secretary, Community Programs and Carers Branch, gave an update on the working group, noting that the group had not met since the last ACC meeting with a meeting scheduled for 4 May 2011.

#### **Action Item 20110324-06**

Membership of the Carers and Respite Group to be attached to the Minutes.

See Attachment 2.

### 1.4.4 *Review of the Aged Care Complaints Investigation Scheme*

Ms Lucelle Veneros, Assistant Secretary, CIS Operations Branch, thanked organisations for their input and noted that the Department is keen for comments on Strategic Plan included in the papers. Ms Veneros also noted that there would be a name change from 1 July 2011 to the Aged Care Complaints Scheme.

### 1.4.5 *Review of Accreditation Process and Standards, Community Care Common Standards and Emergency Management*

Draft Accreditation Grant Principles provided to ACC, no comment or need for further consultation.

The Committee has no questions or concerns regarding the revised draft Accreditation Standards.

Ms Lyn Murphy, A/g Assistant Secretary, Quality and Monitoring Branch, noted that feedback on the communication strategy has been positive.

In regards to emergency management, Ms Rae Lamb noted the opportunity to debrief and exchange information with aged care providers etc in Christchurch following the earthquake.

Ms Murphy noted that the Department would be developing emergency kits for residential care.

#### **Action Item 20110324-07**

Ms Lamb to provide a New Zealand contact for exchange of information re management of natural disasters for aged care.

#### **Action Item 20110324-08**

Members to notify the Department if they wish to be involved in the development of emergency kits for residential care.

#### **Action Item 20110324-09**

Mr Scott to convene a debrief with staff and those involved with emergency management over recent months.

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### 1.4.6 *Implementing strengthened prudential arrangements to protect aged care residents' savings*

Mr Iain Scott, First Assistant Secretary, Office of Aged Care Quality and Compliance, thanked members for discussions on prudential arrangements. Mr Scott took questions on a range of issues from the members.

### 1.4.7 *Remote and Indigenous Service Support Program (for noting)*

Ms Carolyn Smith, First Assistant Secretary Ageing and Aged Care, spoke briefly on this item.

#### **Action Item 20110324-10**

Secretariat to provide a list of locum relief and Aboriginal and Torres Strait Islander client list to Dr Wayne Herdy.

### 1.4.8 *Aged Care Funding Instrument (ACFI) Review*

Ms Carolyn Smith, First Assistant Secretary of Ageing and Aged Care noted that the ACFI review is currently under consideration and there are constraints regarding information able to be provided to members. Ms Smith acknowledged members were keen to see the final report but noted that technical work on the review was still underway.

### 2.1.2 *Cultural Diversity Working Group*

Mr Pino Migliorino, representative of FECCA spoke regarding the importance of a group to identify what issues to bring to ACC for discussion. Mr Migliorino stated that FECCA has been working on a paper on this issue but timeframes are difficult in relation to the Productivity Commission report. Ms Smith noted that the Department continues to see this work as a priority.

#### **Action Item 20110324-11**

Secretariat to circulate the 'People of Australia' paper to members.

#### **Action Item 20110324-12**

Department will meet with Mr Migliorino to discuss how to take the working group forward.

### 2.1.1 *Planning and Allocations Working Group*

Ms Carolyn Smith, First Assistant Secretary of Ageing and Aged Care noted that the working group would convene in late April/early May.

## 12 **Close/Next meeting**

Ms Smith noted that Secretariat would organise meeting dates further in advance to allow time for members to manage their calendars, with the next meeting to be held in early July 2011.

Dates for the meetings in July and November will be confirmed by email to members.

Ms Smith also noted that the Minister is keen to attend these meetings and this is a positive reflection on the value of the Committee.

Ms Smith thanked the members for their participation. The meeting closed at 1500hrs.

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**Action Items – Summary**

1. **Action Item 20110324-01**

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2. **Action Item 20110324-02**

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3. **Action Item 20110324-03**

Secretariat to distribute the dates for future consultations to members. Further discussion to be held with Mr Migliorino to ensure stakeholders are engaged.

4. **Action Item 20110324-04**

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5. **Action Item 20110324-05**

Consumer Directed Care is to remain on the agenda for the next meeting.

6. **Action Item 20110324-06**

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ATTACHMENT 1

ATTENDEES

Member Organisation	Representative	Attendance
Department of Health and Ageing (Chair)	Carolyn Smith	Present
ACH Group	Mike Rungie	Present
Aged and Community Services Australia	Pat Sparrow	Present
Aged Care Association Australia	Charles Wurf	Present
Aged Care Commissioner	Rae Lamb	Present
Aged Care Standards and Accreditation Agency Ltd	Mark Brandon	Present
Retirement Village Association Ltd	Andrew Giles	Apology
Allied Health Professions Australia	Penelope Mogridge	Present
Alzheimer's Australia	Ellen Skladzien	Present
Anglicare Australia	Sandra Hills	Present
Australian and New Zealand Society for Geriatric Medicine	Jeff Rowland	Present
Australian Local Government Association	Adrian Beresford-Wylie	Apology
Australian Medical Association	Wayne Herdy	Present
Australian Nursing Federation	Julianne Bryce	Present
Australian Pensioners & Superannuants Federation	Charmaine Crowe	Present
Baptist Community Services	Jeff Davey	Present
Carers Australia	Mary Reid	Present
Catholic Health Australia	Nick Mersiades	Present
COTA Over 50s	Ian Yates/Jo Root	Present
Department of Veterans' Affairs	Gail Yapp	Present
Federation of Ethnic Communities Councils of Australia	Pino Migliorino	Present
Health Services Union	Monique Irvine	Present
LHMU	Sue Lines	Present
National Seniors Australia	Peter Matwijiw	Present
Retirement Village Association Ltd	Andrew Giles	Apology
Royal College of Nursing Australia	Susan Koch	Present
UnitingCare Australia	Susan Helyar	Present



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<b>Also Attending from the Department of Health and Ageing</b>	
<b>Deputy Secretary</b>	<b>Rosemary Huxtable</b>
<b>Ageing and Aged Care Division</b>	<b>Carolyn Smith (Chair)</b>
Policy and Evaluation Branch	Kate McCauley
Office for an Ageing Australia Branch	Russell de Burgh
Community Programs and Carers' Branch	Tracy Mackey
<b>Office of Aged Care Quality and Compliance</b>	<b>Iain Scott</b>
Complaints Investigation Scheme Operations Branch	Lucelle Veneros
Quality and Monitoring Branch	Lyn Murphy

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## ATTACHMENT 2

### Carers and Respite Working Group

The purpose of the CRWG is to provide advice to the ACC on issues relating to carers and respite.

#### *Terms of Reference*

The CRWG will:

1. Explore the future provision of respite.
2. Explore the issues that carers of older Australians experience in accessing support, including respite.
3. Provide advice on future policy for carers of older Australians.
4. Inform consultative processes relating to carers and respite.
5. Provide advice as requested by the ACC.

The CRWG was established to provide advice to the ACC on respite and caring issues, it may now also be used to provide input to the National Carer Strategy.

#### *Members*

The group is chaired by Tracy Mackey. The members are:

Member Organisation	Representative
Program Representative DoHA	Paul Hutchinson
Office of an Ageing Australia DoHA	Russell de Burgh
Carer Programs DoHA	Sue Thomas
Alzheimer's Australia	Glen Rees
Australian Nursing Federation	Jodie Davis
Carers Australia	Joan Hughes
Aged and Community Services Australia	Pat Sparrow
Aged Care Queensland Inc	Paul Johnson
Aged Care Association Australia	Rod Young
Baptist Community Services	Ross Lowe
UnitingCare Australia	Susan Helyar
Respite for Carers	Judy Phillips