

Aged Care Standards and Accreditation Agency Ltd

Health and Ageing Portfolio Agency

ACSAA

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Section 1: Overview

The Australian Government established the Aged Care Standards and Accreditation Agency Ltd (the Agency) as a wholly owned Commonwealth company limited by guarantee and incorporated in October 1997. The Agency is subject to the *Commonwealth Authorities and Companies Act 1997* and the *Corporations Act 2001*.

The major functions of the Agency are to manage the accreditation and ongoing supervision of Australian Government-funded aged care homes and to promote high quality care by providing information and education services. The Agency also strategically manages services working towards accreditation, and liaises with the Department of Health and Ageing about services that do not comply with the Accreditation Standards.

The Agency has been appointed the ‘accreditation body’ under Division 80 of the *Aged Care Act 1997* (the Act), until June 2009 (by way of a contract with the Australian Government). This contract is called the Deed of Funding Agreement, and along with the Accreditation Grant Principles 1999, sets out those services that the Agency will provide.

1.1: Summary of Agency Outcome and Output

The products and services delivered by the Agency which contribute to the achievement of Outcome 4 for the Department of Health and Ageing are summarised in Table 1.1.

Table 1.1: Agency Outcome and Output Group

Outcome	Output Group
Older Australians enjoy independence, good health and wellbeing. High quality, cost-effective care is accessible to frail older people, and their carers are supported¹	Output Group 1 – Accrediting, Monitoring and Promoting High Quality Care through Information, Education and Training for Australian Government Funded Aged Care Homes

¹ This is Outcome 4 of the Department of Health and Ageing, to which this Agency contributes. For further resourcing details of this outcome, please refer to Outcome 4 chapter located earlier in this document.

Section 2: Resources for 2007-08

2.1: APPROPRIATIONS AND OTHER RESOURCES

Table 2.1 shows the total resources from all origins for 2007-08, including appropriations. The table summarises how resources will be applied by outcome, administered and departmental classification.

The total resourcing for the Agency in the 2007-08 Budget is \$28.584 million.

Table 2.1: Appropriations and Other Resources 2007-08 ('000)

	Appropriations				Receipts (b)	Total
	Bill No. 1	Bill No. 2	Special	Total		
	\$'000	SPP \$'000	Other (a) \$'000	approp \$'000	approp \$'000	\$'000
Aged Care Standards and Accreditation Agency (ACSAA)						
Administered	-	-	-	-	-	-
Departmental	-	-	-	-	28,584	28,584
Total ACSAA	-	-	-	-	28,584	28,584

(a) Includes new administered expenses and administered assets and liabilities.

(b) Departmental and administered receipts from other sources that are available to be spent.

2.2: 2007-08 BUDGET MEASURES

Section 2.2 is not applicable to the Agency.

2.3: OTHER REVENUE AVAILABLE TO BE USED

Table 2.3 provides details of resources obtained by the Agency for the provision of goods or services. These resources are approved for use by the Agency and are included in Table 2.1.

Table 2.3: Other Revenue Available to be Used

	Estimated revenue 2006-07 \$'000	Budget estimate 2007-08 \$'000
Departmental other revenues		
Revenue from related entities	22,197	21,219
Other	9,039	5,425
Total departmental other revenues available to be used	31,236	26,644

2.4: MOVEMENTS OF ADMINISTERED FUNDS

2.5: SPECIAL APPROPRIATIONS

2.6: MOVEMENTS IN SPECIAL ACCOUNTS

Sections 2.4 to 2.6 are not applicable to the Agency.

Section 3: Outcome Objectives

General Government Sector agencies are required to plan, budget and report under an outcome structure. General Government Sector agencies produce outputs (departmental outputs) and also administer activities and programs on behalf of the government (administered programs).

This section summarises how the resources identified in Section 2 will be used to contribute to Outcome 4 of the Department of Health and Ageing. Emphasis is placed on estimating the contribution to outcomes through outputs delivered by the Agency. Key performance measures and performance evaluation activities are specified for the outcome. More detailed information on the output attributes is maintained by the Agency for internal management purposes.

3.1: SUMMARY OF OUTCOME AND CONTRIBUTION TO OUTCOME

The relationship between activities of the Agency and the outcome is summarised in Figure 1.

Figure 1: Contributions to Outcome

Aged Care Standards and Accreditation Agency Ltd	
Chief Executive Officer – Mr Mark Brandon	
Outcome – Older Australians enjoy independence, good health and wellbeing. High quality, cost-effective care is accessible to frail older people, and their carers are supported²	
Total price of outputs	\$26.644m
Total departmental appropriations	\$0
Total administered appropriations	\$0
Output Group 1	Total price of outputs \$26.644m
Accrediting, Monitoring and Promoting High Quality Care through Information, Education and Training for Australian Government Funded Aged Care Homes	

² This is Outcome 4 of the Department of Health and Ageing, to which this Agency contributes. For further resourcing details of this outcome, please refer to Outcome 4 chapter located earlier in this document.

3.2: OUTCOME – DEPARTMENTAL AND ADMINISTERED APPROPRIATIONS

The Agency does not receive departmental or administered appropriations. The Agency is resourced through a funding agreement with the Department of Health and Ageing.

3.3: OUTCOME SUMMARY

The Australian Government is committed to high quality residential aged care through the aged care residential accreditation process. This accreditation process, established by the Government, verifies that residential aged care facilities provide quality care and services. The Government, through the Agency, supervises and monitors compliance with the accreditation standards, to ensure public confidence in the standard of care in aged care facilities. The principal beneficiaries of this activity are residents of aged care facilities and the general community.

The Agency communicates with industry and the public about issues and developments in aged care, and its role in promoting high quality care. These services raise industry standards in general, leading to better outcomes in the provision of care to residents.

The Year Ahead

In 2007-08, the Australian Government, through its contract with the Agency, will meet its obligations under the Deed of Funding Agreement 2005-09 with the Department of Health and Ageing. The Agency will meet its obligations by achieving the performance targets summarised in Table 3.2.

In 2007-08, the Agency will ensure accreditation measures are qualitative, measurable, and reportable. The availability of measures that demonstrate quality of care is a major focus for the Government and the industry. Accreditation is supported by the Government and industry as a baseline standard to access government funding, and is seen as a way to stimulate quality improvement.

In 2007-08, the Agency will continue to work with the Government to achieve its goal of improved quality and customer focus in accreditation. This will be achieved by expanding current offerings in education for providers, developing consumer education activities and increasing readership of the Agency's monthly publication *The Standard*. In addition, the Agency will provide information on case studies and better practice guidelines through its website.³

Key Strategic Directions for 2007-08

During 2007-08, the Agency, on behalf of the Australian Government, will:

- assess and strategically manage residential aged care services working towards accreditation;

³ Accessible at: <www.accreditation.org.au>.

- provide ongoing monitoring of residential aged care services for compliance with the accreditation standards;
- further develop education activities in promoting high quality care; and
- inform the industry of the accreditation standards for delivering aged care.

Major Activities

Accreditation of Aged Care Services

In 2007-08, the Agency's accreditation activity will focus on the 337 aged care facilities whose three-year accreditation period is due for review this year. To assist these facilities in meeting accreditation standards, the Agency will conduct accreditation audits and assess compliance against the 44 outcomes of the accreditation standards, as set out in the *Quality of Care Principles 1997*. Follow up support visits and review audits will be conducted as required.

Monitoring Compliance with the Accreditation Standards

As the Agency's accreditation activities will peak again in 2009-10, priorities for 2007-08 are focused on promoting high quality care and monitoring compliance with the accreditation standards through the use of support contacts and review audits. The Agency will do this by completing at least one unannounced visit in the year to each aged care facility; providing follow up support contact; and review audits as required, so that on average all aged care facilities will have had 1.75 visits in the year.

Education Activities to Promote High Quality Care

During 2007-08, the Agency will conduct six Better Practice Conferences and deliver an estimated 856 quality education activities covering the accreditation standards, 173 seminars and 26 assessor courses.

Information to the Industry on Accreditation Standards

In 2007-08, the Agency will inform the industry on the accreditation standards for delivering aged care, through the Agency's monthly publication *The Standard*. Industries can also access a series of self-directed learning packages from the Agency's website as free downloads.

The Agency will conduct a review of its publication of assessor tools, including the *Audit Handbook for Assessors* and the *Results and Processes Guide*. In addition, the Agency will provide periodic information packages on important issues to aged care homes.

ACSAA Resourcing

Table 3.1 shows how the 2007-08 Budget appropriations translate to total resourcing for the Agency, including revenue from government (appropriation), revenue from other sources, and the total price of outputs.

Table 3.1: Total Resources for the Agency

	Estimated actual 2006-07 \$'000	Budget estimate 2007-08 \$'000
Departmental revenue		
Total revenue from government (appropriations) contributing to price of departmental outputs	-	-
Total revenue from other sources	31,236	26,644
Total price of departmental outputs <i>(Total revenue from government and from other sources)</i>	31,236	26,644
Departmental revenue by output group		
Output Group 1 - Accrediting, Monitoring and Promoting High Quality Care Through Information, Education and Training for Australian Government Funded Aged Care Homes.	31,236	26,644
Total price of departmental outputs <i>(Total revenue from government and from other sources)</i>	31,236	26,644
Total estimated resourcing for ACSAA <i>(Total price of outputs and administered appropriations)</i>	31,236	26,644
	2006-07	2007-08
Average Staffing Level (number)	211	218

Contribution of Administered Programs

There are no administered programs for the Agency in 2007-08.

Contribution of Departmental Outputs

Output Group 1 – Accrediting, Monitoring and Promoting High Quality Care through Information, Education and Training for Australian Government Funded Aged Care Homes

This includes:

- the accreditation and monitoring of care and services of aged care homes;
- promotion of high quality care; and
- corporate requirements (including reporting six monthly and annually against targets, liaising with the Department about services which do not comply with the standards, and undergoing a quality industry audit of processes and procedures).

Performance Information for the Aged Care Standards and Accreditation Agency Ltd

Performance information for individual outputs and the output group relating to the Agency are summarised in Table 3.2.

Table 3.2: Key Performance Information for the Agency

Performance Information for Departmental Outputs

Indicator	Measured by	Reference Point or Target
Output Group 1 – Accrediting, Monitoring and Promoting High Quality Care through Information, Education and Training, for Australian Government Funded Aged Care Homes		
Timely monitoring of services for compliance with the standards.	Frequency of visits.	Average of 1.75 visits per home per year. All homes to have at least one unannounced visit per year.
Service compliance with Accreditation Standards and the service improvement plan.	Level of compliance.	97% of services compliant with 44 expected outcomes.
Consumer education through seminars, publications, training courses and education components in support contacts.	Provision of seminars, publications and training courses.	Production of 173 seminars and 32 conferences. Regular monthly publication of <i>The Standard</i> newsletter.
Agency compliance with Deed of Funding requirements.	Compliance with the requirements.	100% compliance.
Price: \$26.644m		

Evaluations

The Agency does not plan to undertake any evaluations in 2007-08.

Major Reviews

The Agency does not plan to undertake any major reviews in 2007-08.

Other Performance Improvement Initiatives

Reporting Non-Compliance

The Agency, in its role as the accreditation body, currently reports on expected outcomes that are non-compliant against the accreditation standards. The standards currently have 44 expected outcomes, and the Agency routinely publishes information on the most frequent non-compliant standards. In 2007-08, the Agency will undertake a study to analyse

accreditation reports in detail, with a particular emphasis on the reasons for non-compliance of expected outcomes.

This initiative concentrates on the major non-compliant expected outcomes, and a report will be provided to industry and government. This report will inform the planning for industry education.

International Society for Quality in Health Care Certification – Company and Assessor Training

The Agency is seeking International Society for Quality in Health Care Certification for Assessor Training. This certification will ensure the training meets the highest international standards and is continuously improved. During 2007-08, the Agency will act on the improvement action plan arising from certification that is expected to be awarded in the first half of the year.

Section 4: Other Reporting Requirements

4.1: PURCHASER-PROVIDER ARRANGEMENTS

Through a Deed of Funding Agreement with the Department of Health and Ageing, the Agency manages the accreditation and ongoing supervision of Australian Government-funded aged care homes and promotes high quality care through the provision of information and educational services. This arrangement is reported in detail in Section 4 of the Department's Budget statements.

4.2: COST RECOVERY ARRANGEMENTS

Summary of Cost Recovery Impact Statement

Compliance with Cost Recovery Policy

The Agency has completed a comprehensive review of its cost recovery arrangements to ensure compliance with Australian cost recovery guidelines issued by the Department of Finance and Administration. This review included:

- a policy review of services provided by the Agency undertaken to ensure that, where applicable, the *Australian Government Cost Recovery Guidelines* were being applied correctly; and
- consideration of the impact of other government policies (eg. Government Competitive Neutrality Policy) on cost recovery.

As accreditation of aged care facilities is mostly every three years, Agency accreditation fee income tends to be cyclical. These fees are set by Parliament and are paid by approved providers. 2005-06 showed a significant peak in accreditation income which is expected to be repeated in 2008-09.

A significant amount of revenue is in accreditation fees paid by approved providers. The Australian Government sets the level of fees charged. Activity based costing has been used to ensure that cost recovery is properly reflected in charges where the cost can be directly attributed to the beneficiary of the service provided. This is the case for education activities. The fee for accreditation is set by legislation and is based on the number of beds funded by the Australian Government. Where the beneficiary of the service is a broader segment of society, such as with the ongoing monitoring of compliance with the accreditation standards and the general promotion of high quality care, cost recovery is funded by an agreement with the Australian Government.

Charges for accreditation and for education activities are governed by Sections 2.6 to 2.8 of Part 2; and Part 6 respectively, of the Accreditation Grant Principles 1999.

Review

Cost recovery arrangements for the Agency will be reviewed again in five years.

Section 5: Budgeted Financial Statements

5.1: ANALYSIS OF BUDGETED FINANCIAL STATEMENTS

Income Statement

The Agency is expecting to break-even for 2007-08 and 2008-09 and small surpluses for the following years.

Revenues

Total revenues will decrease to \$26.644 million in 2007-08 and increase again in 2008-09 to \$31.810 million. Most homes were assessed for accreditation in 2005-06 and 2006-07 with their next accreditation due three years later. Accreditation fees reduce over 2006-07 and 2007-08 as the Agency focus moves from accreditation to support contacts of residential aged care homes.

Revenues in the forward years have been based on the same cycle of accreditation and support contact activity reflected in 2006-07.

Expenses

Total expenses are expected to reduce from \$30.556 million (2006-07) to \$26.644 million (2007-08) reflecting the completion of the peak accreditation activity that commenced in 2005-06 and an increase in support contact levels.

Expenses for 2008-09 and 2009-10 are expected to increase to reflect the next peak in accreditation activity.

Depreciation and amortisation charges are expected to increase in 2007-08 due to an upgrade in IT.

Balance Sheet

Cash balance will remain constant from 2006-07 to 2007-08 with increases for 2008-09 including accreditation fees received and included in income for the following year. This unearned income is included under Liabilities (Other Payables).

Property plant and equipment is expected to increase in 2007-08 in line with the continued asset replacement, office fit-outs, equipment and software enhancements.

Employee provisions are expected to grow due to the peak accreditation activity in 2008-09, and general increase in funded activities.

5.2: BUDGETED FINANCIAL STATEMENTS TABLES

Table 5.1: Budgeted Departmental Income Statement (for the period ended 30 June)

	Estimated actual 2006-07 \$'000	Budget estimate 2007-08 \$'000	Forward estimate 2008-09 \$'000	Forward estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000
Income					
Revenues from ordinary activities					
Appropriation revenues	-	-	-	-	-
Other revenues from related entities	22,197	21,219	13,951	22,617	22,851
Goods and services	8,234	4,853	17,243	8,684	5,226
Interest	805	572	616	768	616
Dividends	-	-	-	-	-
Resources received free of charge	-	-	-	-	-
Rents	-	-	-	-	-
Royalties	-	-	-	-	-
Correction of fundamental error	-	-	-	-	-
Other	-	-	-	-	-
Revenues from ordinary activities	31,236	26,644	31,810	32,069	28,693
EXPENSE					
Expenses from ordinary activities (excluding borrowing costs expense)					
Employees	22,512	19,749	23,606	22,904	21,790
Suppliers	7,474	6,043	7,098	8,092	6,444
Grants	-	-	-	-	-
Subsidies	-	-	-	-	-
Depreciation and amortisation	570	852	1,106	1,059	442
Correction of fundamental error	-	-	-	-	-
Other	-	-	-	-	-
Expenses from ordinary activities (excluding borrowing costs expense)	30,556	26,644	31,810	32,055	28,676
Operating surplus or (deficit) from ordinary activities	680	-	-	14	17
Net credit or (debit) to asset revaluation reserve	-	-	-	-	-
Total changes in equity other than those resulting from transactions with owners as owners	680	-	-	14	17

Table 5.2: Budgeted Departmental Balance Sheet (as at 30 June)

	Estimated actual 2006-07 \$'000	Budget estimate 2007-08 \$'000	Forward estimate 2008-09 \$'000	Forward estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000
ASSETS					
Financial assets					
Cash	10,727	10,184	14,017	13,172	12,088
Receivables	-	-	-	-	-
Investments accounted for under the equity method	-	-	-	-	-
Other investments	-	-	-	-	-
Accrued revenues	129	206	844	212	56
Other financial assets	2,098	80	130	130	90
Total financial assets	12,954	10,470	14,991	13,514	12,234
Non-financial assets					
Land and buildings	-	-	-	-	-
Infrastructure, plant and equipment	1,211	2,780	1,912	995	1,054
Investment properties	-	-	-	-	-
Heritage and cultural assets	-	-	-	-	-
Inventories	-	-	-	-	-
Intangibles	-	-	-	-	-
Other non-financial assets	-	-	-	-	-
Total non-financial assets	1,211	2,780	1,912	995	1,054
Total assets	14,165	13,250	16,903	14,509	13,288
LIABILITIES					
Interest bearing liabilities					
Loans	-	-	-	-	-
Leases	-	-	-	-	-
Overdraft	-	-	-	-	-
Total interest bearing liabilities	-	-	-	-	-
Provisions					
Employees	1,564	1,707	1,857	2,070	1,550
Other provisions	535	514	491	468	510
Total provisions	2,099	2,221	2,348	2,538	2,060
Payables					
Suppliers	955	918	1,330	918	992
Grants	-	-	-	-	-
Dividends	-	-	-	-	-
Borrowing costs	-	-	-	-	-
Other payables	2,564	1,564	4,678	2,492	1,658
Total payables	3,519	2,482	6,008	3,410	2,650
Total liabilities	5,618	4,703	8,356	5,948	4,710

Table 5.2: Budgeted Departmental Balance Sheet (as at 30 June) (cont)

	Estimated actual 2006-07 \$'000	Budget estimate 2007-08 \$'000	Forward estimate 2008-09 \$'000	Forward estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000
EQUITY					
Parent entity interest					
Contributed equity	-	-	-	-	-
Reserves	-	-	-	-	-
Statutory funds	-	-	-	-	-
Retained surpluses or accumulated deficits	8,547	8,547	8,547	8,561	8,578
Total parent entity interest	8,547	8,547	8,547	8,561	8,578
Outside equity interest					
Contributed equity	-	-	-	-	-
Reserves	-	-	-	-	-
Retained surpluses or accumulated deficits	-	-	-	-	-
Total outside equity interest	-	-	-	-	-
Total equity	8,547	8,547	8,547	8,561	8,578
Current assets	10,624	9,938	12,677	10,882	9,966
Non-current assets	3,541	3,313	4,226	3,627	3,322
Current liabilities	3,483	2,916	5,181	3,688	2,920
Non-current liabilities	2,135	1,787	3,175	2,260	1,790

Table 5.3: Budgeted Departmental Statement of Cash Flows (for the period ended 30 June)

	Estimated actual 2006-07 \$'000	Budget estimate 2007-08 \$'000	Forward estimate 2008-09 \$'000	Forward estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000
OPERATING ACTIVITIES					
Cash received					
Goods and services	8,910	4,776	16,604	9,316	5,382
Receipts from Related Entities	20,099	23,236	13,901	22,617	22,891
Interest	805	572	616	768	616
Dividends	-	-	-	-	-
Other	-	-	-	-	-
Extraordinary items	-	-	-	-	-
Total cash received	29,814	28,584	31,121	32,701	28,889
Cash used					
Employees	22,394	19,606	23,456	22,691	22,310
Suppliers	10,437	7,042	3,984	10,279	7,277
Grants	-	-	-	-	-
Borrowing costs	-	-	-	-	-
Other	184	58	(390)	433	(114)
Extraordinary items	-	-	-	-	-
Total cash used	33,015	26,706	27,050	33,403	29,473
Net cash from or (used by) operating activities	(3,201)	1,878	4,071	(702)	(584)
INVESTING ACTIVITIES					
Cash received					
Purchase of property, plant, equipment and intangibles	-	-	-	-	-
Proceeds from sales of financial instruments	-	-	-	-	-
Bills of exchange and promissory notes	-	-	-	-	-
Repayments of loans made	-	-	-	-	-
Investments (s.39 FMA Act; s.18 CAC Act; s.19 CAC Act)	-	-	-	-	-
Other	-	-	-	-	-
Extraordinary items	-	-	-	-	-
Total cash received	-	-	-	-	-
Cash used					
Purchase of property, plant equipment and intangibles	740	2,421	238	143	500
Purchase of financial instruments	-	-	-	-	-
Bills of exchange and promissory notes	-	-	-	-	-
Loans made	-	-	-	-	-
Other	-	-	-	-	-
Extraordinary items	-	-	-	-	-
Total cash used	740	2,421	238	143	500
Net cash from or (used by) investing activities	(740)	(2,421)	(238)	(143)	(500)

Table 5.3: Budgeted Departmental Statement of Cash Flows (for the period ended 30 June) (cont)

	Estimated actual 2006-07 \$'000	Budget estimate 2007-08 \$'000	Forward estimate 2008-09 \$'000	Forward estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000
FINANCING ACTIVITIES					
Cash received					
Appropriations - contributed equity	-	-	-	-	-
Proceeds from issuing financial instruments	-	-	-	-	-
Proceeds from loans	-	-	-	-	-
Other	-	-	-	-	-
Extraordinary items	-	-	-	-	-
Total cash received	-	-	-	-	-
Cash used					
Repayments of debt	-	-	-	-	-
Capital use charge paid	-	-	-	-	-
Dividends paid	-	-	-	-	-
Other	-	-	-	-	-
Extraordinary items	-	-	-	-	-
Total cash used	-	-	-	-	-
Net cash from/(used by) financing activities	-	-	-	-	-
Net increase or (decrease) in cash held	(3,941)	(543)	3,833	(845)	(1,084)
Cash at the beginning of the reporting period	14,668	10,727	10,184	14,017	13,172
Effect of exchange rate movements on cash at the beginning of reporting period	-	-	-	-	-
Cash at the end of the reporting period	10,727	10,184	14,017	13,172	12,088

Table 5.4: Departmental Statement of Changes in Equity – Summary of Movement (Budget year 2007-08)

	Accumulated results \$'000	Asset revaluation reserve \$'000	Other reserves \$'000	Contributed equity/ capital \$'000	Total equity \$'000
Opening balance as at 1 July 2007					
Balance carried forward from previous period	8,547	-	-	-	8,547
Adjustment for changes in accounting policies	-	-	-	-	-
Adjusted opening balance	8,547	-	-	-	8,547
Income and expense					
Income and expenses recognised directly in equity:					
Gain/loss on revaluation of property	-	-	-	-	-
Sub-total income and expense	-	-	-	-	-
Net operating result	-	-	-	-	-
Total income and expenses recognised directly in equity	8,547	-	-	-	8,547
Transactions with owners					
<i>Distribution to owners</i>					
Returns on capital					
Dividends	-	-	-	-	-
Restructuring	-	-	-	-	-
Other	-	-	-	-	-
<i>Contribution by owners</i>					
Appropriation (equity injection)	-	-	-	-	-
Other:					
Restructuring	-	-	-	-	-
Sub-total transactions with owners	-	-	-	-	-
Transfers between equity components					
	-	-	-	-	-
Estimated closing balance as at 30 June 2008	8,547	-	-	-	8,547

Table 5.5: Department Capital Budget Statement

	Estimated actual 2006-07 \$'000	Budget estimate 2007-08 \$'000	Forward estimate 2008-09 \$'000	Forward estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000
CAPITAL APPROPRIATIONS					
Total equity injections	-	-	-	-	-
Total loans	-	-	-	-	-
Total capital appropriations	-	-	-	-	-
Represented by:					
Purchase of non-financial assets	-	-	-	-	-
Other	-	-	-	-	-
Total represented by	-	-	-	-	-
PURCHASE OF NON-FINANCIAL ASSETS					
Funded by capital appropriation	-	-	-	-	-
Funded internally by					
Departmental resources	740	2,421	238	143	500
Total	740	2,421	238	143	500

Table 5.6: Departmental Property, Plant, Equipment and Intangibles — Summary of Movement (Budget year 2007-08)

	Land	Buildings	Other infrastructure plant and equipment	Computer software	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
As at 1 July 2007					
Gross book value	-	-	1,614	2,439	4,053
Accumulated depreciation	-	-	965	1,877	2,842
Opening net book value	-	-	649	562	1,211
Additions:					
by purchase	-	-	421	2,000	2,421
by finance lease	-	-	-	-	-
from acquisitions of entities or operations (including restructuring)	-	-	-	-	-
Net revaluation increment/decrement	-	-	-	-	-
Reclassifications	-	-	-	-	-
Depreciation/amortisation expense	-	-	52	800	852
Recoverable amount write-downs	-	-	-	-	-
Other movements	-	-	-	-	-
Disposals:					
from disposal of entities or operations (including restructuring)	-	-	-	-	-
other disposals	-	-	-	-	-
As at 30 June 2008					
Gross book value	-	-	2,035	4,439	6,474
Accumulated depreciation	-	-	1,017	2,677	3,694
Estimated closing net book value	-	-	1,018	1,762	2,780

5.3: NOTES TO THE FINANCIAL STATEMENTS

The budgeted financial statements for the Agency are prepared for the Budget year, previous year and three forward years.

Departmental Financial Statements

Budgeted Departmental Income Statement (for the period ended 30 June)

This statement provides a picture of the expected financial results for the Agency by identifying full accrual expenses and revenues. This highlights whether the Agency is operating at a sustainable level.

Budgeted Departmental Balance Sheet (as at 30 June)

The statement shows the financial position of the Agency. It enables decision-makers to track the management of the Agency's assets and liabilities.

Budgeted Departmental Statement of Cash Flows (for the period ended 30 June)

Budgeted cash flows as reflected in the statement of cash flows provide important information on the extent and nature of cash flows by characterising them into expected cash flows from operating activities, investing activities and financing activities.

Departmental Statement of Changes in Equity – Summary of Movement (Budget year 2007-08)

This table shows the movements in equity during the Budget year.

Departmental Capital Budget Statement

The capital Budget statement shows all planned capital expenditure on non-financial assets, whether funded through capital appropriations for additional equity, borrowings or from funds from internal sources.

Departmental Property, Plant, Equipment and Intangibles – Summary of Movement (Budget year 2007-08)

This table shows budgeted acquisitions and disposals of the Agency's non financial assets during the Budget year.