

**USER GUIDE  
TO THE  
HEALTH AND AGEING  
PORTFOLIO BUDGET  
STATEMENTS**



# USER GUIDE

## Purpose of the Health and Ageing Portfolio Budget Statements

The purpose of the 2007-08 Health and Ageing Portfolio Budget Statements is to inform Senators and Members of Parliament of the proposed allocation of resources to Government outcomes by agencies within the portfolio. Agencies receive resources from the annual appropriations acts, special appropriations (including standing appropriations and special accounts), and revenue from other sources.

A key role of the Portfolio Budget Statements is to facilitate the understanding of proposed annual appropriations in Appropriation Bills No. 1 and No. 2 2007-08 (or Appropriation Bill [Parliamentary Departments] No.1 2007-08 for the parliamentary departments). In this sense, the Portfolio Budget Statements are officially Budget related papers, and are declared by the Appropriation Acts to be 'relevant documents' to the interpretation of the Acts, according to section 15AB of the *Acts Interpretation Act 1901*.

The Portfolio Budget Statements provide information, explanation and justification to enable Parliament to understand the purpose of each outcome proposed in the Bills.

The Portfolio Budget Statements also contribute to and support organisational development and performance in portfolio agencies, by identifying the Government's key strategic priorities for the year ahead.

As a vehicle for public accountability, the Portfolio Budget Statements provide a clear strategic roadmap for the Department of Health and Ageing and portfolio agencies to develop and align their annual internal business planning and strategic performance reporting.

As required under section 12 of the *Charter of Budget Honesty Act 1998*, non-general government sector entities are not consolidated into the Commonwealth general government sector fiscal estimates and accordingly, these entities are not reported in the Portfolio Budget Statements.

## How to Read the Health and Ageing Portfolio Budget Statements

The Health and Ageing Portfolio Budget Statements are presented in three sections, aligned in several ways to the Budget Papers, as outlined below.

<b>User Guide to the Health and Ageing Portfolio Budget Statements</b>	
An introduction, explaining the purpose of the Health and Ageing Portfolio Budget Statements, the structure of the document, and styles and conventions used.	
<b>Portfolio Overview</b>	
A brief overview of the Health and Ageing portfolio. Portfolio outcomes are depicted in a chart outlining the structure of the outcomes to which the Health and Ageing portfolio contributes. The section includes tables for departmental and administered appropriations and Australian Government Indigenous Expenditure for the portfolio.	
<b>Budget Statements</b>	
For each portfolio agency (including the Department of Health and Ageing), a budget statement is presented in five sections:	
<b>Part</b>	<b>Description</b>
<b>Section 1: Overview</b>	A brief overview of the agency.
<b>Section 2: Resources for 2007-08</b>	A reconciliation of agency resourcing information from the <i>2006-07 Mid-Year Economic and Fiscal Outlook</i> to the 2007-08 Budget. Includes key changes to the agency's estimates and a table of appropriations and other revenue sources for both Administered and Departmental appropriations.
<b>Section 3: Outcome</b>	A brief description of the agency's outcomes and, where applicable, Budget measures in summary form. Details the key strategic directions, major activities and resourcing for the financial year. Also discusses the contribution of administered items and departmental outputs to the outcome, performance information for the outcome, planned evaluations, major reviews and other performance improvement initiatives.
<b>Section 4: Other Reporting Requirements</b>	Includes purchaser-provider and cost recovery components.
<b>Section 5: Budgeted Financial Statements</b>	The agency's budgeted financial statements in accrual format, covering the budget year, the previous year and three out-years.
<b>Glossary</b>	Explains key terms.

## PORTFOLIO BUDGET STATEMENTS AND BUDGET PAPERS

Comprehensive information on all government decisions announced in the Budget are in *Budget Paper No. 2, Budget Measures 2007-08*. The Portfolio Budget Statements include Budget appropriations for this Budget in each agency's Table 2.2, 2007-08 Budget Measures.

The following chart shows the links between the Budget papers and the Portfolio Budget Statements.

Budget Paper	Portfolio Budget Statements
<b>Budget Paper No. 1: Budget Strategy and Outlook</b>	
<b>Statement 1: Fiscal Strategy and Budget Priorities</b> Overview of the fiscal and economic outlook	<b>Portfolio Overview</b> Portfolio Structure  <b>Budget Statements</b> Section 1: Overview Section 2: Resources for 2007-08
<b>Statement 2: Fiscal Outlook</b> Budget aggregates and variations to the fiscal balance estimates	<b>Budget Statements</b> Section 2: Resources for 2007-08
<b>Statement 10: AAS Financial Statements</b> Accrual financial statements for the general government sector	<b>Budget Statements</b> Section 5: Budgeted Financial Statements
<b>Budget Paper No. 2: Budget Measures</b>	<b>Budget Statements</b>
Budget revenue, expense and capital measures	Section 2: Resources for 2007-08
<b>Budget Paper No. 3: Federal Financial Relations</b>	<b>Budget Statements</b>
Information on the Australian Government's relations with States, Territories and local government, in particular, Specific Purpose Payments	Section 2: Resources for 2007-08 Section 3: Outcomes
<b>Budget Paper No. 4: Agency Resourcing</b>	<b>Budget Statements</b>
Resourcing for Australian Government agencies, including Appropriation Bills	Section 2: Resources for 2007-08

## Departmental and Administered Distinction

Under the Australian Government's accrual-based budgeting framework, and consistent with Australian Accounting Standards, transactions that agencies decide (departmental transactions) are separately budgeted for and reported on from transactions agencies make on behalf of others (administered transactions). This ensures that the transactions decided by agencies are reported separately from other transactions in their accounts.

<b>Departmental Items</b>
Revenues, expenses, assets and liabilities in relation to an agency or authority that are controlled by the agency. Departmental expenses include employee and supplier expenses and other administrative costs, which are incurred by the agency in providing its goods and services.
<b>Administered Items</b>
Revenues, expenses, assets and liabilities that are managed by an agency or authority on behalf of the Government according to set government directions. Administered expenses include subsidies, grants and personal benefit payments and Administered revenues include taxes, fees, fines and excises.

## Appropriations in the Accrual Budgeting Framework

In the accrual budgeting framework, separate annual appropriations are provided for:

- departmental price of outputs appropriations: representing the Government's funding for outputs from agencies;
- departmental capital appropriations for investments by the Government for either additional equity or loans to agencies or payments from previous years' outputs;
- administered expense appropriations: for the estimated administered expenses relating to an existing outcome, a new outcome or a Specific Purpose Payment to the States and Territories; and
- administered capital appropriations: for increases in administered equity through funding non-expense administered payments.

Special appropriations fund the majority of payments from the Consolidated Revenue Fund (especially those that are entitlement driven or involve transfers to State and Territory governments). The appropriation framework is discussed further in the introduction to *Budget Paper No.4, Agency Resourcing 2007-08*.

## **Components of Agency Financial Statements**

Reporting requirements for budgeted financial statements differ between agencies (for example, according to whether the agency participates in administered transactions). Therefore, not all agencies are required to report against all schedules.

The budgeted financial statements contain the estimates prepared in accordance with the requirements of the Government's financial budgeting and reporting framework, including the principles of the Australian Accounting Standards and Statements of Accounting Concepts, as well as specific guidelines issued by the Department of Finance and Administration. They show the planned financial performance for the 2007-08 Budget year and each of the forward years from 2008-09 to 2010-11. The statements also include the estimated actual for 2006-07 for comparative purposes.

The schedules included in the budgeted financial statements for 2007-08 are as follows:

Schedule	Purpose
<b>Budgeted Departmental Income Statement</b>	Shows the expected financial results for the agency. Identifies full accrual expenses and revenues, which highlights whether the agency is operating at a sustainable level.
<b>Budgeted Departmental Balance Sheet</b>	The financial position of the agency. It helps decision makers to track the management of assets and liabilities.
<b>Budgeted Departmental Statement of Cash Flows</b>	Provides information on the extent and nature of cash flows by categorising them into expected cash flows from operating activities, investing activities and financing activities.
<b>Budgeted Departmental Statement of Changes in Equity – Summary of Movement</b>	This is a new statement for Portfolio Budget Statements that represents the movement of parent entity (the Commonwealth) interest in the agency. The statement has been prepared to reflect the net operating result, movements of capital return and additional capital injections from the Commonwealth.
<b>Departmental Capital Budget Statement</b>	Shows all planned departmental capital expenditure (capital expenditure on non-financial assets), whether funded through capital appropriations for additional equity or borrowings, or from funds from internal sources.
<b>Departmental Property, Plant, Equipment and Intangibles — Summary of Movement</b>	Shows budgeted acquisitions and disposals of non-financial assets during the budget year.
<b>Schedule of Budgeted Income and Expenses Administered on Behalf of Government</b>	Identifies the main revenues and expenses administered on behalf of government.
<b>Schedule of Budgeted Assets and Liabilities Administered on Behalf of Government</b>	Shows the assets and liabilities administered on behalf of government.
<b>Schedule of Budgeted Administered Cash Flows</b>	Shows cash flows administered on behalf of government.
<b>Schedule of Administered Capital Budget</b>	Shows details of planned administered capital expenditure.
<b>Schedule of Administered Property, Plant, Equipment and Intangibles – Summary of Movement</b>	Discloses details of movements in administered non-financial assets.



