

**AUSTRALIAN ORGAN AND TISSUE
DONATION AND
TRANSPLANTATION AUTHORITY**

**Agency Resources and
Planned Performance**

AOTDTA

Australian Organ and Tissue Donation and Transplantation Authority

Health and Ageing Portfolio Agency

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AOTDTA

Section 1: Agency Overview and Resources

1.1 Strategic Direction Statement

The Australian Organ and Tissue Donation and Transplantation Authority (AOTDTA) works with states and territories, clinicians and the community sector, to deliver the Australian Government’s national reform agenda to implement a world’s best practice approach to organ and tissue donation for transplantation, endorsed by the Council of Australian Governments on 3 July 2008.

AOTDTA is a statutory authority established by the *Australian Organ and Tissue Donation and Transplantation Authority Act 2008*. This Act sets out the primary responsibilities for AOTDTA and the functions of the Chief Executive Officer.

AOTDTA is a prescribed agency under the *Financial Management and Accountability Act 1997*.

1.2 Agency Resources

Table 1.2.1 shows the total resources from all origins. The table summarises how resources will be applied by outcome and by Departmental classifications.

Table 1.2.1: AOTDTA Resource Statement – Budget Estimates for 2013-14 as at Budget May 2013

	Estimate of prior year amounts available in 2013-14 \$'000	Proposed at Budget 2013-14 \$'000	Total estimate 2013-14 \$'000	Estimated available appropriation 2012-13 \$'000
Ordinary annual services¹				
Departmental appropriation				
Prior year departmental appropriation ²	1,593	-	1,593	2,681
Departmental appropriation ³	-	5,846	5,846	5,866
s31 Relevant agency receipts	-	-	-	-
Total	1,593	5,846	7,439	8,547
Administered resources¹				
Outcome 1	-	39,680	39,680	39,003
Total	-	39,680	39,680	39,003
Total ordinary annual services	1,593	45,526	47,119	47,550
Other services - Bill 2⁴				
Departmental non-operating				
Equity injections	-	-	-	-
Previous years' programs	-	-	-	-
Total	-	-	-	-
Total other services	-	-	-	-
Total available annual appropriations	1,593	45,526	47,119	47,550
Total appropriations excluding Special Accounts	1,593	45,526	47,119	47,550
Special Accounts				
Opening balance ⁵	-	-	-	-
Appropriation receipts ⁶	-	-	-	-
Non-appropriation receipts to Special Accounts	-	-	-	-
Total Special Accounts	-	-	-	-
Total resourcing	1,593	45,526	47,119	47,550
Less appropriations drawn from annual or special appropriations above and credited to Special Accounts and/or CAC Act bodies through annual appropriations	-	-	-	-
Total net resourcing for AOTDTA	1,593	45,526	47,119	47,550

Notes:

All figures are GST exclusive.

¹ Appropriation Bill (No.1) 2013-14.

² Estimated adjusted balance carried from previous year for annual appropriations.

³ AOTDTA did not receive any appropriation in 2013-14 for the Departmental Capital Budget (see Table 3.2.5).

⁴ Appropriation Bill (No.2) 2013-14.

⁵ Estimated opening balance for special accounts. For further information on special accounts see Table 3.1.2.

⁶ Appropriation receipts from AOTDTA annual and special appropriations for 2013-14 included above.

1.3 Budget Measures

Budget measures relating to AOTDTA are detailed in Budget Paper No. 2 and are summarised below.

Table 1.3.1 AOTDTA Budget Measures

Part 1: Measures announced since the 2012-13 MYEFO

Part 1 is not applicable to AOTDTA

Part 2: MYEFO measures not previously reported in a portfolio statement

Program	2012-13 \$'000	2013-14 \$'000	2014-15 \$'000	2015-16 \$'000	2016-17 \$'000
Whole of Government Measures					
Targeted savings - public service efficiencies¹					
Australian Organ and Tissue Donation and Transplantation Authority					
Departmental expenses	1.1	(20)	(30)	(34)	(38)
Total		(20)	(30)	(34)	(38)

¹ Measure reported includes amounts previously reported in the Health and Ageing 2012-13 Portfolio Additional Estimate Statements (page 25).

Section 2: Outcomes and Planned Performance

2.1 Outcomes and Performance Information

Outcome 1 - Improved access to organ and tissue transplants, including through a nationally coordinated and consistent approach and system

Outcome Strategy

The Australian Government, through AOTDTA, aims to achieve a sustained increase in organ and tissue donation rates by implementing a nationally coordinated, world's best practice approach to organ and tissue donation for transplantation.

Evidence from comparable countries demonstrates that a coordinated national approach, focused on clinical practice reform, improves organ donation and transplantation rates.

The twin objectives of the national reform agenda are to increase the capability and capacity within the health system to maximise donation rates, and to raise community awareness and stakeholder engagement across Australia to promote organ and tissue donation.

The nine key elements of the national reform agenda are:

1. Establish a new national approach and system for organ and tissue donation: a national authority and network of organ and tissue donation agencies.
2. Establish specialist hospital staff and systems dedicated to organ donation.
3. Provide new funding for hospitals.
4. Provide national professional education and awareness.
5. Provide coordinated, ongoing community awareness and education.
6. Provide support for donor families.
7. Establish a safe, equitable and transparent national transplantation process.
8. Establish a national eye and tissue donation and transplantation network.
9. Undertake additional national initiatives, including living donation programs.

These activities are managed by AOTDTA through the DonateLife Network, in partnership with state and territory governments, eye and tissue banks, community organisations and the broad donation and transplantation clinical sectors. The DonateLife Network comprises the AOTDTA, state and territory medical directors, organ and tissue donation agencies (DonateLife agencies) and hospital-based doctors and nurses specialising in organ and tissue donation.

AOTDTA Budgeted Expenses and Resources

Table 2.1.1 provides an overview of the total expenses for AOTDTA by Program.

Table 2.1.1: Budgeted Expenses and Resources for AOTDTA

	2012-13 Estimated actual \$'000	2013-14 Budget \$'000	2014-15 Forward year 1 \$'000	2015-16 Forward year 2 \$'000	2016-17 Forward year 3 \$'000
Program 1.1: Coordination of organ and tissue donation and transplantation					
Administered expenses					
Ordinary annual services (Appropriation Bill No. 1)	39,003	39,680	40,394	41,122	41,945
Departmental expenses					
Departmental appropriation ¹	5,866	5,846	5,877	5,912	5,971
Expenses not requiring appropriation in the budget year ²	355	469	421	358	335
Operating loss	-	-	-	-	-
Total for Program 1.1	45,224	45,995	46,692	47,392	48,251
Total expenses for Outcome 1	45,224	45,995	46,692	47,392	48,251
<hr/>					
	2012-13	2013-14			
Average staffing level (number)	28	28			

¹ Departmental appropriation combines "Ordinary annual services (Appropriation Bill No 1)" and "Revenue from independent sources (s31)".

² Expenses not requiring appropriation in the Budget year is made up of depreciation expense, amortisation expense, makegood expense and audit fees.

Program 1.1: A nationally-coordinated system for organ and tissue donation for transplantation

Program Objectives

Implement an Organ and Tissue Donation Clinical Governance Framework

The AOTDTA, in collaboration with state and territory governments and the broader DonateLife Network, has developed an Organ and Tissue Donation Clinical Governance Framework. From 1 July 2013, the framework will provide a structure to support specialist doctors and nurses to increase organ and tissue donation in DonateLife Network hospitals by providing clear guidelines and a system for measuring performance to inform clinical practice improvement.

The framework will include: the ongoing and expanded delivery of a professional education program for clinicians to provide them with specialised training and skills to sensitively discuss organ and tissue donation with potential donor families; continued professional scholarships; use of DonateLife Audit data to quantify and compare outcomes; and the integration of organ and tissue donation into standard hospital quality assurance procedures.

Integrate the eye and tissue network into the DonateLife Network

The integration of eye and tissue banks into the DonateLife Network will continue across Australia. The process will facilitate ongoing identification of donation opportunities, sharing of education resources and collation of national eye and tissue data. In 2013-14, the AOTDTA will finalise an education program for eye and tissue bank staff and commence preparation of a business case examining future models for the eye and tissue sector for consideration by the Australian Health Ministers' Advisory Council and the Standing Council on Health.

Raise community awareness and stakeholder engagement across Australia

In 2013-14, the AOTDTA will continue to educate the public about the need for family discussions regarding donation wishes as well as providing information to assist Australians in making and registering donation decisions. In partnership with sector organisations and the broader community, awareness-raising activities will comprise the annual DonateLife awareness week, targeted campaigns, media and online engagement. These activities will include targeted outreach with communities and demographic groups that are less engaged on organ and tissue donation, including culturally and linguistically diverse audiences.

Implement an Electronic Donor Record

In 2013-14, the AOTDTA will collaborate with state and territory governments, the broader DonateLife Network and relevant clinicians to implement an Electronic Donor Record (EDR). The EDR will provide a national web-based information system that will allow for data entry management and sharing of crucial donor/transplantation information to improve the current organ and tissue referral and offer processes. The EDR will replace the current paper-based Confidential Donor Referral Form and the monthly paper-based reporting of donation activity to the Australia New Zealand Organ Donation Registry.

Program 1.1 is linked as follows:

- The Department of Human Services (Services to the Community – Program 1.1) to administer the Australian Organ Donor Register.

Program 1.1: Deliverables

Qualitative Deliverables for Program 1.1

Implement an Organ and Tissue Donation Clinical Governance Framework

Qualitative Deliverable	2013-14 Reference Point or Target
Implement the Organ and Tissue Donation Clinical Governance Framework	Implement the elements of the Clinical Governance Framework in DonateLife hospitals across Australia by 30 June 2014

Integrate the eye and tissue network into the DonateLife Network

Qualitative Deliverable	2013-14 Reference Point or Target
Develop a national education program for the eye and tissue sector staff based on a combination of on line and face to face learning modules, national practical competencies and a self-paced training module	Deliver the eye and tissue education program by 30 June 2014

Raise community awareness and stakeholder engagement across Australia

Qualitative Deliverable	2013-14 Reference Point or Target
Conduct community awareness and education activities on organ and tissue donation, in partnership with sector and community organisations	Continued delivery of a national community awareness campaign comprising DonateLife Week held in February 2014 and targeted campaign engaging culturally and linguistically diverse communities

Implement an Electronic Donor Record

Qualitative Deliverable	2013-14 Reference Point or Target
Implement an Electronic Donor Record	Implementation of the Electronic Donor Record by 30 June 2014

Program 1.1: Key Performance Indicators

Quantitative Key Performance Indicators for Program 1.1

Quantitative Indicators	2012 Revised Budget	2013 Budget Target	2014 Forward Year 1	2015 Forward Year 2	2016 Forward Year 3
Rate of request by hospital staff to families for organ and tissue donation	100%	100%	100%	100%	100%
Rate of family consent to organ and tissue donation	75%	75%	75%	75%	75%



Section 3: Explanatory Tables and Budgeted Financial Statements

Section 3 presents explanatory tables and budgeted financial statements which provide a comprehensive snapshot of agency finances for the 2013-14 Budget year. It explains how budget plans are incorporated into the financial statements and provides further details of the reconciliation between appropriations and program expenses, movements in administered funds, special accounts and government Indigenous expenditure.

3.1 Explanatory Tables

3.1.1 Movement of administered funds between years

Section 3.1.1 is not applicable to AOTDTA.

3.1.2 Special Accounts

Section 3.1.2 is not applicable to AOTDTA.

3.1.3 Australian Government Indigenous Expenditure

The 2013-14 Australian Government Indigenous Expenditure (AGIE) statement is not applicable because AOTDTA has no specific Indigenous expenses.

3.2 Budgeted Financial Statements

3.2.1 Differences in agency resourcing and financial statements

Section 3.2.1 is not applicable to AOTDTA.

3.2.2 Analysis of budgeted financial statements

An analysis of the AOTDTA's budgeted financial statements for 2013-14 is provided below.

Departmental Resources

For the budget and forward years the AOTDTA is expecting a break even position net of unfunded depreciation. In 2013-2014 the AOTDTA has appropriation revenue of \$5.846 million and total expenses are estimated at \$6.315 million.

Cash flows are consistent with the income and expenses discussed above.

Administered Resources

AOTDTA administers funds associated with the delivery of the Australian Government's national reform agenda to implement a world's best practice approach to organ and tissue donation for transplantation.

In 2013-2014 the AOTDTA has forecast Administered expenses of \$39.680 million.

Cash flows are consistent with the income and expenses discussed above.

3.2.3 Budgeted financial statements tables

**Table 3.2.1: Comprehensive Income Statement (showing net cost of services)
(for the period ended 30 June)**

	Estimated actual 2012-13 \$'000	Budget estimate 2013-14 \$'000	Forward estimate 2014-15 \$'000	Forward estimate 2015-16 \$'000	Forward estimate 2016-17 \$'000
EXPENSES					
Employee benefits	4,372	4,403	4,412	4,382	4,382
Supplier expenses	1,494	1,443	1,465	1,530	1,589
Depreciation and amortisation	355	469	421	358	335
Total expenses	6,221	6,315	6,298	6,270	6,306
LESS:					
OWN-SOURCE INCOME					
Revenue					
Sale of goods and rendering of services	-	-	-	-	-
Total revenue	-	-	-	-	-
Gains					
Other	-	-	-	-	-
Total gains	-	-	-	-	-
Total own-source income	-	-	-	-	-
Net cost of (contribution by) services	6,221	6,315	6,298	6,270	6,306
Revenue from Government	5,866	5,846	5,877	5,912	5,971
Surplus (Deficit)	(355)	(469)	(421)	(358)	(335)
Surplus (Deficit) attributable to the Australian Government	(355)	(469)	(421)	(358)	(335)
OTHER COMPREHENSIVE INCOME					
Changes in asset revaluation reserves	-	-	-	-	-
Total other comprehensive income	-	-	-	-	-
Total comprehensive income attributable to the Australian Government	(355)	(469)	(421)	(358)	(335)

**Table 3.2.1: Comprehensive Income Statement (showing net cost of services)
(for the period ended 30 June) (cont.)**

Note: Reconciliation of comprehensive income attributable to the agency					
	2012-13	2013-14	2014-15	2015-16	2016-17
	\$'000	\$'000	\$'000	\$'000	\$'000
Total comprehensive income (loss) attributable to the Australian Government	(355)	(469)	(421)	(358)	(335)
plus non-appropriated expenses depreciation and amortisation expenses	355	469	421	358	335
Total comprehensive income (loss) attributable to the agency	-	-	-	-	-

Table 3.2.2: Budgeted Departmental Balance Sheet (as at 30 June)

	Estimated actual 2012-13 \$'000	Budget estimate 2013-14 \$'000	Forward estimate 2014-15 \$'000	Forward estimate 2015-16 \$'000	Forward estimate 2016-17 \$'000
ASSETS					
Financial assets					
Cash and cash equivalents	50	50	50	50	50
Receivables	1,583	1,583	1,583	1,583	1,583
Total financial assets	1,633	1,633	1,633	1,633	1,633
Non-financial assets					
Land and buildings	250	146	41	9	-
Property, plant and equipment	90	12	45	69	98
Intangibles	973	686	600	514	427
Total non-financial assets	1,313	844	686	592	525
Total assets	2,946	2,477	2,319	2,225	2,158
LIABILITIES					
Payables					
Suppliers	47	47	47	47	47
Other payables	635	635	635	635	635
Total payables	682	682	682	682	682
Provisions					
Employees	1,157	1,157	1,157	1,157	1,157
Other provisions	-	-	-	-	-
Total provisions	1,157	1,157	1,157	1,157	1,157
Total liabilities	1,839	1,839	1,839	1,839	1,839
Net Assets	1,107	638	480	386	319
EQUITY					
Contributed equity	1,900	1,900	2,163	2,427	2,695
Reserves	-	-	-	-	-
Retained surpluses or accumulated deficits	(793)	(1,262)	(1,683)	(2,041)	(2,376)
Total equity	1,107	638	480	386	319

Table 3.2.3: Departmental Statement of Changes in Equity — summary of movement (Budget year 2013-14)

	Retained earnings	Asset revaluation reserve	Other reserves	Contributed equity/capital	Total equity
	\$'000	\$'000	\$'000	\$'000	\$'000
Opening balance as at 1 July 2013					
Balance carried forward from previous period	(793)	-	-	1,900	1,107
Surplus (deficit) for the period	(469)	-	-	-	(469)
Capital budget - Bill 1 (DCB)	-	-	-	-	-
Estimated closing balance as at 30 June 2014	(1,262)	-	-	1,900	638

DCB = Departmental Capital Budget.

**Table 3.2.4: Budgeted Departmental Statement of Cash Flows
(for the period ended 30 June)**

	Estimated actual 2012-13 \$'000	Budget estimate 2013-14 \$'000	Forward estimate 2014-15 \$'000	Forward estimate 2015-16 \$'000	Forward estimate 2016-17 \$'000
OPERATING ACTIVITIES					
Cash received					
Appropriations	6,954	6,231	5,877	5,912	6,018
GST received	204	203	203	203	203
Total cash received	7,158	6,434	6,080	6,115	6,221
Cash used					
Employees	4,372	4,403	4,412	4,382	4,382
Suppliers	1,494	1,828	1,465	1,530	1,636
GST paid	204	203	203	203	203
Total cash used	6,070	6,434	6,080	6,115	6,221
Net cash from (or used by) operating activities	1,088	-	-	-	-
INVESTING ACTIVITIES					
Cash used					
Purchase of property, plant and equipment	1,088	-	263	264	268
Total cash used	1,088	-	263	264	268
Net cash from (or used by) investing activities	(1,088)	-	(263)	(264)	(268)
FINANCING ACTIVITIES					
Cash received					
Capital budget - Bill 1 (DCB)	-	-	263	264	268
Total cash received	-	-	263	264	268
Net cash from (or used by) financing activities	-	-	263	264	268
Net increase (or decrease) in cash held	-	-	-	-	-
Cash and cash equivalents at the beginning of the reporting period	50	50	50	50	50
Cash and cash equivalents at the end of the reporting period	50	50	50	50	50

Table 3.2.5: Departmental Capital Budget statement

	Estimated actual 2012-13 \$'000	Budget estimate 2013-14 \$'000	Forward estimate 2014-15 \$'000	Forward estimate 2015-16 \$'000	Forward estimate 2016-17 \$'000
CAPITAL APPROPRIATIONS					
Capital budget - Bill 1 (DCB)	-	-	263	264	268
Equity injections - Bill 2	-	-	-	-	-
Total capital appropriations	-	-	263	264	268
Total new capital appropriations represented by:					
Purchase of non-financial assets	-	-	263	264	268
Other	-	-	-	-	-
Total items	-	-	263	264	268
PURCHASE OF NON-FINANCIAL ASSETS					
Funded by capital appropriations	1,088	-	-	-	-
Funded by capital appropriation - DCB ¹	-	-	263	264	268
Funded internally from departmental resources	-	-	-	-	-
Total acquisitions of non-financial assets	1,088	-	263	264	268
RECONCILIATION OF CASH USED TO ACQUIRE ASSETS TO ASSET MOVEMENT TABLE					
Total purchases	1,088	-	263	264	268
Total cash used to acquire assets	1,088	-	263	264	268

¹ Does not include annual finance lease costs. Includes purchases from current and previous years' appropriation (Departmental Capital Budget).

Table 3.2.6: Statement of Asset Movements (2013-14)

	Buildings	Other property, plant and equipment	Intangibles	Total
	\$'000	\$'000	\$'000	\$'000
As at 1 July 2013				
Gross book value	473	747	1,233	2,453
Accumulated depreciation/amortisation and impairment	223	657	260	1,140
Opening net book balance	250	90	973	1,313
CAPITAL ASSET ADDITIONS				
Estimated expenditure on new or replacement assets				
By purchase - appropriation equity	-	-	-	-
By purchase - appropriation ordinary annual services	-	-	-	-
Sub-total	-	-	-	-
Other movements				
Depreciation/amortisation expense	104	78	287	469
Disposals ¹	-	-	-	-
Other	-	-	-	-
As at 30 June 2014				
Gross book value	473	747	1,233	2,453
Accumulated depreciation/amortisation and impairment	327	735	547	1,609
Closing net book balance	146	12	686	844

¹ Proceeds may be returned to the Official Public Account.

Table 3.2.7: Schedule of Budgeted Income and Expenses Administered on Behalf of Government (for the period ended 30 June)

	Estimated actual 2012-13 \$'000	Budget estimate 2013-14 \$'000	Forward estimate 2014-15 \$'000	Forward estimate 2015-16 \$'000	Forward estimate 2016-17 \$'000
EXPENSES ADMINISTERED ON BEHALF OF GOVERNMENT					
Grants	35,661	36,856	37,564	37,564	37,564
Supplier expenses	3,342	2,824	2,830	3,558	4,381
Total expenses administered on behalf of Government	39,003	39,680	40,394	41,122	41,945

Table 3.2.8: Schedule of Budgeted Assets and Liabilities Administered on Behalf of Government (as at 30 June)

	Estimated actual 2012-13 \$'000	Budget estimate 2013-14 \$'000	Forward estimate 2014-15 \$'000	Forward estimate 2015-16 \$'000	Forward estimate 2016-17 \$'000
ASSETS ADMINISTERED ON BEHALF OF GOVERNMENT					
Financial assets					
Cash and cash equivalents	49	49	49	49	49
Receivables	179	179	179	179	179
Total financial assets	228	228	228	228	228
Total assets administered on behalf of Government	228	228	228	228	228
LIABILITIES ADMINISTERED ON BEHALF OF GOVERNMENT					
Payables					
Grants	12,465	12,465	12,465	12,465	12,465
Suppliers	178	178	178	178	178
Loans	159	159	159	159	159
Other Payables	8	8	8	8	8
Total payables	12,810	12,810	12,810	12,810	12,810
Total liabilities administered on behalf of Government	12,810	12,810	12,810	12,810	12,810

Table 3.2.9: Schedule of Budgeted Administered Cash Flows (for the period ended 30 June)

	Estimated actual 2012-13 \$'000	Budget estimate 2013-14 \$'000	Forward estimate 2014-15 \$'000	Forward estimate 2015-16 \$'000	Forward estimate 2016-17 \$'000
OPERATING ACTIVITIES					
Cash received					
GST received	573	752	752	752	752
Total cash received	573	752	752	752	752
Cash used					
Grant payments	35,661	36,856	37,564	37,564	37,564
Suppliers	3,342	2,824	2,830	3,558	4,542
GST paid	573	752	752	752	752
Total cash used	39,576	40,432	41,146	41,874	42,858
Net cash from (or used by) operating activities	(39,003)	(39,680)	(40,394)	(41,122)	(42,106)
Net increase (or decrease) in cash held	(39,003)	(39,680)	(40,394)	(41,122)	(42,106)
Cash at beginning of reporting period	49	49	49	49	49
Cash from Official Public Account for:					
- appropriations	39,003	39,680	40,394	41,122	42,106
Cash to the Official Public Account	-	-	-	-	-
Cash at end of reporting period	49	49	49	49	49