

**AUSTRALIAN ORGAN AND TISSUE
DONATION AND
TRANSPLANTATION AUTHORITY**

**Agency Resources and
Planned Performance**

Australian Organ and Tissue Donation and Transplantation Authority

Health Portfolio Agency

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The logo for the Australian Organ and Tissue Donation and Transplantation Authority (AOTDTA) is a black vertical rectangle with the acronym "AOTDTA" written in white, uppercase letters.

Section 1: Agency Overview and Resources

1.1 Strategic Direction Statement

The Australian Organ and Tissue Donation and Transplantation Authority (AOTDTA) works with States and Territories, clinicians and the community sector, to deliver the national reform programme to implement a world's best practice approach to organ and tissue donation for transplantation, endorsed by the Council of Australian Governments on 3 July 2008.

AOTDTA is a statutory authority established by the *Australian Organ and Tissue Donation and Transplantation Authority Act 2008*. This Act sets out the primary responsibilities for AOTDTA and the functions of the Chief Executive Officer.

The Government will merge the functions of AOTDTA with the National Blood Authority (NBA) with a view to establishing a new independent authority by 1 July 2015. This will consolidate the management of critical clinical supplies, in collaboration with States, Territories, the Commonwealth and the private health system.

AOTDTA is a prescribed agency under the *Financial Management and Accountability Act 1997*. From 1 July 2014, AOTDTA will be governed under the *Public Governance, Performance and Accountability Act 2013*.

1.2 Agency Resources

Table 1.2.1 shows the total resources from all origins. The table summarises how resources will be applied by outcome and by Departmental classifications.

Table 1.2.1: AOTDTA Resource Statement – Budget Estimates for 2014-15 as at Budget May 2014

	Estimate of prior year amounts available in 2014-15 \$'000	Proposed at Budget 2014-15 \$'000	Total estimate 2014-15 \$'000	Estimated available appropriation 2013-14 \$'000
Ordinary annual services¹				
Departmental appropriation				
Prior year departmental appropriation ²	1,635	-	1,635	1,635
Departmental appropriation ³	-	6,052	6,052	5,841
s31 Relevant agency receipts	-	-	-	-
Total	1,635	6,052	7,687	7,476
Administered resources¹				
Outcome 1	-	40,394	40,394	39,680
Total	-	40,394	40,394	39,680
Total ordinary annual services	1,635	46,446	48,081	47,156
Other services - Bill 2⁴				
Departmental non-operating				
Equity injections	-	-	-	-
Previous years' programs	-	-	-	-
Total	-	-	-	-
Total other services	-	-	-	-
Total available annual appropriations	1,635	46,446	48,081	47,156
Total appropriations excluding Special Accounts	1,635	46,446	48,081	47,156
Special Accounts				
Opening balance ⁵	-	-	-	-
Appropriation receipts ⁶	-	-	-	-
Non-appropriation receipts to Special Accounts	-	-	-	-
Total Special Accounts	-	-	-	-
Total resourcing	1,635	46,446	48,081	47,156
Less appropriations drawn from annual or special appropriations above and credited to Special Accounts and/or CAC Act bodies through annual appropriations	-	-	-	-
Total net resourcing for AOTDTA	1,635	46,446	48,081	47,156

Notes:

All figures are GST exclusive.

1 Appropriation Bill (No.1) 2014-15.

2 Estimated adjusted balance carried from previous year for annual appropriations.

3 Includes an amount of \$0.259 million in 2014-15 for the Departmental Capital Budget (refer to Table 3.2.5 for further details). For accounting purposes this amount has been designated as 'contributions by owners'.

4 Appropriation Bill (No.2) 2014-15.

5 Estimated opening balance for special accounts. For further information on special accounts see Table 3.1.2.

6 Appropriation receipts from AOTDTA annual and special appropriations for 2014-15 included above.

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1.3 Budget Measures

Budget measures relating to AOTDTA are detailed in Budget Paper No. 2 and are summarised below.

Table 1.3.1: AOTDTA Budget Measures

Programme	2013-14 \$'000	2014-15 \$'000	2015-16 \$'000	2016-17 \$'000	2017-18 \$'000
Whole of Government Measures					
Efficiency Dividend - a further temporary increase of 0.25 per cent					
Australian Organ and Tissue Donation and Transplantation Authority					
Departmental	1.1	-	(16)	(46)	(46)
Total		-	(16)	(46)	(46)

Section 2: Outcomes and Planned Performance

2.1 Outcomes and Performance Information

Improved access to organ and tissue transplants, including through a nationally coordinated and consistent approach and system

Outcome Strategy

The Australian Government, through AOTDTA, aims to achieve a sustained increase in organ and tissue donation rates by implementing a nationally coordinated, world's best practice approach to organ and tissue donation for transplantation.

Evidence from comparable countries demonstrates that a coordinated national approach, focused on clinical practice reform, improves organ donation and transplantation rates.

The twin objectives of the national reform programme are to increase the capability and capacity within the health system to maximise donation rates, and to raise community awareness and stakeholder engagement across Australia to promote organ and tissue donation.

The key elements of the national reform programme are:

1. An appropriate legal and ethical framework;
2. A national coordinating body;
3. Hospital-based clinical donation specialists;
4. Specialist training for clinical staff in management of the deceased donation process and family donation conversations;
5. Implementation of a clinical governance framework that supports quality assurance and audit of hospital clinical practice and governance of the donation process;
6. Financial support to donor hospitals to ensure that costs related to donor management are not a barrier to donation;
7. Media engagement and national community awareness and education; and
8. International cooperation to share best practice.

These activities are managed by AOTDTA through the DonateLife Network, in partnership with State and Territory Governments, eye and tissue banks, community organisations, and the broad donation and transplantation clinical sectors. The DonateLife Network comprises State and Territory medical directors, organ and tissue donation agencies (DonateLife agencies) and hospital-based doctors and nurses specialising in organ and tissue donation.

AOTDTA Budgeted Expenses and Resources

Table 2.1.1 provides an overview of the total expenses for AOTDTA by Programme.

Table 2.1.1: Budgeted Expenses and Resources for AOTDTA

	2013-14 Estimated actual \$'000	2014-15 Budget \$'000	2015-16 Forward year 1 \$'000	2016-17 Forward year 2 \$'000	2017-18 Forward year 3 \$'000
Programme 1.1: Coordination of organ and tissue donation and transplantation					
Administered expenses					
Ordinary annual services (Appropriation Bill No. 1)	39,680	40,394	41,081	41,863	42,700
Departmental expenses					
Departmental appropriation ¹	5,841	5,793	5,726	5,688	5,744
Expenses not requiring appropriation in the budget year ²	539	496	438	420	425
Operating loss	-	-	-	-	-
Total for Programme 1.1	46,060	46,683	47,245	47,971	48,869
Total expenses for Outcome 1	46,060	46,683	47,245	47,971	48,869
	2013-14	2014-15			
Average staffing level (number)	28	28			

- 1 Departmental appropriation combines "Ordinary annual services (Appropriation Bill No 1)" and "Revenue from independent sources (s31)".
- 2 Expenses not requiring appropriation in the Budget year is made up of depreciation expense, amortisation expense, make good expense and audit fees.

Programme 1.1: A Nationally Coordinated System for Organ and Tissue Donation for Transplantation

Programme Objectives

Increase sector capability

The AOTDTA, in collaboration with State and Territory Governments and the broader DonateLife Network, has implemented the first phase of an Organ and Tissue Donation Clinical Governance Framework (CGF). From 1 July 2014, the first year of CGF implementation will be evaluated and the programme will enter into its second phase of collaborative, targeted hospital performance review and programme development.

The AOTDTA has commenced work on the development of a national vigilance and surveillance framework to support the investigation of adverse outcomes related to organ donation and transplantation. The framework will provide a central point for the reporting of adverse outcomes in organ donation and transplantation and the data will help inform clinical practice and allow for public reporting.

In 2014-15, the AOTDTA will continue to deliver specialist education for health professionals involved in family donation conversations. This education will be provided in all States and Territories through the Family Donation Conversation (FDC) workshops of the Professional Education Package. FDC workshops provide health professionals with the necessary knowledge and skills to communicate with grieving families and support them to make a fully informed and enduring decision about donation. The AOTDTA will continue to evaluate the effectiveness of the FDC training including its impact on requesting practices, family experiences and consent rates for donation.

Improve community awareness

In 2014-15, the AOTDTA will continue to educate the public about the need for family discussion and knowledge of organ and tissue donation decisions as well as providing information to assist Australians in making and registering donation decisions on the Australian Organ Donor Register. In partnership with sector organisations and the broader community, awareness raising activities will comprise: DonateLife Week; targeted community education campaigns; media liaison; and, online and social media engagement. These activities will include targeted outreach with communities and demographic groups that are less engaged with organ and tissue donation, including culturally and linguistically diverse audiences.

Programme 1.1 is linked as follows:

- The Department of Human Services (Services to the Community – Programme 1.2) to administer the Australian Organ Donor Register.

Programme 1.1: Deliverables

Qualitative Deliverables for Programme 1.1

Increase sector capability

Qualitative Deliverables	2014-15 Reference Point or Target
Implement the second stage of the Organ and Tissue Donation Clinical Governance Framework	Implement the elements of the second stage of the Organ and Tissue Donation Clinical Governance Framework in DonateLife hospitals across Australia by 30 June 2015
Develop a national vigilance and surveillance framework in Australia for organ donation and transplantation	Finalise the vigilance and surveillance framework by 30 June 2015
Deliver specialist education to health professionals involved in conversations with families about the opportunity for donation	Attendance at Professional Education Package workshops by relevant health professionals in the donation sector

Improve community awareness

Qualitative Deliverable	2014-15 Reference Point or Target
Conduct community awareness and education activities on organ and tissue donation, in partnership with sector and community organisations	Continued delivery of a national community awareness campaign comprising DonateLife Week to be held in February 2015 and a targeted campaign engaging culturally and linguistically diverse communities

Programme 1.1: Key Performance Indicators

Quantitative Key Performance Indicators for Programme 1.1

Increase sector capability

Quantitative Indicators	2013-14 Revised Budget	2014-15 Budget Target	2015-16 Forward Year 1	2016-17 Forward Year 2	2017-18 Forward Year 3
Rate of request by hospital staff to families for organ and tissue donation	100%	100%	100%	100%	100%
Rate of family consent to organ and tissue donation	75%	75%	75%	75%	75%

Section 3: Explanatory Tables and Budgeted Financial Statements

Section 3 presents explanatory tables and budgeted financial statements which provide a comprehensive snapshot of agency finances for the 2014-15 Budget year. It explains how budget plans are incorporated into the financial statements and provides further details of the reconciliation between appropriations and programme expenses, movements in administered funds, special accounts and Government Indigenous expenditure.

3.1 Explanatory Tables

3.1.1 Movement of administered funds between years

Section 3.1.1 is not applicable to AOTDTA.

3.1.2 Special Accounts

Section 3.1.2 is not applicable to AOTDTA.

3.1.3 Australian Government Indigenous Expenditure (AGIE)

The 2014-15 AGIE statement is not applicable because AOTDTA has no specific Indigenous expenses.

3.2 Budgeted Financial Statements

3.2.1 Differences in agency resourcing and financial statements

Section 3.2.1 is not applicable to AOTDTA.

3.2.2 Analysis of budgeted financial statements

An analysis of the AOTDTA'S budgeted financial statements for 2014-2015 is provided below.

Departmental Resources

For the budget and forward years the AOTDTA is expecting a break even position net of unfunded depreciation. In 2014-2015 the AOTDTA has appropriation revenue of \$5.793 million and total expenses are estimated at \$6.289 million.

Cash flows are consistent with the income and expenses discussed above.

Administered Resources

AOTDTA administers funds associated with the delivery of the Australian Government's national reform programme to implement a world's best practice approach to organ and tissue donation for transplantation.

In 2014-2015 the AOTDTA has forecast Administered expenses of \$40.394 million.

Cash flows are consistent with the income and expenses discussed above.

3.2.3 Budgeted financial statements tables

**Table 3.2.1: Comprehensive Income Statement (showing net cost of services)
(for the period ended 30 June)**

	Estimated actual 2013-14 \$'000	Budget estimate 2014-15 \$'000	Forward estimate 2015-16 \$'000	Forward estimate 2016-17 \$'000	Forward estimate 2017-18 \$'000
EXPENSES					
Employee benefits	4,103	4,112	4,082	4,082	4,082
Supplier expenses	1,808	1,756	1,724	1,691	1,752
Depreciation and amortisation	469	421	358	335	335
Total expenses	6,380	6,289	6,164	6,108	6,169
LESS:					
OWN-SOURCE INCOME					
Revenue					
Sale of goods and rendering of services	-	-	-	-	-
Other	70	75	80	85	90
Total revenue	70	75	80	85	90
Gains					
Other	-	-	-	-	-
Total gains	-	-	-	-	-
Total own-source income	70	75	80	85	90
Net cost of (contribution by) services	6,310	6,214	6,084	6,023	6,079
Revenue from Government	5,841	5,793	5,726	5,688	5,744
Surplus (Deficit)	(469)	(421)	(358)	(335)	(335)
Surplus (Deficit) attributable the Australian Government	(469)	(421)	(358)	(335)	(335)
OTHER COMPREHENSIVE INCOME					
Changes in asset revaluation reserves	-	-	-	-	-
Total other comprehensive income	-	-	-	-	-
Total comprehensive income attributable to the Australian Government	(469)	(421)	(358)	(335)	(335)

Note: Reconciliation of comprehensive income attributable to the agency

	2013-14 \$'000	2014-15 \$'000	2015-16 \$'000	2016-17 \$'000	2017-18 \$'000
Total comprehensive income (loss) attributable to the Australian Government	(469)	(421)	(358)	(335)	(335)
plus non-appropriated expenses depreciation and amortisation expenses	469	421	358	335	335
Total comprehensive income (loss) attributable to the agency	-	-	-	-	-

Table 3.2.2: Budgeted Departmental Balance Sheet (as at 30 June)

	Estimated actual 2013-14 \$'000	Budget estimate 2014-15 \$'000	Forward estimate 2015-16 \$'000	Forward estimate 2016-17 \$'000	Forward estimate 2017-18 \$'000
ASSETS					
Financial assets					
Cash and cash equivalents	78	78	78	78	78
Receivables	1,621	1,621	1,621	1,621	1,621
Other	29	29	29	29	29
Total financial assets	1,728	1,728	1,728	1,728	1,728
Non-financial assets					
Land and buildings	366	261	229	220	211
Property, plant and equipment	144	177	201	230	259
Intangibles	783	693	599	500	404
Total non-financial assets	1,293	1,131	1,029	950	874
Total assets	3,021	2,859	2,757	2,678	2,602
LIABILITIES					
Payables					
Suppliers	54	54	54	54	54
Other payables	566	566	566	566	566
Total payables	620	620	620	620	620
Provisions					
Employees	1,145	1,145	1,145	1,145	1,145
Other provisions	-	-	-	-	-
Total provisions	1,145	1,145	1,145	1,145	1,145
Total liabilities	1,765	1,765	1,765	1,765	1,765
Net Assets	1,256	1,094	992	913	837
EQUITY					
Contributed equity	1,900	2,159	2,415	2,671	2,930
Reserves	363	363	363	363	363
Retained surpluses or accumulated deficits	(1,007)	(1,428)	(1,786)	(2,121)	(2,456)
Total equity	1,256	1,094	992	913	837

Table 3.2.3: Departmental Statement of Changes in Equity — summary of movement (Budget year 2014-15)

	Retained earnings \$'000	Asset revaluation reserve \$'000	Other reserves \$'000	Contributed equity/ capital \$'000	Total equity \$'000
Opening balance as at 1 July 2014					
Balance carried forward from previous period	(1,007)	363	-	1,900	1,256
Surplus (deficit) for the period	(421)	-	-	-	(421)
Capital budget - Bill 1 (DCB)	-	-	-	259	259
Estimated closing balance as at 30 June 2015	(1,428)	363	-	2,159	1,094

DCB = Departmental Capital Budget.

**Table 3.2.4: Budgeted Departmental Statement of Cash Flows
(for the period ended 30 June)**

	Estimated actual 2013-14 \$'000	Budget estimate 2014-15 \$'000	Forward estimate 2015-16 \$'000	Forward estimate 2016-17 \$'000	Forward estimate 2017-18 \$'000
OPERATING ACTIVITIES					
Cash received					
Appropriations	6,226	5,793	5,726	5,735	5,744
GST received	203	203	203	203	752
Total cash received	6,429	5,996	5,929	5,938	6,496
Cash used					
Employees	4,103	4,112	4,082	4,082	4,082
Suppliers	2,123	1,681	1,644	1,653	1,662
GST paid	203	203	203	203	752
Total cash used	6,429	5,996	5,929	5,938	6,496
Net cash from (or used by) operating activities	-	-	-	-	-
INVESTING ACTIVITIES					
Cash used					
Purchase of property, plant and equipment	-	259	256	256	259
Total cash used	-	259	256	256	259
Net cash from (or used by) investing activities	-	(259)	(256)	(256)	(259)
FINANCING ACTIVITIES					
Cash received					
Capital budget - Bill 1 (DCB)	-	259	256	256	259
Total cash received	-	259	256	256	259
Net cash from (or used by) financing activities	-	259	256	256	259
Net increase (or decrease) in cash held	-	-	-	-	-
Cash and cash equivalents at the beginning of the reporting period	78	78	78	78	78
Cash and cash equivalents at the end of the reporting period	78	78	78	78	78

DCB = Departmental Capital Budget.

Table 3.2.5: Capital Budget Statement

	Estimated actual 2013-14 \$'000	Budget estimate 2014-15 \$'000	Forward estimate 2015-16 \$'000	Forward estimate 2016-17 \$'000	Forward estimate 2017-18 \$'000
CAPITAL APPROPRIATIONS					
Capital budget - Bill 1 (DCB)	-	259	256	256	259
Equity injections - Bill 2	-	-	-	-	-
Total capital appropriations	-	259	256	256	259
Total new capital appropriations represented by:					
Purchase of non-financial assets	-	259	256	256	259
Other	-	-	-	-	-
Total items	-	259	256	256	259
PURCHASE OF NON-FINANCIAL ASSETS					
Funded by capital appropriations	-	-	-	-	-
Funded by capital appropriation - DCB ¹	-	259	256	256	259
Funded internally from departmental resources	-	-	-	-	-
Total acquisitions of non- financial assets	-	259	256	256	259
RECONCILIATION OF CASH USED TO ACQUIRE ASSETS TO ASSET MOVEMENT TABLE					
Total purchases	-	259	256	256	259
Total cash used to acquire assets	-	259	256	256	259

1 Does not include annual finance lease costs. Includes purchases from current and previous years' appropriation (Departmental Capital Budget).
DCB = Departmental Capital Budget.

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Table 3.2.6: Statement of Asset Movements (2014-15)

	Buildings \$'000	Other property, plant & equipment \$'000	Intangibles \$'000	Total \$'000
As at 1 July 2014				
Gross book value	470	222	1,234	1,926
Accumulated depreciation/amortisation and impairment	104	78	451	633
Opening net book balance	366	144	783	1,293
CAPITAL ASSET ADDITIONS				
Estimated expenditure on new or replacement assets				
By purchase - Capital appropriation- DCB	-	63	196	259
By purchase - appropriation ordinary annual services	-	-	-	-
Sub-total	-	63	196	259
Other movements				
Depreciation/amortisation expense	105	30	286	421
Disposals ¹	-	-	-	-
Other	-	-	-	-
As at 30 June 2015				
Gross book value	470	285	1,430	2,185
Accumulated depreciation/amortisation and impairment	209	108	737	1,054
Closing net book balance	261	177	693	1,131

- 1 Proceeds may be returned to the Official Public Account.
DCB = Departmental Capital Budget.

Table 3.2.7: Schedule of Budgeted Income and Expenses Administered on Behalf of Government (for the period ended 30 June)

	Estimated actual 2013-14 \$'000	Budget estimate 2014-15 \$'000	Forward estimate 2015-16 \$'000	Forward estimate 2016-17 \$'000	Forward estimate 2017-18 \$'000
EXPENSES ADMINISTERED ON BEHALF OF GOVERNMENT					
Grants	36,856	37,564	37,564	37,564	37,564
Supplier expenses	2,824	2,830	3,517	4,299	5,136
Total expenses administered on behalf of Government	39,680	40,394	41,081	41,863	42,700

Table 3.2.8: Schedule of Budgeted Assets and Liabilities Administered on Behalf of Government (as at 30 June)

	Estimated actual 2013-14 \$'000	Budget estimate 2014-15 \$'000	Forward estimate 2015-16 \$'000	Forward estimate 2016-17 \$'000	Forward estimate 2017-18 \$'000
ASSETS ADMINISTERED ON BEHALF OF GOVERNMENT					
Financial assets					
Cash and cash equivalents	80	80	80	80	80
Receivables	173	173	173	173	173
Total financial assets	253	253	253	253	253
Total assets administered on behalf of Government	253	253	253	253	253
LIABILITIES ADMINISTERED ON BEHALF OF GOVERNMENT					
Payables					
Grants	10,964	10,964	10,964	10,964	10,964
Suppliers	190	190	190	190	190
Loans	146	146	146	146	146
Other Payables	16	16	16	16	16
Total payables	11,316	11,316	11,316	11,316	11,316
Total liabilities administered on behalf of Government	11,316	11,316	11,316	11,316	11,316

Table 3.2.9: Schedule of Budgeted Administered Cash Flows (for the period ended 30 June)

	Estimated actual 2013-14 \$'000	Budget estimate 2014-15 \$'000	Forward estimate 2015-16 \$'000	Forward estimate 2016-17 \$'000	Forward estimate 2017-18 \$'000
OPERATING ACTIVITIES					
Cash received					
GST received	752	752	752	752	752
Total cash received	752	752	752	752	752
Cash used					
Grant payments	36,856	37,564	37,564	37,564	37,564
Suppliers	2,824	2,830	3,517	4,460	5,136
GST paid	752	752	752	752	752
Total cash used	40,432	41,146	41,833	42,776	43,452
Net cash from (or used by) operating activities	(39,680)	(40,394)	(41,081)	(42,024)	(42,700)
Net increase (or decrease) in cash held	(39,680)	(40,394)	(41,081)	(42,024)	(42,700)
Cash at beginning of reporting period	80	80	80	80	80
Cash from Official Public Account for:					
- appropriations	39,680	40,394	41,081	42,024	42,700
Cash to the Official Public Account	-	-	-	-	-
Cash at end of reporting period	80	80	80	80	80